



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet

Budget Committee.....December 8

Committee on Committee.....December 15

Education Committee..... December 1

Emergency Services Committee..... December 1

**Employee Benefits Committee.....November 18,
November 19**

2002 Financial Management Committee.....December 15

2012 Financial Management Committee.....December 15

General Operations Committee..... December 8

Investment Committee.....December 15

Legislative Committee..... December 8

Purchasing Committee.....December 15



BUDGET COMMITTEE MINUTES
December 8, 2014

MEMBERS PRESENT
Paul R. Goode, Chairman
Jerry Becker
Jerry Foster
Scott Langford
Bob Pospisil
Bill Taylor
OTHERS PRESENT
Leah Dennen
Erika Porter
David Lawing
Anthony Holt
Judy Hardin
Michael Guthrie
Baker Ring
Steve Graves
Kim Ark

- I. CALL TO ORDER by Chairman Paul R. Goode at 6:45pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Chairman Goode stated Commissioners Baker Ring and Michael Guthrie will give brief reports under his report. Also, Ms. Dennen asked to add Sumner County Museum-Purchase of carriage house under New Business. Motion to approve agenda by Mr. Becker, second by Mr. Foster, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—November 10, 2014- Motion to approve by Mr. Foster, second by Mr. Langford, unanimous approval.

- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Goode stated, for informational purposes only, he is giving a heads up that the architectural fees for the first phase of the schools renovation will be on the January Budget Agenda.
 - A. Assessor of Property exemption list
 - B. Mr. Guthrie stated he is bringing the constructing of a new EMS facility to the attention of the committee. EMS station number six is located on the campus of Tri Star Medical in Portland. Mr. Guthrie explained an AD-HOC Committee for EMS will be created for the study of a potentially new constructed facility in Portland. Mr. Guthrie stated the City of Portland has expressed interest in going in partnership with the county to house a fire station on the south end of the city. The Board of Education has agreed to donate land, which would provide enough space for the Emergency Services facility as well. Mr. Guthrie stated funding will be requested for this in FY15-16.
 - C. Commissioner Baker Ring stated an AD-HOC Committee will be created to discuss renovations to the courtroom/space for new judge position. Mr. Ring requested that anyone on the budget committee that was interested in being on this committee to let him know.

- III. REPORT OF THE COUNTY EXECUTIVE-None

- IV. OLD BUSINESS-None

- V. NEW BUSINESS
 - A. Appropriations
 1. Hendersonville Library--\$2,563.42 Erate rebate for data processing equipment (to be used as tech grant match) - Motion to approve by Mr. Langford, second by Mr. Becker, unanimous approval.
 2. Sheriff's Office--\$27,974.02 state inmate medical funding-Motion to approve by Mr. Foster, second by Mr. Bill Taylor, unanimous approval.
 3. Drug Control Fund (local)--\$12,000 from cities for Live Scan maintenance fees-Motion to approve by Mr. Foster, second by Mr. Becker, unanimous approval.
 4. Highway Department--\$37,000 Westmoreland paving funds for highway equipment- Mr. Lawing stated this is a reimbursement from the city and Ms. Hardin will use this money to purchase equipment. Motion to approve by Mr. Langford, second by Mr. Foster, unanimous approval.
 5. Resource Authority--\$100,000 from state for tire disposal- Mr. Lawing stated this needs to be \$120,000. Motion to approve by Mr. Pospisil, second by Mr. Foster, unanimous approval.

6. Sumner County Museum-Carriage House- Chairman Goode explained this is a \$50,000 pledge to the Sumner County Museum for purchase of the Carriage House. Motion to approve by Mr. Goode, second by Mr. Langford, unanimous approval.
- B. Transfers
 1. Inter-budgetary
 - a. Greater than \$2,500- Motion to group and approve items 1. a. & b. by Mr. Pospisil, second by Mr. Langford, unanimous approval.
 - b. \$2,500 or less
 - C. Tax Matters
 1. Mr. Tong—delinquent tax issue-Ms. Dennen explained this gentleman's mortgage company, who no longer exists, paid his city taxes but not his county taxes from 2009. He is asking for the interest and penalty to be waived. No motion was made.
 2. ABC Group Fuel Systems--\$84 refund- Motion to approve by Mr. Langford, second by Mr. Foster, unanimous approval.
 - D. Castalian Springs-Bethpage waterline expense reimbursement--\$8,512.50 - Motion to pay the utility district by Mr. Langford, second by Mr. Bill Taylor, unanimous approval.
 - E. 2015 Safe Routes to Schools grant application approval - Motion to approve by Mr. Foster, second by Mr. Bill Taylor, unanimous approval.
 - F. General Sessions Judge III funding- Mr. Lawing stated discussion will be for informational purposes only and hard numbers would be discussed later.

