

SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

The following minutes are included in this packet:

Commissioners

- Terry Moss – 1st*
- Terry Wright – 2nd*
- Mark Harrison – 3rd*
- Dillon Lamberth – 4th*
- Darrell Rogers – 5th*
- David Klein – 6th*
- Danny Sullivan – 7th*
- Baker Ring – 8th*
- Dr. Mary Genung – 9th*
- Benjamin Harris – 10th*
- Kevin Pomeroy – 11th*
- Deborah Holmes – 12th*
- Terri Boyt – 13th*
- Dr. Jamie Teachenor – 14th*
- J. Wes Wynne – 15th*
- Jeremy Mansfield – 16th*
- Robert Brown III – 17th*
- Don Schmit – 18th*
- Shannon Burgdorf – 19th*
- Merrol Hyde – 20th*
- Jerry Becker – 21st*
- Matthew Shoaf – 22nd*
- Tim Jones – 23rd*
- Chrissi Miller – 24th*

Education Committee.....May 19

General Operations.....May 5

Highway Commission.....March 3

Legislative Committee.....May 12

Opioid Abatement.....May 8

**MINUTES
EDUCATION COMMITTEE
CHAIRMAN, JERRY BECKER
MAY 19, 2025**

Present:

Jerry Becker, Chairman
Danny Sullivan, Vice-Chairman
Shannon Burgdorf
Dillon Lamberth
Baker Ring
Don Schmit
Absent:
Terry Wright

Also Present:

Eric Sitler, Law Director
Scott Langford, Director of Schools
Jennifer Mitchell, minute taker

Chairman Becker brought the regular meeting of the Education Committee to order with an invocation by Comm. Lamberth on Monday, May 19, 2025, at 6:30 p.m. in the Sumner County Administration building in Gallatin.

3. Adoption of the Agenda.

Without objection, Chairman Becker added two budget amendments, for approval, as item 10b1 and 10b2.

Upon motion of Comm. Lamberth, seconded by Comm. Burgdorf, the Committee voted unanimously to approve the agenda as amended.

4. Approval of Minutes March 17, 2025.

Comm. Schmit moved, seconded by Comm. Sullivan, to approve the minutes from March 17, 2025. The motion carried unanimously.

5. Recognition of the Public.

None

6. Report of the Chairman.

No report

7. Report of County Mayor.

Not present

8. Report of Director of Schools.

Director of Schools Dr. Scott Langford gave a brief overview of Budget Amendments for approval and reported on the updates of the athletic facilities. Report and pictures attached.

9. Old Business.

None

10. New Business.

a. Sumner County Board of Education Amendments (for information only).

1. Budget Amendment 4
2. Budget Amendment 59
3. Budget Amendment 66
4. Budget Amendment 91
5. Budget Amendment 109
6. Budget Amendment 111
7. Budget Amendment 145
8. Budget Amendment 158

No action needed.

b. Sumner County Board of Education Budget Amendments (for approval).

1. Budget Amendment – Summer Scholars Funding
2. Budget Amendment – Summer Scholars Transportation³

Comm. Ring moved, seconded by Comm. Lamberth, to group and approve items 10b1 through 10b2. The motion carried unanimously.

11. Adjournment.

The Committee adjourned at 6:42 p.m. upon motion of Comm. Lamberth and seconded by Comm. Schmit.

Prepared by Jennifer Mitchell

**Education Committee Report
May 19, 2025**

Budget Amendment 141 Summer Scholars Funding

This amendment appropriates the funds for Summer Scholars in June. This includes all the expenses incurred for the summer programming, grades PK-8.

Budget Amendment 141 Summer Scholars Transportation

This amendment appropriates the funds for transportation for Summer Scholars in June. Transportation is provided for students in Summer Scholars in June for grades PK-8.

Summer Scholars Information

2,100 students

231 teachers

9 locations across the county

(Bethpage ES, Burrus ES, Clyde Riggs ES, Gene Brown ES, Guild ES, Millersville ES, Vena Stuart ES, Knox Doss at Drakes Creek MS, and Rucker Stewart MS)

**Athletic Facilities Update
May 2025**

Beech High School

- Visitor locker room/restrooms block complete, trusses set
- Bleacher steel delivered next week
- Concessions/restroom building block complete
- Roofing as soon as weather permits
- Home side pier footings continuing

Gallatin High School

- Siltation control installed
- Drainage and detention pond ongoing as weather permits

Hendersonville High School

- Finishing home side pier and building footers
- Visitor side bleachers up
- Visitor side building block complete
- Dry proofing and bricking visitor side bldg. as soon as weather permits
- Visitor side press box set within two weeks

Merrol Hyde Magnet School

- Waiting on permitting

North Sumner Elementary School

- First window unit installed to establish timing
- Larger glass allowing more natural light
- Installation to begin when school dismisses for summer

Portland High School

- Bleachers complete
- Press box has been set
- Fencing begins within 10 days
- Signage and wrap in production
- Parking paving, sealing, striping after fencing and wrap

Station Camp High School

- Demolition complete
- Storm drainage ongoing as weather permits
- Irrigation order complete

Link to Drone Footage of Projects:

https://photos.google.com/album/AFWV3d_2hWKA3d_2_0B?hl=en

**MINUTES
GENERAL OPERATIONS COMMITTEE
JEREMY MANSFIELD, CHAIRMAN
MAY 5, 2025**

Present:

Jeremy Mansfield, Chairman
David Klein, Vice-Chairman
Dr. Mary Genung
Deborah Holmes
Tim Jones
Terry Moss
Chrissi Miller

Also Present:

Eric Sitler, Law Director
Scott Shamrock, Projects and Grant Specialist
Jennifer Mitchell, minute taker

Chairman Mansfield brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Comm. Jones on Monday, May 5, 2025, at 6:00 p.m. in the Sumner County Administration Building. Chairman Mansfield declared a quorum present to conduct business.

3. Approval of Agenda.

Comm. Miller moved, seconded by Comm. Jones, to approve the agenda. The motion carried unanimously.

4. Approval of the Minutes of April 7, 2025.

Upon motion of Comm. Miller, seconded by Comm. Holmes, the Committee voted unanimously to approve the minutes of April 7, 2025.

5. Recognition of the Public.

Jim Latimer of 1578 Latimer Lane, Hendersonville, thanked the committee members for pushing for preservation of the Brown House

Mike McClard of 102 Tioga Trail, Hendersonville, also thanked Commissioner Klein for attending the inspection with the contractor.

6. Report of Chairman.

Chairman Mansfield reminded everyone why they were elected to make the best fiduciary decisions for the taxpayers.

7. Report of Finance Director.

a. Capital Projects and ARPA Projects Update

Scott Shamrock, Projects and Grants Specialist reported on current projects. Handout with updates is attached.

8. Report of County Mayor.

Not present

9. Old Business.

a. Latimer (Brown) House Historic Restoration.

Comm. Miller moved, seconded by Comm. Moss, to discuss. The motion carried unanimously.