The committee gave Mr. Holt the authority to meet with the architects and Mr. Lawing to meet with the bond counsel in order to provide estimates in relation to issuing a bond by January. Motion to approve by Mr. Foster, second by Mr. Pospisil, unanimous approval.

- G. Tourism part-time employee funding through hotel/motel tax-Tourism was approved for \$350,000 with an additional \$30,000 for a part time employee. Tourism is asking for the \$30,000 to be removed from part time and moved over to the \$350,000 to hire a full time employee and use for additional operations. Motion to approve by Mr. Pospisil, second by Mr. Langford, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Millersville Library—discussion regarding current year budget- Mr. Lawing stated that the library will be requesting an additional \$10,000 for computers and an additional \$12,000 for furniture in February or March. Mr. Lawing stated this is for informational purposes only and will be discussed in January.
- B. Tax relief amount has increased from \$134 to \$154
(FY15 budgeted amount = \$240,000; FY14 actual amount = \$198,108)- Mr. Lawing stated he was making the county aware that he may have to come back to the committee in June if this runs over, but if there is not a significant increase in the amount of individuals, the budget will be fine.
- C. FY2016 Budget Calendar-Mr. Lawing explained he will discuss the budget calendar in January with the committee. Mr. Lawing stated in January, a letter is sent to all department heads to have all budget requests turned in by March 1st, according to the Private Act. All non-profit requests are to be in by February 28th. Mr. Becker suggested that the committee look at making a two or three year budget for each department instead of annually. Ms. Dennen explained the operational budget is done yearly by state law; however, we can ask the department heads for estimates for more than one year but cannot force them to provide that.
- D. Local Revenue Analysis-Included in packet.
- E. Financial Reports—November (available at Commission meeting if requested)

- VII. ADJOURNMENT-Motion to adjourn by Mr. Pospisil at 8:20pm.

**COMMITTEE ON COMMITTEES
MINUTES
December 15, 2014**

Present:

Paul Goode, Chairman
JoAnne Kemp, Vice-Chairman
Caroline Krueger
Trisha LeMarbre
Baker Ring

Also Present:

Leah May Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, December 15, 2014, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode was presiding.

Agenda. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee approved the agenda.

Approval of Minutes Upon motion of Comm. LeMarbre, and duly seconded by Comm. Kemp, the Committee approved the minutes of November 17 2014.

Public Recognition. There was none.

Report of the Chairman. Chairman Goode had no report other than the items on the agenda.

Report of the County Executive. County Executive Holt had no report.

Delinquent Tax Committee. Chairman Goode brought forth the appointment of one commissioner to serve on the Delinquent Tax Committee as follows:

- Alan Driver

Upon motion of Comm. Kemp, and duly seconded by Comm. Krueger, the Committee approved the appointment of Mr. Driver.

Industrial Development Board. Chairman Goode presented the following proposed appointments and a deferral:

- Deferral of six-year term of Clifford Ernst
- Re-appointment of Michael Carter
- Replacement of Thomas Neal, Jr. with Dan Wright

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Kemp, the Committee approved the deferral of Mr. Ernst's term; re-appointment of Mr. Carter; and appointment of Mr. Wright.

Airport Authority. Chairman Goode announced Tod Burnham to replace David Black who resigned from the Airport Authority.

Upon motion of Comm. Kemp, and duly seconded by Comm. LeMarbre, the Committee approved the appointment of Mr. Burnham whose term will expire July, 2019.

Emergency 911 Board. Chairman Goode announced the following appointments to 4-year terms on the Emergency 911 Board:

- Re-appointment of Commissioner Ben Harris
- Commissioner Michael Guthrie to replace Commissioner Bob Pospisil
- Former Commissioner Paul Freels appointed as a citizen

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Krueger, the Committee approved the appointments of Commissioners Harris and Guthrie and Mr. Freels.

Tourism Board. Chairman Goode brought forth the appointment of Kim Myers to replace Paige Brown, who resigned from the Tourism Board.

Upon motion of Comm. Ring, and duly seconded by Comm. LeMarbre, the Committee approved the appointment of Ms. Myers to replace Ms. Brown.

Next Month. Chairman Goode announced appointments for next month as follows:

- Planning Commission Regional Four-Year Term. Jerry Kirby, Mike Honeycutt and Jim Williams - all citizens
- Public Records Commission, Archive Board. Baker Ring, Commissioner
- Agricultural Extension Committee, Two-Year Terms. Steve Graves, County Commissioner; Vivian Reece and Kevin Brazel, farmers; and Ben Harris, Commissioner

Upon motion of Comm. Ring, and duly seconded by Comm. Kemp, the Committee adjourned at 6:40 p.m.

**MINUTES
EDUCATION COMMITTEE
December 1, 2014**

Present:
Trish LeMarbre, Chairman
Paul Goode, Vice-Chairman
Alan Driver
Billy Geminden
Baker Ring
Leslie Schell
Absent: Caroline Krueger

Also Present:
Leah Dennen, County Law Director
Ericka Porter, Law Director's Office
Anthony Holt, County Executive
Bill Kemp, County Clerk
Dr. Jennifer Brown, School Administrator
Paul Decker, Commission Chairman

Chairman LeMarbre brought the regular Education Committee to order with an invocation on Monday, December 1, 2014, at 5:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Upon motion of Comm. Goode, seconded by Comm. Driver, the Committee members approved the agenda.

Minutes of November 3, 2014. Comm. Ring moved to approve the minutes of November 3, 2014. Comm. Goode seconded the motion and the Committee voted to approve.

Recognition of the Public. There was none.

Report of the Chairman. Chairman LeMarbre stated that the fees associated with the new school building project would be presented to the Committee in January.

Old Business. There was none.

New Business. Chairman LeMarbre introduced Dr. Jennifer Brown who gave a presentation on the Sumner County report card entitled, "Preparing Graduates: Engaging Minds, Developing Character 2014 Annual Data Report". The presentation was for informational purposes, only.

Report of County Executive. He had none.

Report of Director of Schools. Dr. Phillips was not present.

Comm. Schell motioned to adjourn and was duly seconded Comm. Goode. The Committee adjourned at 6:07 p.m.

Prepared by Maria Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE**

December 1, 2014

Present:

Michael Guthrie, Chairman
Alan Driver, V. Chairman
Mike Akins
Jerry Foster
Ben Harris
Jim Vaughn
Chris Taylor

Also Present:

Anthony Holt, County Executive
Sonny Weatherford, Sheriff
Keith Douglas, EMS Director
Leah Dennen, County Law Director
Erika Porter, Office of Law Director
Chief Earlywine, Volunteer Fire Dept.
Bill Kemp, County Clerk

Chairman Guthrie called the Emergency Services Committee to order with an invocation on Monday, December 1, 2014 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda . Upon motion of Comm. Chris Taylor, seconded by Comm. Driver, the committee unanimously approved the agenda.

Approval of Minutes of November 3, 2014. Upon motion of Comm. Harris, seconded by Comm. Chris Taylor, the Committee approved the minutes of November 3, 2014.

Public Comments. None.

Report from the Chairman Chairman Guthrie had no report, except he had spoken with City of Portland Mayor Kenneth Wilbur about the potential consolidation of resources for an EMS/Fire Department facility beside J. W. Wiseman school. He said that an ad hoc committee would be formed soon to look into that project.

Report from the County Executive The County Executive had no report.

Report from the Sheriff. Sheriff Sonny Weatherford handed out the November 2014 report. He reviewed some of the figures on the Financial Report, as well as the Animal Control numbers. He said the winter months see less of an influx of animals. He informed the Committee that the spay and neuter group left the animal control facility and bought their own building, taking all of the furnishings. He said that he is working to forge a partnership with Volunteer State Community College and local veterinarians to provide donated animal services, such as spaying and neutering. He said the donations would save about \$2,500.00 per month.

Report from the Fire Department. Volunteer Fire Chief Earlywine reported that the average number of calls were 250 per month.