Comm. Klein moved, seconded by Comm. Miller, to suspend the rules to allow Chris Coker with Century Renovations speak to the matter. The motion carried unanimously. Mr. Coker gave a detailed overview of the findings from the exploratory inspections done so far.

- Possible three additions
- Log area – set on concrete pad.
- Dining room/step down area – hand hewn beams or rock piers (oldest floor)
- 2nd floor – good condition
- Further inspections needed.
- Porch & Columns need to come off.
- Couldn't investigate the exterior due to weather.

Chairman Mansfield clarified there are no historical restrictions on the house.

After lengthy discussion, Chairman Mansfield brought the meeting back in session.

Comm. Klein moved, seconded by Comm. Miller, to suspend the rules to allow Mike McClard to speak. The motion carried unanimously. He stated the old driveway is still there and has a good base.

Chairman Mansfield brought the meeting back in session.

Comm. Genung moved to approve up to \$5,000.00 to continue the exploratory investigation. Comm. Jones seconded the motion.

Comm. Jones moved, seconded by Comm. Moss, to amend to approve up to \$2,500.00 to continue the exploratory investigation. The motion carried unanimously.

Item to remain on old business.

Without objection, Chairman Mansfield moved item 9c next on the agenda.

a. Recovery Court Renovation at 117 Smith Street Property.

Comm. Miller moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

Comm. Jones moved, seconded by Comm. Miller, to suspend the rules to allow Judge Blanton to speak to the matter. He explained the confusion with the drawing on the space allocation and clarified there is no additional space. He stated the bathrooms are ADA compliant, but the outside is not. He further stated that County Mayor John Isbell said he had the money in his budget to make the outside ADA compliant.

After discussion, Chairman Mansfield brought the meeting back in session.

Item removed from old business.

b. Discussion: Millersville EMS Station Reconfiguration Status.

- MOU

Comm. Miller moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

Chairman Mansfield reported the City of Millersville stated the county could renovate the two rooms for EMS personnel, but the city plans to take the space back in the next two to five years for full time fire operations.

Mr. Sitler to research whether the county owns any property in the City of Millersville, specifically the property beside the library.

After discussion, Comm. Genung moved, seconded by Comm. Moss, to approve up to \$50,000.00 to renovate the two rooms in the existing Millersville fire station, using Crossroads Architecture. The motion carried unanimously.

Comm. Miller moved, seconded by Comm. Holmes, to go back to the original MOU. The motion carried unanimously.

Comm. Klein moved, seconded by Comm. Jones, to amend Section 5 to change from 30 days to 12 months . The motion carried unanimously.

Comm. Jones moved, seconded by Comm. Moss, to amend Section 4 to change for the City of Millersville to be responsible for repairs and maintenance of any improvements made by the County. The motion carried unanimously.

Law Director Eric Sitler recommended to change "facility" to "sleeping quarters".

Comm. Genung moved, seconded by Comm. Miller, to change "facility" to "facility sleeping quarters" throughout the MOU. The motion carried unanimously.

Comm. Genung moved, seconded by Comm. Jones, to amend to add to provide insurance "on request". The motion carried unanimously.

Comm. Jones moved, seconded by Comm. Klein, to approve the MOU as amended. The motion carried unanimously.

Comm. Jones moved, seconded by Comm. Klein, to purchase a camper. The motion failed to carry with a vote of 2-5-0. Comm. Mansfield, Genung, Holmes, Miller and Moss voted against the motion.

Without objection, Chairman Mansfield moved item 10b next on the agenda.

10b. Hendersonville Health Department Project Update.

Comm. Klein moved, seconded by Comm. Miller, to suspend the rules to allow Hal Hendrix to speak to the matter.

Mr. Hendrix stated Boyer Construction won the bid for the project in the amount of \$2,229,000.00 and came in \$600,000.00 under budget.

Item removed from the agenda.

Without objection, Chairman Mansfield moved item 10d next on the agenda.

10d. New Courthouse Courtroom Buildout.

Comm. Miller moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

After discussion, Comm. Klein moved, seconded by Comm. Jones, to get a price from 2 other architects.

Comm. Klein moved, seconded by Comm. Miller, to suspend the rules to allow Judge Gay to speak to the matter. The motion carried unanimously. He explained the dire need to expedite this project.

Chairman Mansfield brought the meeting back in session.

Comm. Miller moved, seconded by Comm. Moss, to approve. The motion carried 6-1-0, Comm. Klein voted against the motion.

Item to be removed from the agenda.

9d. HB2426/SB2261

Without objection, Chairman Mansfield moved to old business for next month.

Comm. Moss moved, seconded by Comm. Jones, for the County Mayor to get a USPS/FedEx drop box at the new courthouse. The motion carried unanimously.

10. New Business.

a. Disposal of Surplus County Property.

Removed from the agenda for no supporting documents.

c. "Children Are People Building" and Resolution 2504-08 Approving Sale of Certain Real Property located at 139 Winchester Street in Gallatin.

Comm. Genung moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

Item to remain on old business.

e. Vacated Gallatin Square Old Courthouse, 100 Public Square.

- Status of inventory by County Mayor's Office

Comm. Miller moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

Comm. Klein reported on April 17, 2025, he was notified items were being removed from the old courthouse.

After discussion, Chairman Mansfield moved, seconded by Comm. Miller, to direct Law Director Eric Sitler to send the County Mayor a cease-and-desist letter for removing items from the courthouse. The motion carried unanimously.

Item to remain on old business

f. Cottontown Debris Cleanup.

Comm. Miller moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

After discussion, Comm. Klein moved, seconded by Comm. Miller, to direct the County Mayor to clean up/remove county owned property from neighbor's property, pending permission of property owner. The motion carried unanimously.

Item to remain on old business.

g. Cottontown Flood Mitigation.

After discussion, the item was removed from the agenda.

h. Routine Maintenance, Support Services, Billing, and Invoices for Hendersonville Library pursuant to Resolution 1504-02

Chairman Mansfield moved, seconded by Comm. Miller, to direct Law Director Eric Sitler to work directly with members of City of Hendersonville Finance Committee. The motion carried unanimously.

11. Adjournment. Upon motion of Comm. Miller and seconded by Comm. Jones, the Committee adjourned at 9:02 p.m.

Prepared by Jennifer Mitchell

Sign-In Sheet

Name

JIM LONGMY

Address

1578 LOSTWATER RD

Agenda Item to be Discussed

BONDING HOUSE

MIKE McCLEARD

102 TROOP TRAIL

11 11



SUMNER COUNTY GOVERNMENT
FINANCE DEPARTMENT
355 North Belvedere Drive ~ Room 302
Gallatin, Tennessee 37066
615.451.6033

Westmoreland EMS

- Notice to Proceed was issued for the building and work is anticipated to start on or before May 19th.

Oak Grove VFD

- Foundation poured and installed drain tile

Brown House

- Executed Century Renovations proposal
- HVAC, Wall Paneling, and Carpet Removal in-progress

Franklin St. Storm Water

- Awaiting contract execution
- Pre-Construction meeting 5/6 @11AM with City of Gallatin, Architect, and Contractor.