Report from the Director Keith Douglas, EMS Director, gave a detailed explanation of the figures and diagrams in his report. (In file) Mr. Douglas said collections were on target. Mr. Douglas stated that the training coordinator, Mike Anderson, had passed suddenly and he requested that a plaque be placed over the training room in his memory. Comm. Akins moved, seconded by Comm. Harris, and the motion carried by voice vote of the body. Mr. Douglas stated that the cost would not be significant and the funds would most likely be donated.

Mr. Douglas stated that the contract for collection services was due to end November 30. Because the bids are still under review, he asked for a 30-day extension to continue with the current billing service. Comm. Harris moved, seconded by Comm. Akins, and the motion carried by voice vote of the body to extend the current billing vendor another 30 days.

Mr. Douglas stated that the first of January his staff will put together a five-year plan to present in February.

Report of the Emergency Management Agency. There was no report.

Old Business. None

New Business. None

With a motion by Comm. Akins, seconded by Comm. Foster, the Committee adjourned at 5:15 pm.

Approved _____
Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
November 18, 2014
9:00 A.M.

Members Present:

Bob Pospisil Del Phillips Anthony Holt

Also:

Leah Dennen	David Lawing	Ernie Clevenger
Bob Shupe	Teresa Terry	Ked Marsh
Debbie Robertson	Brittany Spradling	Erika Porter

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, November 18, 2014 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Dr. Phillips made a motion to approve the agenda; seconded by Mr. Pospisil; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Mr. Pospisil to approve the minutes of October 21, 2014; seconded by Dr. Phillips; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe handed out a report that he says is a cash report and just reports for this year. Cash balance started out at zero at the beginning of the year and at the end of October it was \$709,000. He also had a report with claims breakout and large loss reported.

CareHere: Mr. Clevenger stated that their Annual Report would be given in a special meeting tomorrow, November 19th at 1:00 p.m. in Room 112.

Ms. Marsh stated that their reports are now broken down into 3 categories: County, Classified, and Certified. Highway will be broken into its own category next month. There has been an increase in utilization of clinics. Shafer and White House are both above 85%. She recommends with the flu season coming, that we increase 4 hours at Shafer and 1 hour at White House. The Committee agreed with her to do this.

Ms. Marsh reported that they would start the Wellness Incentive Program on February 1, 2015 with the same program they used last year. The Committee agreed for them to use the same program. The Committee also agreed for CareHere to use the same holiday schedule as they did last year. Ms. Marsh stated that effective January 1, 2015 those employees who reside in Wilson County but work in Sumner County will be able to access the Wilson County clinics.

Finance Director: Mr. Lawing stated that the cash balance is pretty healthy up to \$669,000 but in January the Transitional Reinsurance fee of \$253,000 will come out of that. He asked Mrs. Terry from BCBS how they were going with collecting all the back deductibles. She stated she would get with Mrs. Tokarz and get back with him on that.

Old Business: Mr. Shupe stated that the Vision Bids were to be released November 19, 2014 and they were to be open on December 3, 2014. He also completed a breakdown of the medical insurance bids and noted that Cigna was a competitive offer but they would have issues to deal with. He recommended we stay with BCBS. Ms. Dennen also recommended we stay with BCBS since that is what the BOE will have if we decide to join in with their trust next year. Dr. Phillips made a motion to accept BCBS; seconded by Mr. Pospisil; unanimous decision.

Mr. Shupe reported we need to consider reinsurance. He will get more information from BCBS and report back to us at next month's meeting.

New Business: Mr. Lawing stated that they had the \$3M infusion coming in and the Transitional Reinsurance fees were due by January 15, 2015 for schools and classified employees. He reminded the Committee that the old Trust agreement was for the Committee to vote for this Trust to cover all incurred by December 31, 2014 but not paid claims for classified employees. He asked that we take any excess based on pro rata share of dental and transfer over to the health to cover part of claims too. Dr. Phillips made a motion that we do this transfer to cover fees; seconded by Mr. Pospisil; unanimous approval.

There was no further business so Mr. Pospisil adjourned the meeting at 9:35 a.m.

**MINUTES
EMPLOYEE BENEFITS COMMITTEE
SPECIAL MEETING-CAREHERE ANNUAL REPORT
November 19, 2014
1:00 P.M.**

Members Present:

Bob Pospisil

Also:

Leah Dennen

Ernie Clevenger

Erika Porter

David Lawing

Ben Baker

Judy Hardin

Debbie Robertson

Brittany Spradling

Pam Whitaker

Mr. Pospisil called the SIB Employee Benefits Committee Special meeting to order on Wednesday, November 19, 2014 at 1:00 p.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Mr. Clevenger gave a review on the CareHere Annual Report. He handed out booklets with the Annual Report and had an overhead projector as he summarized some of the key points.

He stated appointments are up 10% over the prior period. Costs are up 8%. 97% of employees participated in the HRA assessments. 110% of employees utilized the clinics one or more times. Our employees had the highest number nationwide in terms of adoption rate.

Concerning office visits and services costs, we have savings through CareHere of \$2,066,575. It costs \$37 per employee through the onsite clinic and \$111 for the outside clinics.

When CareHere bid through our RFP, they reduced their rate to \$21 per employee per month for this year. We are seeing 6 months of effect on that rate. We have seen a savings of \$33,000 in that 6 months' time.

Because of our HRA and catching things early, there is a projected savings of \$43M.

Mr. Clevenger noted that our employees have a no-show rate of 1.2%. He said that was fantastic. Their average no-show rate is 5%. The average in the market is 17%.

In the Biometric, Mr. Clevenger stated that they were able to improve all ratios except BMI and glucose. He feels like we are moving our employees to a healthier state with our Wellness Program.

Mr. Clevenger stated their contract ended with us at the end of the year. He asked that Mr. Lawing and Mr. Ben Baker get together with Ms. Dennen at the end of the meeting to discuss the contract.

There were no further questions or comments, so Mr. Pospisil adjourned the meeting at 1:30 p.m.



2002 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
December 15, 2014

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Judy Hardin
Anthony Holt
Del Phillips
Leslie Schell
Chris Taylor
OTHERS PRESENT
Leah Dennen
Erika Porter
David Lawing

- I. CALL TO ORDER by Chairman Langford at 5:40pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Ms. Hardin, second by Mr. Holt, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—November 17, 2014- Motion to approve by Ms. Schell, second by Mr. Taylor, Motion passes 6-1 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-Mr. Holt stated there have been many questions arise regarding capital money and what has been allocated or dedicated to certain projects. Mr. Holt stated that no project has been approved, and all money raised with the increase in the tax rate has gone to either filling budgetary gaps or to debt service, which is used to service any bond issuance that the county commission deems necessary. Ms. Kemp requested information on how the school projects will be bonded. Dr. Phillips explained that school improvement projects will be bonded by phase.
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Monthly Revenue Analysis- Mr. Lawing stated that sales tax is running around 7% over last year, but was budgeted at 5% to be conservative. Mr. Lawing stated if we stay on the current trend, sales tax collections will bring in around \$1.6 million. Mr. Lawing explained since collections have been good, interest and penalties are down less than anticipated. Mr. Lawing explained that beer privilege will bring in an extra amount due to a dispute from last year regarding a business that was actually in Sumner County. Mr. Lawing explained all other revenues are running where they should; Business tax is way off base due to the state changing they pay on their fiscal year and most are on calendar year. Mr. Lawing clarified that 30% of wheel tax goes into the highway fund and 70% goes to the schools.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
 - A. Commission Rule VI: Bonds Issuance and Corresponding Projects Monitoring Procedures- Mr. Lawing informed the committee that they will need to follow these procedures in totality or ask for an exemption from the county commission. Mr. Lawing also explained that they had already started the process.
 - B. Building Program/Bonds- Mr. Lawing stated his recommendation would be for him to meet with the bond council and to bring a reimbursement resolution to the County Commission in January so we can capture all of the architectural fees to be paid by the bond issuance. Mr. Lawing also recommended that we get an inter-fund loan or a bond anticipation note from the general fund to the capital fund for \$5 million that will be repaid from the bond's proceeds. This will allow us to start the architectural work before issuing the bonds. Mr. Lawing stated the plan presented for the first phase was estimated to be approximately \$70 million and the second phase is estimated to be approximately \$25 million. Mr. Lawing stated another reason to issue the full \$70 million is because interest rates are low right now. Motion to approve for Mr. Lawing to bring resolutions to County Commission in January by Mr. Taylor, second by Dr. Phillips, unanimous approval. Mr. Lawing requested the committee/him discuss in January with the County Commission the risk of rising interest rates; and if it's in the county's best interest to issue the bonds before architectural designs are complete.
- VIII. ADJOURNMENT- Motion to adjourn at 6:05pm by Mr. Taylor, second by Mr. Holt, unanimous approval.