Courtroom Buildout

- Received WOLD Architect's proposal. After approval, we will start contract talks to start the build-out project.

Water Grant/SWIG (Oak Hill Water Line, Mason's Waterline, and Oak Hill Elevated Water Tank, Westmoreland Projects)

- The State of Tennessee reached out to the County Mayor's Office. The previous Grant Analyst did not meet the milestone dates in 2023. Currently, Finance has a meeting with the state on Thursday to resolve the issues and has requested the necessary documentation from both Portland and Westmoreland.

Hendersonville Health Department Remodel

- Had bid opening on May 1 @ 10 am.
- Architect/Engineer reviewing bids

TNECD Broadband Ready Communities Grant

- 1 Contractor bid
- Working with Cumberland Connect as a potential sole source as they were the only applicant

Hollows Drainage Improvement Project

- Work has been delayed by NES and the relocation of the electrical service lines. Once NES gets through their approval process then we can move electric lines. Based on correspondence with NES approval may happen in 1-2 weeks. Once all the utilities are moved work will begin on pipe and structure installation and will last approximately 7-8 weeks weather permitting.



April 24, 2025

Scott Shamrock
Sumner County Tennessee
355 N Belvedere Drive, Room 302
Gallatin, TN 37066

Re: Sumner County, Tennessee
Sumner County Courthouse 5th Floor Courtroom 5C Build-Out

Dear Scott:

We are pleased to present our fee proposal for the 5th Floor Courtroom 5C Build-Out project. The intended scope is to verify as-built conditions and to develop construction documents using Owner provided documents as a model for the layout, interior finishes, fixed furniture, and associated MEP, low voltage, and audio visual needs. The design team will assist the County with bidding the project, contract award, construction administration, and project close-out.

We understand the maximum project budget is \$2,000,000 and are estimating the construction costs at \$1,500,000.

Based on the estimated construction costs, we propose a fixed fee of \$85,000 for project design through close-out. This project fee includes architectural, interiors, MEP, IT/AV, and one cost estimate.

Reimbursable expenses are included in our fixed fee above.

The proposed schedule of this project is as follows:

Design	May-June
Bidding	July 1 st
Construction Start	August 1 st

We appreciate our relationship with Sumner County and thank you for continuing to put your trust in us. If you have any questions or concerns with this proposal, please do not hesitate to contact me.

Sincerely,

Wold Architects and Engineers

Authorization

Beth Meadows | CDT, AIA
Associate

Sumner County

cc: Accounting

N:/WoldWideWeb/Projects/Pre-Deign/StartingAProject/Owner Fee Letter - Miscellaneous

Wold Architects and Engineers
214 Centerview Drive, Suite 300
Brentwood, TN 37027
woldae.com | 615 370 8500

**PLANNERS
ARCHITECTS
ENGINEERS**

SUMNER COUNTY HIGHWAY COMMISSION

MARCH 3RD, 2024

MINUTES

Members Present: Tim Jones, Chairman
Terry Wright, Vice-Chairman
Mark Harrison, Commissioner
Deborah Holmes, Commission
Toby Ellis, Road Superintendent
John Isbell, County Mayor

Members Absent: Dr. Jamie Teachenor, Commissioner
Tim O'Brien, Citizen Member

Others Present: Eric Sitler, County Attorney
Christy Marlett, Minute taker

1. Call to Order

The Highway Commission was brought to order on March 3rd, 2025 at 4:31 pm. in Room 112 of the Sumner County Administration Building.

2. Invocation

Commissioner Mark Harrison opened with a prayer.

3. Roll Call

Chairman Jones stated that a quorum was present. He states that Commission Teachenor will be late and Citizen Tim O'Brien would not be present.

4. Approval of Agenda

Chairman Jones makes a motion to approve the agenda. It is seconded by Commissioner Wright. The agenda is approved.

5. Approval of Minutes

Chairman Jones ask for a motion to approve the minutes for Jan. 6th. Commission Wright makes a motion and it was seconded by Commissioner Harrison. The minutes were approved.

6. Public Recognition

Jeremy Mansfield – 105 Cooper Creek Dr. Goodlettsville, TN – recommends that the Highway Dept. adopt Ridge Hill Rd. as a county road.

7. Report of Chairman:

A. Old Business –

1. Chairman Jones states that a lot of parents are happy about the changes that have taken place on Hunters Lane. However they are now complaining about cars doing U-turns on Wolfpack Way and trailers getting stuck and having to go around a different way. Chairman Jones ask Toby Ellis, Road Superintendent to continue the conversations with Scott Langford about long turn goals. Maybe adding a turnaround or round about in the future. Mr. Ellis comments about some more signage that he has that still needs to be added.

B. New Business –

1. Chairman Jones starts discussion about adopting Ridge Hill Rd. This road kind of fell through the cracks. The length in about 1000' long ending at the dead end. This road was in the city limits of Millersville from 1995-2022 when they ask to be de-annexed because they weren't getting the services they needed. Mr. Ellis says he not opposed to accepting it as county road again. He also

stated that he is working with CTAS to create a process that helps with situations like this. Where cities and counties are talking together. Chairman Harrison makes a motion to adopt Ridge Hill Rd as a county road and it is second by Commission Wright. It passes unanimously.

8. Report of Road Superintendent:

A. Old Business – None

B. New Business –

1. Road Superintendent Ellis updates highway committee about everything that has happen and what the highway department is doing since the rain and snow storms. Cleaning debris from under bridges and repairing roads. Getting roads ready to begin paving in the spring. Chairman Jones ask Mr. Ellis if there was something on Facebook for the pothole hotline that residents could go to. He says they needs to call the office or email. More discussion about road repairs and cleanups. Mr. Ellis states that in the future he would like to put together a storm team to take care of some of the repairs and cleanups.

9. Report of County Mayor

A. Old Business – None

B. New Business – None

10. MOTION TO ADJOURN:

Meeting adjourned at 5:45 p.m.

Minutes prepared by: Christy Marlett

**MINUTES
LEGISLATIVE COMMITTEE
JEREMY MANSFIELD, CHAIRMAN
MAY 12, 2025**

Present:

Jeremy Mansfield, Chairman
Chrissi Miller, Vice-Chairman
Jerry Becker
Merrol N. Hyde, Commission Chairman
Tim Jones
Matthew Shoaf
Dr. Jamie Teachenor

Also Present:

Eric Sitler, Law Director
Jennifer Mitchell, minute taker

Chairman Mansfield brought the regular scheduled Legislative Committee meeting to order with an invocation by Comm. Teachenor on Monday, May 12, 2025, at 5:30 p.m. Chairman Mansfield declared a quorum present to conduct business.

3. Approval of Agenda.

Without objection, Chairman Mansfield added recognition of teachers and support staff, as requested by Comm. Ring, as item 10e.

Without objection Chairman Mansfield added a property title issue/lien release to the agenda as item 9f, as requested by Law Director Eric Sitler.

Without objection, Chairman Mansfield also added 3-star program as item 9g, as requested by County Mayor John Isbell.