2012 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
December 15, 2014

Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Judy Hardin
Anthony Holt
Del Phillips
Leslie Schell
Chris Taylor
OTHERS PRESENT
Leah Dennen
Erika Porter
David Lawing

- I. CALL TO ORDER by Chairman Langford at 6:05pm in Room 112 of the Sumner Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motion to approve by Mr. Taylor, second by Dr. Phillips, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—November 17, 2014- Motion to approve by Ms. Schell, second by Ms. Kemp, motion passes 6-1 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE- None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Status Report- Mr. Lawing explained the status of new ERP system; we still plan to go live in March with financials but discussing with Munis about moving three months forward on the payroll, which would be the following January. Mr. Lawing stated this will not have a negative impact on the budget, only moving forward on implementation. Mr. Lawing explained a second phase for risk management that will take place right after but has not been funded or approved yet.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT – Motion to adjourn at 6:10pm by Ms. Kemp, second by Mr. Holt, unanimous approval.

**MINUTES
GENERAL OPERATIONS COMMITTEE
BAKER RING, CHAIRMAN
DECEMBER 8, 2014**

Present:

Baker Ring, Chairman
Leslie Schell Vice-Chairman
Jerry Becker
Steve Graves
Ben Harris
Jim Vaughn
Billy Geminden

Also Present:

Leah Dennen, County Law Director
Erika Porter, County Law Office
Anthony Holt, County Executive
Paul Decker, Commission Chairman
Michael Guthrie, Commissioner

The regular meeting of the General Operations Committee was brought to order on Monday, December 8, 2014, at 5:00 p.m. in the Sumner County Administration Building. Chairman Ring declared a quorum present to conduct business.

Agenda. County Law Director Leah Dennen requested the addition of "State offer on Hatten Track Road". Without objection, Chairman Ring placed Ms. Dennen's request as Item D under New Business. A report from the Emergency Services Committee Chairman Michael Guthrie was designated as Item E under New Business. Comm. Graves requested the addition of an ad hoc committee to study courtroom space. Chairman Ring added the matter as Item F under New Business. Upon motion of Comm. Graves, seconded by Comm. Harris, the Committee approved the agenda with the additions.

Minutes. Upon motion of Comm. Vaughn, seconded by Comm. Harris, the Committee voted to approve the minutes of November 10, 2014, regular meeting.

Report of Chairman. Chairman Ring had no report.

County Executive. County Executive Anthony Holt had no report.

Recognition of the Public. There was none.

Old Business. None

New Business.

Juvenile Court Parking Lot. Chairman Ring recognized Ms. Dennen who stated that Superintendent of Roads Judy Hardin agreed to pave the parking lot at the juvenile court building located on East Main Street in Gallatin. Ms. Dennen stated that the price would depend on material costs in the spring, 2015. It was agreed that the paving would come after any renovations to the building.

Comm. Graves stated that the Committee may want to authorize the County Executive to bid the project in the spring.

Renovation of Space for Juvenile Courtroom. Chairman Ring recognized Ms. Dennen who stated that officials, including Judge Brown and County Executive Anthony Holt, will meet with an architect on Tuesday, December 9 to determine the best path forward to provide a courtroom for David Howard, juvenile magistrate. Options are to put staff in the basement of the Juvenile Justice Center and the courtroom where the staff are now located or to put the courtroom in the basement and leave staff in their current location. The architect is reviewing both options.

Due to security concerns of judges operating at the Sumner County Courthouse on the square, space in the Courthouse for the new judgeship was not considered a viable option. County Executive Anthony Holt stated that the vision is to keep all the juvenile cases at the Juvenile Justice Center.

The Committee discussed the condition of the basement that is full of court files, including lack of adequate bathroom facilities and occasional flooding.

State Interest on Hatten Track. Chairman Ring recognized Ms. Dennen who stated that the State of Tennessee offered \$3,100 for the tract of land on Hatten Track for a road construction easement. The new road will address drainage issues and egress/ingress at the Highway Department. Upon motion of Comm. Harris, seconded by Comm. Geminden, the Committee voted to approve the sale of property to the State.

EMS/Fire Department Facility. Chairman Ring recognized Commissioner Michael Guthrie who stated that EMS Director Keith Douglas told the Emergency Services Committee about the potential consolidation of resources with the City of Portland for an EMS/Fire Department facility beside J. W. Wiseman school. He said that an ad hoc committee would be formed soon to look into that project. Merging with the City of Portland would cut costs and provide an adequate facilities for both the City and the County. Ms. Dennen stated that because of federal rules the County will have to begin paying fair market value to use the Tri-Star facility.

Ad Hoc General Sessions Court. Chairman Ring recognized Comm. Graves who moved to form an ad hoc committee of the General Operations Committee to study courtroom options. Membership (five to seven members) would included Chairman Ring heading the ad hoc committee working with Mr. Holt to find solutions to courtroom space. Comm. Vaughn seconded the motion and the Committee voted to approve the motion (4-2-1), with Commissioners Harris, Graves, Vaughn and Geminden voting in favor; Chairman Ring voting no; and Commissioners Schell and Becker abstaining.

John Garrett - Sumner County Museum. Chairman Ring recognized John Garrott, representing the Sumner County Museum. He requested the County donate \$50,000.00 toward the purchase of the old carriage factory on East Main Street in Gallatin adjacent to his property that he has donated to the Museum. Upon motion of Comm. Harris, seconded by Comm. Geminden, the Committee voted to pledge a donation for the purchase of the carriage house and forwarded the matter to the Budget Committee. Comm. Vaughn abstained from the vote.

The meeting adjourned at 5:55 p.m. after a motion by Comm. Vaughn, seconded by Comm. Graves.

Prepared by Maria Savage



INVESTMENT COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
December 15, 2014

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Anthony Holt
Del Phillips
Leslie Schell
Chris Taylor
OTHERS PRESENT
Leah Dennen
Erika Porter
David Lawing

- I. CALL TO ORDER by Chairman Langford at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Mr. Taylor, second by Ms. Schell, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—November 17, 2014- Motion to approve by Mr. Taylor, second by Mr. Holt, unanimous approval.
 - II. REPORT OF THE COMMITTEE CHAIRMAN-None
 - III. REPORT OF THE COUNTY EXECUTIVE-None
 - IV. REPORT OF THE TRUSTEE-None
 - V. REPORT OF THE FINANCE DIRECTOR-None
 - VI. REPORT OF THE LAW DIRECTOR-None
 - VII. OLD BUSINESS-None
 - VIII. NEW BUSINESS-None
 - IX. ADJOURNMENT- Motion to adjourn at 5:32pm by Mr. Holt, second by Dr. Phillips, unanimous approval.
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**MINUTES
LEGISLATIVE COMMITTEE
DECEMBER 8, 2014**

Present:
Ben Harris, Chairman
Michael Guthrie, Vice-Chairman
Paul Goode
Steve Graves
Trisha LeMarbre
Baker Ring
Bill Taylor
Paul Decker, Commission Chairman

Also Present:
Leah Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt

Chairman Harris brought the Legislative Committee meeting to order with an invocation by Comm. Ring on December 8, 2014, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Goode requested to speak under the chairman's report. Comm. Decker moved, Comm. Graves seconded to approve the agenda with the addition. The motion carried.

Approval of Minutes. Upon motion of Comm. Graves, and duly seconded by Comm. Guthrie, the November 10, 2014, minutes were approved by the body, with Comm. LeMarbre abstaining.

Public Comments. There was none.

Report of Chairman. Chairman Harris had no report and recognized Comm. Goode who apologized to Chairman Harris for not contacting him about non-scheduled discussions with some officials that had taken place recently.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business.

New Business.

Veterans Service Report. Presented for docketing purposes only.

Sumner County Circuit Court Clerk Personnel Policies and Procedures. Upon motion of Comm. Goode, and duly seconded by Comm. Decker, the Committee approved the Circuit Clerk personnel policies by unanimous vote of the body.

Magistrate Re-appointment. Upon motion of Comm. Ring, and duly seconded by Comm. LeMarbre, the Committee approved the re-appointment of magistrates by unanimous vote of the body.