Comm. Miller noted a correction to Hope Jewell's name as shown on the agenda under item 10d.

Comm. Miller moved, seconded by Comm. Jones, to approve the agenda as amended. The motion carried unanimously.

4. Approval of minutes of April 14, 2025.

Upon motion of Comm. Miller, seconded by Comm. Teachenor, the Committee voted unanimously to approve the minutes of April 14, 2025.

5. Recognition of the Public.

None

6. Report of the Chairman.

No report

7. Report of County Mayor.

Not present

8. Old Business.

9. New Business.

a. Veterans' Service Report and Presentation.

Veterans Service Director Jeff Oakey reported on the business of the Veterans Service office.

b. Veterans Services MOU.

Comm. Becker moved, seconded by Comm. Miller, to approve.

Comm. Jones moved, seconded by Comm. Miller, to suspend the rules to allow Jeff Oakey to speak to the matter. The motion carried unanimously.

Mr. Oakey explained they are accredited through the Tennessee Department of Veterans Services as required to hold their position. The MOU is renewed every five years; the main change is a new addition for the state to pay for software licenses.

Chairman Mansfield brought the meeting back in session.

The Committee voted unanimously to approve the Veterans Services MOU.

c. Resolution Appointing Judicial Magistrate to Fill Vacancy – Daniel Stevenson.

Comm. Becker moved, seconded by Chairman Mansfield, to approve. The motion carried unanimously.

d. Resolution Recognizing TDOT for Cottontown Drainage Improvement Work.

Chairman Mansfield moved, seconded by Comm. Becker, to approve. After brief discussion, the motion carried unanimously.

e. Sumner County SS4A Grant Application Request.

Chairman Mansfield moved, seconded by Comm. Becker, to suspend the rules to allow Highway Superintendent Toby Ellis to speak to the matter. The motion carried unanimously.

Mr. Ellis explained this just an ask to apply for the grant. The grant is an 80/20 split for a road grading system and comprehensive safety action plan. There was lengthy discussion, Comm. Shoaf arrived during discussion.

Chairman Mansfield brought the meeting back in session.

Comm. Shoaf moved, seconded by Comm. Becker, to approve the request. The Committee voted (4-2-1) to approve the request. Comm. Miller and Teachenor voted against the motion and Chairman Mansfield abstained from the vote.

f. Property Title/Lien Release.

Chairman Mansfield moved, seconded by Comm. Jones, to approve.

Law Director Eric Sitler explained this is a lien release request from a rehabilitation program from 2014.

The Committee voted unanimously to approve the request.

g. 3-Star Program.

Comm. Miller moved, seconded by Comm. Teachenor, to discuss. The motion carried unanimously.

After brief discussion, Comm. Miller moved, seconded by Comm. Shoaf, to defer to June. The Committee voted (6-1-0) to defer to June. Comm. Becker voted against the motion.

10. Commission Recognitions and Proclamations.

- a. Recognition: Amazing Shake – Ellis Middle School Administration & Staff
- b. Recognition: Amazing Shake – Ellis Middle School Student Winners (3 individual winners to be determined during final competition day 5/15/2025)
- c. Recognition Resolution: Judge Blanton's Assistant Retirement
- d. Proclamation: Hope Jewell – Beech High School Bowling State Championship Qualifier

e. Recognition: Teachers & Support Staff

Comm. Shoaf moved, seconded by Comm. Becker, to group and approve items 10a through 10e and forward to the full Commission. The motion carried unanimously.

11. Zoning.

Ramsey 109 Mini Storage PUD – Rezoning – James Ramsey, represented by GreenLID Design – 7th Commission Voting District (Danny Sullivan) – Applicant is seeking to rezone subject property from Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of constructing and operating a mini storage facility. Subject property is located at Hwy 109N, Gallatin, TN 37066, is Tax Map 104, Parcel 005.02, contains 2.61 acres and is zoned Rural Residential (RR).

The Sumner County Regional Planning Commission forwarded a Positive recommendation related to this item on March 18, 2025 (Second Reading).

Comm. Becker moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

Docketing purposes only, no action taken.

11. Adjournment. Chairman Mansfield declared the meeting adjourned at 6:18 p.m. upon motion of Comm. Shoaf and seconded by Comm. Becker.

Steven Weiner

From: Janet Adams <janet.adams@stewart.com>
Sent: Friday, May 9, 2025 3:49 PM
To: Steven Weiner
Cc: Dakotah Harvey
Subject: RE: Susan Born Deed of Trust
Attachments: 20250509142526854.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Mr. Weiner,

Please find attached the following documents regarding Ms Born's property:

Quitclaim Deed showing ownership for Susan Born for property known as 4041 Brown Street, Westmoreland, TN 37186
Note Ms. Born executed dated March 12, 2014

Deed of Trust Ms. Born executed to the HOME Investment Partnership Program on March 12, 2024 to secure the loan
Copy of probate documents as filed on behalf of Susan Renea Born stating that she died on 10/14/2022 leaving her home located at 4041 Brown Street Westmoreland, TN 37186 to her beneficiaries as stated in her Will

Ms. Born died on October 14, 2022. We closed a transaction where Susan Born's heirs sold the real estate property. Our search showed the property clear and free at that time. After closing when searching property again, we were made aware that this deed of trust was still a lien on the property. This was not disclosed before.

Not sure when the rehab project was complete but was advised by Kim Norfleet (f/k/a Kim Arc), Program Administrator, that the project was complete. She also stated that she remembered Mr. Holt signing a release of lien for this Deed of Trust. We have exhausted all our resources and cannot find a release of lien of record. We often find that the executed releases are sent directly to the homeowners and they simply do not understand they need to record the release.

We are hereby requesting a full release of lien for this deed of trust as the project has been complete for many years. Ms. Born is deceased, and her heirs have since sold the property. Since no attempt has been made to collect these funds for the past 11 years, it is our belief that Ms. Born complied with the terms of her agreement and releasing this lien from the property was merely an oversight.

Please let me know if you need further assistance in this matter. I look forward to hearing from you.

Sincerely,

Janet L. Adams
Branch Operations Manager (Hendersonville, TN and Portland, TN)
Stewart Title Company
100 Bluegrass Commons Blvd, Suite 110
Hendersonville, TN 37075
O (615) 264-8979 | M (615) 812-6992

RECORD AND RETURN TO:
NATIONS TITLE OF TENNESSEE, INC.
6666 PRIMACY PARKWAY, SUITE 434
MEMPHIS, TN 38119
04TN06247

QUIT CLAIM DEED

STATE OF TENNESSEE
COUNTY OF SHELBY
THE ACTUAL CONSIDERATION FOR THIS TRANSFER IS \$0.00

AMY M. NUCCIO
NOTARY PUBLIC
AT LARGE
SHELBY CO. TN
MY COMM. EXT. 6-28-07

Witness
SUBSCRIBED AND SWORN TO BEFORE ME, THIS THE 15th DAY OF SEPTEMBER, 2004

Notary Public

MY COMMISSION EXPIRES: 6/28/07

THIS INSTRUMENT WAS PREPARED BY
NATIONS TITLE OF TENNESSEE, 6666 PRIMACY PARKWAY, SUITE 434, MEMPHIS, TN 38119
(901) 483-7400

ADDRESS OF NEW OWNER AS FOLLOWS: SUSAN R. BORN 4041 BROWN STREET WESTMORELAND, TN 37186	SEND TAX BILLS TO: Same as New Owner	MAP/PARCEL NUMBERS 044C-H-013.00
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FOR AND IN CONSIDERATION OF THE SUM OF TEN DOLLARS, CASH IN HAND PAID BY THE HERINAFTER NAMED GRANTEE, AND OTHER GOOD AND VALUABLE CONSIDERATIONS, THE RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, I,

SUSAN GROFT

HEREINAFTER CALLED THE GRANTOR, HAVE QUITCLAIMED AND SOLD, AND BY THESE PRESENTS DO QUITCLAIM UNTO

SUSAN R. BORN, A SINGLE PERSON

HEREINAFTER CALLED THE GRANTEE, THEIR HEIRS AND ASSIGNS, ALL OF HIS RIGHT, TITLE AND INTEREST IN A CERTAIN OR PARCEL OF LAND IN SUMNER COUNTY, STATE OF TENNESSEE, DESCRIBED AS FOLLOWS, TO-WIT:

Situated in the 12th Civil District of Sumner County, Tennessee, within the corporate limits of the City of Westmoreland, and more particularly described as follows:

Being the Northwest one-half of Lot No. 19 and all of Lot No. 30 of Block "A" of Moreland Park, a plat of which is of record in Plat Book 1, page 30, in the Register's Office for Sumner County, Tennessee, reference to which lot is hereby made for a more complete description of said lots.

Being the same property conveyed to Susan Groft, by Quitclaim Deed from Steven Groft, dated 3-4-04 and recorded 4-5-04 in Book 1977, page 188, and being the same property previously conveyed to Steven Groft and wife, Susan Groft, by Quitclaim Deed from Susan Smith n/w/a Susan Groft, dated 8-3-01 and recorded 8-16-01 in Book 1311, page 533, Register's Office for Sumner County, Tennessee. The said Susan Groft is also known as Susan R. Born.

Unimproved ()

This is improved (X) property known as 4041 BROWN STREET, WESTMORELAND, TN 37186

Witness our hand this 15th day of SEPTEMBER, 2004.

Susan R. Born
SUSAN R. BORN

ENTERED
John C. Isbell
PROPERTY ASSESSOR

12th UCT 15 2004
44C-H-13 P/O
MAP GP CTL PAR

Pamela L. Whitaker, Register
Sumner County Tennessee

Rec #:	594123	Instrument #:	722707
Rec'd:	10.00	Recorded	
State:	0.00	10/15/2004 at 9:12 am	
Clerk:	0.00	in Record Book	
EDP:	2.00	2114	
Total:	12.00	Pgs 127-128	

STATE OF TENNESSEE
COUNTY OF Shelby



Personally appeared before me, the undersigned, a Notary Public in and for said County and State, the within named, SUSAN R. BORN or proved to me on the basis of satisfactory evidence and who acknowledged that she executed the within instrument for the purposes therein contained.

Witness my hand and official seal at Memphis, Tennessee, this 5th day of October, 2004.

Commission Expires: 6/26/07 Amy M. Nuccio
Notary Public

STATE OF TENNESSEE
COUNTY OF SHELBY

Before me, the undersigned, a Notary Public within and for the State and County aforesaid personally appeared _____ with whom I am personally acquainted and who upon his oath(s) acknowledged himself to be _____ of _____, Inc. the within named bargainer, and corporation, and that he as such _____ being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing the name of the corporation, by the said _____ as such _____, and attesting the same by the said _____ as such _____.

Witness my hand and official seal at office at _____ on this the _____ day of _____, 20____.

My commission expires: _____
Notary Public

STATE OF TENNESSEE
COUNTY OF _____

On this the _____ day of _____, 20____ before me personally appeared _____ to me known to be the person who executed the foregoing instrument in behalf of _____ as _____ Attorney in Fact, and acknowledged the _____ executed the same as the free act and deed of the said _____.

Witness my hand and official seal at _____, Tennessee, this the _____ day of _____, 20____.

My commission expires: _____
Notary Public

Pamela L. Whitaker, Register
Sumner County Tennessee
Rec #: 930577 Instrument #: 1082486
Rec'd: 20.00 Recorded
State: 0.00 4/21/2014 at 9:27 AM
Clerk: 0.00 in Record Book
Other: 2.00 3931
Total: 22.00 Pgs 120-123

9.27

Ret THIS INSTRUMENT PREPARED BY:
Kim Ark, Program Administrator
Sumner County HOME Program
355 N. Belvedere Drive, Room 102
Gallatin, TN 37066

The maximum principal indebtedness for
Tennessee recording tax purposes is
\$ 0.00, (Government Entity)

**HOME PROGRAM
HOMEOWNER REHABILITATION DEED OF TRUST**

THIS DEED OF TRUST is made and entered into as of this 12th day of March, 2014, by and between Susan Born, whose address is 4041 Brown Street, Westmoreland, Tennessee, ("Property Owner"), Anthony Holt, County Executive and his successors and assigns (collectively, "Trustees"); and Sumner County a County of the State of Tennessee, whose address is Sumner County, 355 N. Belvedere Drive, Gallatin Tennessee, ("Grant Recipient").

RECITALS

Grant Recipient is receiving HOME Program funds from the Tennessee Housing Development Agency ("THDA") through the HOME Investment Partnership Program (the "HOME Program") subject to the requirements of 24 C.F.R. Part 92, as amended (the "HOME Regulations"), the THDA HOME Program Description and Program Manual, and that certain working agreement between Grant Recipient and THDA dated July 1, 2011 (the "Working Agreement" and together with the THDA HOME Program Description and Program Manual and the HOME Regulations, the "HOME Program Requirements"); and

Grant Recipient has agreed to make \$ 52,900.00 in HOME Program funds (the "HOME Investment") available to rehabilitate the single family housing unit located at 4041 Brown St., Westmoreland, Tennessee, as more fully described in Exhibit A which is attached hereto and incorporated herein by this reference (the "Property"); and

Property Owner is a person of low or very low income as defined in the HOME Program Requirements; and

Property Owner desires to secure to Grant Recipient the payment of all amounts due under the HOME Program Homeowner Rehabilitation Note of even date herewith (the "Note") and the HOME Program Requirements and the due and punctual performance by Property Owner of each and every covenant, condition and agreement applicable to Property Owner and the Property under the HOME Program Requirements, the Note and this Deed of Trust.

NOW THEREFORE; for and in consideration of One Dollar (\$1.00) cash in hand paid, the receipt of which is acknowledged, and the other considerations hereinafter mentioned, Property Owner, does hereby grant and convey unto the Trustees in trust, with power of sale and with General Warranty, the Property.