Anti-Discrimination. Upon motion of Comm. Ring, and duly seconded by Comm. LeMarbre, the Committee approved the anti-discrimination statement by unanimous vote of the body.

County Commission Meeting Dates. Upon motion of Comm. Goode, and duly seconded by Comm. Guthrie, the Committee approved the 2015 County Commission meeting dates by unanimous vote of the body.

General Sessions Judge Appointment Discussion. Chairman Harris recognized Ms. Dennen who suggested that the Committee thank the Sumner County Bar Association for its participation in the selection of the new General Sessions Court judge. She recommended that the three lawyers the Bar chose (Alan Ehmling, Tommy Boyers and Mike Carter) be presented as a slate that would go before the Commission this month. Other potential candidates could be nominated by commissioners or citizens during the meeting. Ms. Dennen stated that once the nominations were complete, the slate would be set, after which the Commission would meet in a study session and allow presentations from each of the nominees. Commissioners could ask questions of the nominees; Questions from the public would be submitted in writing to Ms. Dennen or Erika Porter who would, in turn, pose those questions to the nominees. At the next full Commission meeting the Commission would elect a judge.

Chairman Harris recognized Laura Frost, Past President of the Sumner County Bar Association(SCBA) and Brandon Meridith, SCBA President, who reported on the process used to select the three lawyers from the pool of applicants, then entertained questions from the committee.

Chairman Harris recognized Ron Blanton, one of the candidates for the judgeship, who challenged the statements of Ms. Frost and Mr. Meridith and the process used to select the three candidates. Mr. Alan Ehmling, a selected candidate, was recognized to speak on the matter, as well.

By consensus, the Committee agreed to place the matter on the January 26 Commission agenda and open the floor for nominations for the General Sessions judgeship, to include the three selected by the ad hoc committee. Ms. Dennen suggested that the process be announced in the December meeting, then after the meeting, her staff would set up a study session to meet the candidates.

Support for Safe Routes to Schools. Ms. Dennen stated that this matter was to make application for a grant to enhance the Greenway. Upon motion of Comm. Goode, seconded by Comm. Graves, the Committee voted to approve the application for a grant regarding safe routes to schools.

Certificates of Recognition. Chairman Harris introduced the following certificates of recognition:

- 1) Unipress Portland
- 2) Edna Oglesby - 100th Birthday

Upon motion of Comm. Decker, seconded by Comm. Guthrie, the Committee voted to group and approve the certificates of recognition.

Zoning Request. Ms. Dennen said the Committee needs to docket the following zoning request:

Tim A. and Bebe D. Holland and Jerry C. and Cynthia S. Gilliam are requesting to have their property located at 2559 Highway 25-W, Cottontown, TN. be rezoned from Agricultural to a Commercial 2 Planned Unit Development and for Preliminary Master Development Plan approval. Subject property is located on Tax Map 79, Parcels 29.04 and a portion of 29.02, and contains 1.58 acres. (First Notice).

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Graves, the Committee voted by unanimous vote of the body to docket the zoning request.

Report of the Law Director. There was no report.

Adjournment. Comm. LeMarbre made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 6:36 p.m.

Prepared by Maria Savage



PURCHASING COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
December 15, 2014

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Anthony Holt
Del Phillips
Leslie Schell
Chris Taylor
OTHERS PRESENT
Leah Dennen
Erika Porter
David Lawing

- I. CALL TO ORDER by Chairman Langford at 5:32 pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Dr. Phillips, second by Mr. Holt, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—November 17, 2014-Motion to approve by Mr. Taylor, second by Ms. Schell, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
 - A. Purchase Order Issues
 1. EMS – Mr. Lawing explained that the invoices provided were from last fiscal year and Mr. Douglas failed to provide them by the 15th of the month that ends the fiscal year. Mr. Lawing stated that he spoke with Mr. Douglas about this and he stated he would be more diligent in the future. Mr. Lawing recommended that we go ahead and pay the invoices out of this fiscal year budget. Motion to fulfill contractual obligation to pay invoices by Mr. Taylor, second by Dr. Phillips, unanimous approval.
- VIII. ADJOURNMENT- Motion to adjourn at 5:40pm by Dr. Phillips, second by Ms. Kemp, unanimous approval.