TO HAVE AND TO HOLD the Property with the appurtenances, estate, title, and interest thereto belonging to Trustees in trust forever.

But, this conveyance is made IN TRUST for the following uses and trusts, and for no other purpose, to wit: to secure to Grant Recipient payment of the indebtedness evidenced by the Note, any modification thereof, and any note given in substitution for or upon any renewal or extension of the Note.

Pursuant to the provisions of T.C.A. Section 66-11-108, Grant Recipient does not consent to the priority of any contract, whether now in existence or hereafter entered into, for the making of improvements upon the Property, over the lien of this Deed of Trust.

As part of the consideration for the execution of this instrument, and of the indebtedness secured hereunder, Property Owner agrees:

1. To pay to Grant Recipient the outstanding principal of the Note, and all interest thereon, and all other sums due thereunder, as and when the same shall become due as provided therein.
2. To retain title to and occupy the Property, and not to convey the same or any interest in the same, without the prior consent, in writing, of Grant Recipient. If any or all of the Property, or any interest in it, is sold or otherwise transferred or conveyed, or if any encumbrance affects the Property, without the prior written consent of Grant Recipient, except as specified in the Note, Grant Recipient may, at its option, require immediate payment of all amounts due under the Note and all amounts secured by this Deed of Trust.

Now, if the Property Owner shall pay said indebtedness, and all installments thereof, including both principal and interest, when due, according to the terms of the Note, and if the Property Owner shall keep and perform each of the other covenants and agreements herein contained, then, this trust conveyance shall be of no further force or effect. But, if the Property Owner shall fail to pay said indebtedness, or any part or installment thereof, or any interest thereon, when due, or if the Property Owner shall fail to keep and perform any of the other covenants and agreements herein contained, or if the Property Owner shall make an assignment for the benefit of creditors, or should a receiver, liquidator, or trustee of the Property Owner, or of any of the Property Owner's property, be appointed, or should any petition in bankruptcy, or for the reorganization or arrangement of the Property Owner pursuant to the Federal Bankruptcy Code, or any statute, federal or state, similar thereto, be filed by or against the Property Owner, and such defaults are not cured within thirty (30) days from written notice to Property Owner specifying such default, then, and in any of such events, this trust conveyance shall remain in full force and effect, and at the option of the Grant Recipient, all remaining unpaid indebtedness shall become due and payable at once, without notice, and the Trustee, acting in person or through an agent or agents duly appointed by him for this purpose, is hereby authorized and empowered, upon giving twenty (20) days' notice by three (3) publications in any newspaper, daily or weekly, published in the county in which the Property is located, to sell the Property at the front door of the Courthouse in said county (or at such other place at said Courthouse as is usually and customarily used for the conduct of foreclosure sales) to the highest bidder for cash, at public outcry, free from the equity of redemption, any and all statutory rights of redemption including, without limitation, those provided in T.C.A. Section 66-8-101, as amended, or as may be hereinafter enacted, homestead, dower, courtesy, any elective share, and all other exemptions or marital rights of every kind, which are hereby expressly waived; and the Trustee is authorized and empowered to execute and deliver a deed to the purchaser. The sale may be adjourned from day to day by the Trustee or his agent or successor, by announcement at the Courthouse on the date the sale is originally set, or any adjournment thereof, and may be reset at a later date without any additional publication. The creditor may bid at any sale under this trust conveyance. Property Owner agrees that the Trustee may, at any time after default in the payment of any part of the indebtedness, enter and take possession of the Property, and shall only account for the net rents actually received by him. Property Owner further agrees that, in the event the Trustee fails, before selling the Property as herein provided, to enter and take possession thereof, the purchaser shall be entitled to immediate possession thereof upon the delivery to him by the Trustee of a deed for the Property.

Grant Recipient may, at any time and from time to time, without assigning cause, in Grant Recipient's sole and absolute discretion, remove the Trustee herein named and appoint a successor to execute this trust, by an instrument in writing duly executed by Grant Recipient and filed for record in the county in which the Property is located and, upon the execution and filing of such instrument, the title herein conveyed to the Trustee shall be vested in the successor so appointed.

In the event of a sale of the Property under and by virtue of this trust, the Property Owner, and all persons holding under Property Owner, shall be and become the tenants at will of the purchaser from and after the execution and delivery of a deed to the purchaser.

Upon any sale under this Deed of Trust, the proceeds will be applied by the Trustee:

First: To pay all the costs and charges of executing this trust, including attorney's fees and the expenses of any litigation which may arise on account of the execution and enforcement of this trust, or in connection therewith as above provided.

Second: To pay the outstanding indebtedness, or any balance thereof, then remaining unpaid.

Third: To pay the remainder, if any, to Property Owner, or Property Owner's order.

Wherever used herein, the singular number shall be deemed to include the plural, and vice versa, and the masculine gender shall be deemed to include the feminine or neuter, and vice versa. In addition, the word "Property Owner" shall be deemed to include not only the Property Owner specifically named in this Deed of Trust, but also all successors of such Property Owner in title to the Property.

IN WITNESS WHEREOF, Property Owner, through a duly authorized representative, have executed this Deed of Trust effective as of the date first written above.

PROPERTY OWNER:

Susan Born
Susan Born

STATE OF TENNESSEE
COUNTY OF Sumner)

Before me, Deborah S. Burnett a Notary Public of the state and county mentioned, personally appeared Susan Born, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged that (s)he is the within named bargainer and that (s)he executed the foregoing instrument for the purpose therein.

Witness my hand and seal, at office, this 12 day of March, 2014

Deborah S. Burnett
Notary Public

My Commission Expires: 7/20/2015

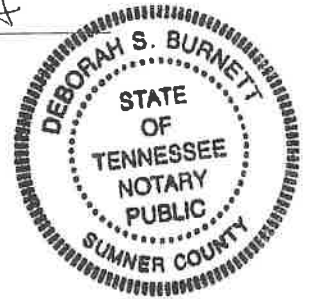


EXHIBIT A PROPERTY

4041 Brown Street, Westmoreland, TN 37186

Situated in the 12th District of Sumner County, Tennessee, within the corporate limits of the City of Westmoreland, and more particularly described as follows:

Being the Northwest one-half of Lot No. 19 and all of Lot No. 20 of Block "A" of Moreland Park, a plat of which is of record in Plat Book 1, page 30, in the Register's Office for Sumner County, Tennessee, reference to which lot is hereby made for a more complete description of said lots.

Being the same property conveyed to Susan Groft, by quitclaim Deed from Steven Groft, dated 2-4-04 and recorded 4-5-04 in Book 1977, page 188, and being the same property previously conveyed to Steven Groft and wife, Susan Groft, by Quitclaim Deed from Susan Smith a/k/a Susan Groft, dated 8-3-01 and recorded 8-16-01 in Book 1311, page 533, Register's Office for Sumner County, Tennessee. The said Susan Groft is also known as Susan R. Born.

100

Pamela L. Whitaker, Register
 Sumner County Tennessee
 Rec #: 825871 Instrument #: 1076103
 Rec d: 10.00 Recorded
 State: 0.00 2/3/2014 at 1:00 PM
 Clerk: 0.00 in Record Book
 Other: 2.00 3901
 Total: 12.00 Pgs 470-470

THIS INSTRUMENT WAS PREPARED BY:
 Tennessee Title Services, LLC
 101 Springhouse Court, Suite 202
 Hendersonville, TN 37075

NOTICE OF COMPLETION

Tennessee Code Annotated 66-11-140

(a) **Susan Born**
 NAME OF OWNER OR OWNERS OF THE LAND

(b) **Baggett General Contractors**
 NAME OF PERSON, FIRM OR ORGANIZATION CONTRACTED WITH FOR THE
 ENTIRE JOB OR IMPROVEMENT OR DEMOLITION

(c) LOCATION AND DESCRIPTION OF THE PROPERTY:

4041 Brown Street, Westmoreland, TN 37186

(d) 01/23/14
 DATE OF COMPLETION OF THE STRUCTURE, IMPROVEMENT, OR DEMOLITION

(e) A transfer of ownership of all or a part of the real property or an interest therein and encumbrance thereon or a settlement of the claims of parties entitled to the benefits of Chapter 307, 1975 Public Acts of the General Assembly of Tennessee will take place not earlier than ten (10) days from the date of the filing of this notice of completion.

(f) The name and address of the person, firm, or organization to which parties entitled to the benefits of the said law may send notice, is as follows:

Tennessee Title Services, LLC
 101 Springhouse Court, Suite 202
 Hendersonville, TN 37075

Dated this the 23rd day of January, 2014.


 SIGNATURE Jason Baggett

_____, Owner

_____, Agent

XX _____, Contractor

STATE OF TENNESSEE)
)
 COUNTY OF SUMNER) :ss

Before me, the undersigned, of the state and county aforesaid, personally appeared Jason Baggett, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged that she executed the foregoing instrument for the purposes therein contained.

WITNESS MY HAND AND OFFICIAL SEAL at office, this the 23rd day of January, 2014.


 NOTARY PUBLIC

My Commission Expires:
10-18-16



CERTIFICATION OF COMPLETION AND FINAL INSPECTION

Applicant's Name: Susan Born	Date of Final Inspection: 3/12/2014
Property Address: 4041 Brown Street, Westmoreland, TN 37186	Date Construction Began:
Total Amount of Contract:	\$ 52,900.00
<p>CONTRACTOR CERTIFICATION:</p> <p>Construction work on the property identified as <u>4041 Brown Street, Westmoreland, TN 37186</u> has been satisfactorily completed in accordance with the contract. I have obtained or prepared all Warranties or Release of Liens necessary for loan closing. A Notice of Completion has to be filed _____ at the County of <u>Sumner</u>. I further certify that there are no unpaid claims for materials, supplies or equipment, and no claims of laborers or mechanics for unpaid wages in connection with the performance of this contract.</p> <p><u><i>Gayle Baggett</i></u> _____ Date: <u>3-12-2014</u> Signature of Contractor</p>	
<p>HOMEOWNER CERTIFICATION:</p> <p>Construction work on my property has been satisfactorily completed in accordance with my contract with <u>Baggett General Contractors</u> Contractor.</p> <p><u><i>Susan Born</i></u> _____ Date: <u>3-12-14</u> Signature of Homeowner/Applicant</p>	
<p>CERTIFICATION OF FINAL INSPECTION:</p> <p>Final inspection has been made of the property identified as <u>4041 Brown Street, Westmoreland, TN 37186</u>. The construction work has been completed in accordance with the contract, and (check applicable statement):</p> <p><input type="checkbox"/> The property rehabilitated meets all local codes, ordinances, zoning ordinances and rehabilitation standards. Approval of rehabilitation by local codes is attached, if applicable.</p> <p><input type="checkbox"/> The property was reconstructed and is HUD Energy Star certified by an independent HERS rater and meets all local codes, ordinances, zoning ordinances and rehabilitation standards. Certificate of Occupancy from local codes is attached, if applicable.</p> <p><input checked="" type="checkbox"/> Local codes do not exist; therefore the rehabilitated property meets the 2006 International Property Maintenance Code.</p> <p><input type="checkbox"/> The property was reconstructed and local codes do not exist. The property is HUD Energy Star certified by an independent HERS rater, meets the 2006 International Residential Code for One- and Two Family Dwellings and the 2006 International Energy Conservation Code.</p> <p>Final Payment is authorized in the amount of \$ <u>52,900.00</u></p> <p><u><i>Mike Brady</i></u> _____ Date: <u>3/12/14</u> Signature of Inspector</p>	

The maximum principal
indebtedness for Tennessee
recording tax purposes is

**HOME PROGRAM
HOMEOWNER REHABILITATION NOTE**

\$ 0.00, (Government Entity)

Sumner County, Tennessee

March 12, 2014

For value received and hereby acknowledged, Susan Born ("Maker"), promises to pay to the order of Sumner County, Tennessee ("Holder") the principal sum of fifty two thousand nine hundred and 00/100 Dollars (\$ 52,900.00), in legal tender, with interest thereon from date at zero percent (0%) per annum, without demand or notice. Payment, if and when due, shall be made at the offices of Holder or such other place as Holder may designate.

A. So long as there is no default with respect to the conditions set forth herein or as set forth in that certain Deed of Trust of even date herewith (the "Deed of Trust") encumbering the property located at 4041 Brown Street, Westmoreland, Tennessee (the "Property"), the principal sum due and payable under this Note shall be reduced annually as follows:

1. The first reduction of twenty percent (20%) of the original principal amount due under this Note shall occur on the date that is one (1) year from the date hereof, so long as the conditions set forth herein are met.
2. Subsequent annual reductions, each in the amount of twenty percent (20%) of the original principal amount due under this Note, shall occur in each subsequent year in the same month and on the same day as the first reduction, so long as the conditions set forth herein are met.

B. Failure to meet the following conditions shall constitute a default hereunder:

1. The funds advanced hereunder are used in accordance with the rules and regulations of the HOME Investment Partnership Program set forth in 24 CFR Part 92, as subsequently amended, the THDA HOME Program Description and Program Manual, and that certain agreement between Holder and the Tennessee Housing Development Agency dated July 1, 2011, as amended.
2. The Property is occupied by Maker as Maker's principal residence for five (5) years from the date the Property is first available for occupancy, as further defined in the Deed of Trust (the "Affordability Period").
3. No lien encumbers the Property without the express written consent of Holder, except for the Deed of Trust.
4. Neither the Property nor any interest therein may be leased, sold, transferred, or otherwise conveyed. Notwithstanding the foregoing, inheritance of the Property by legal heirs of the Maker (the "Heirs") in the event of Maker's death will not be a default hereunder. The Heirs (or any one of them) may occupy the Property as their principal residence or lease the Property during the remainder of the Affordability Period.
5. Maker complies, in all respects, with all terms, provisions or conditions of this Note and the Deed of Trust.
6. This Note shall not be assigned or assumed.

C. In the event of a default under this Note or under the Deed of Trust, the outstanding principal balance of the Note, taking into account the reductions specified in Section A above, together with any amounts due under the Deed of Trust shall be immediately due and payable without demand or notice.

D. In the event of a default under this Note or under the Deed of Trust, Holder shall, at any time thereafter, be entitled, but not required, to demand payment of all amounts due under this Note as of the date of default. Amounts not paid upon demand shall bear interest at the maximum lawful rate. Should efforts be made to collect this Note, or any part of the indebtedness evidenced hereby, by law or through an attorney, Maker shall pay all reasonable attorneys' fees, all court costs and all costs of collection upon demand. Any failure on the part of Holder to exercise its rights hereunder shall not, in any event, be considered a waiver of any such rights nor shall such failure preclude Holder from exercising such rights at any time. Maker hereby waives all rights of protest, notice of demand, protest and demand, notice of protest, presentment, demand, dishonor and non-payment.

MAKER:



IN THE CHANCERY (PROBATE) COURT FOR SUMNER COUNTY, TENNESSEE
AT GALLATIN

In the matter of:)
SUSAN RENEA BORN)
Deceased.) No.
)
HEATHER DOYLE)
8326 Betts Road)
Greenbrier, TN 37073)
Petitioner)

PETITION FOR TESTAMENTARY LETTERS

Comes now the Petitioner, Heather Doyle (nee Smith), and shows the Court the following:

1. The Decedent, Susan Renea Born, died on October 14, 2022 in Westmoreland, Sumner County, Tennessee at the age of 56 years. The Decedent was a resident of Westmoreland, Sumner County, Tennessee. The Decedent was unmarried at the time of death.
2. The Decedent left a paper writing that purports to be a Will. It is dated November 12, 2010. It appears to have been executed with the requisite formalities to qualify as a Will and was witnessed by two disinterested witnesses, whose affidavit is attached thereto. The Petitioner is not aware of any instrument purporting to revoke this document and, therefore, believes this document to be the Last Will and Testament of the Decedent.
3. Decedent's Property
 - a. Realty. The Decedent owned her home located at 4041 Brown Street, Westmoreland, Tennessee 37186, subject to a mortgage. The Will expressly includes the real property as part of the probate estate and expressly authorizes the Personal Representative to dispose of real property.

b. Personalty. Typical household furnishings and personalty of nominal value as well as a vehicle.

c. Bank account. The Petitioner had one bank account at First Horizon Bank.

4. Debts. The Petitioner has satisfied the car note out of her personal funds prior to the filing of this Petition. It is anticipated that the Decedent may receive a bill for EMS services. Also, the Decedent's real property is subject to a mortgage lien.

5. Petitioner's Identity. The Petitioner is Heather (Smith) Doyle. She is the Decedent's daughter. She lives at 8326 Betts Road, Greenbrier, Tennessee 37073. She is not disqualified from serving as a fiduciary in this matter due to any prior criminal convictions or penitentiary sentence. She is nominated as an alternate personal representative in the Decedent's Will; however, the primary nominee, her sister, JoAnne Payne, has executed a declination of her right to serve.

6. Decedent's family. The Decedent was not married. She had two children, both of whom have survived her and both of whom are adults. They are:

JoAnne Payne, 337 Cayenne Drive, Bell Buckle, Tennessee 37020

Heather Doyle, 8326 Betts Road, Greenbrier, Tennessee 37073

7. Beneficiaries. The Will devises a percentage to the Decedent's two grandchildren living at the time the Will was prepared: Natalie Payne and Jonathan Payne. Both of these grandchildren are still minor children and live with their mother, JoAnne Payne, who is named as trustee of their bequest until they reach the age of 21. The residuary estate is bequeathed to JoAnne Payne and Heather Doyle equally.

8. Petitioners' Request for Appointment. The Will nominates the Petitioner to be alternate personal representative, in the absence of her sister, JoAnne Payne, who has declined to serve as personal representative and asked that the Petitioner be appointed in her stead. She is able and willing to serve in that capacity.

9. Bond, Inventory, and Accounting. The Will expressly waives the requirements for bond and inventory.

PREMISES SEEN AND CONSIDERED, Petitioner prays:

1. That she be qualified as the personal representative of the Decedent's estate and issued proper letters testamentary;
2. That notice to creditors be run in *The Portland Sun*.
3. That bond and inventory be waived.
4. That the real property be included as part of the probate estate and that the Personal Representative being granted the authority to enter into contracts for its disposition.
5. That the Petitioner be granted such additional relief as the Court may deem proper under the circumstances.

Respectfully submitted,

Electronically submitted
J. B. (JACK) FREEDLE #022089
113 E. Main Street
Gallatin, TN 37066
(615) 206-0412
jack@gallatinlawyers.com

Certificate of Service

I hereby certify that that I have provided a copy of the foregoing Petition to the following
on this 13th day of December, 2022 to the following:
JoAnne Payne at payne.joanne3@gmail.com

Electronically submitted
J. B. FREEDLE

**LAST WILL AND TESTAMENT
OF
SUSAN RENEA BORN**

STATE OF TENNESSEE
COUNTY OF SUMNER

I, SUSAN RENEA BORN, a resident of Sumner County, Tennessee, do make and publish this my Last Will and Testament, hereby revoking all wills and codicils heretofore made by me.

I am divorced and I have two children: JoAnne Elizabeth Payne and Heather Lavera Smith.

ITEM I

I direct that all of my due and payable debts and the cost of administration of my estate be paid as soon as practicable. The payoff of any real estate mortgage shall be at the discretion of my Personal Representative.

All real estate owned by me at my death shall be part of the probate estate subject to the full control of the Personal Representative until my estate is settled. The Personal Representative is authorized, without the order of any court, to sell and convey any of my real and personal property at public or private sale, without the joinder of any beneficiary, and in such manner and upon such terms and for such prices as may seem best. On every sale of real estate, the proceeds are to be treated as part of my personal estate.

ITEM II

All of my property of every kind and description and wherever located I give, devise, and bequeath as follows:

A. My personal effects and household furnishings to be distributed to my children in equal shares, per stirpes, at the discretion of the Personal Representative.

B. All the rest and residue of my estate I devise as follows:

1. 10% to my granddaughter Natalie Kailyn Payne, in trust, with the trust property to be used for her care, support, maintenance and education. When Natalie Kailyn Payne reaches 21 years of age, the balance of the trust property shall pass 100% to Natalie Kailyn Payne and the trust shall be terminated. In the event Natalie Kailyn Payne does not survive me, or does not survive termination of the trust as set forth herein, then this bequest shall pass to Jonathan Edmund Payne, in the trust as set forth below

I nominate JoAnne Elizabeth Payne as the trustee, with Christopher Edmund Payne as the alternate trustee and Heather Lavera Smith as second alternate trustee. The trustee shall not be required to file any bond, inventory, or report unless required by a court. I confer on my trustee the powers granted by §35-50-110 of the Tennessee Code Annotated.

2. 10% to my grandson Jonathan Edmund Payne, in trust, with the trust property to be used for his care, support, maintenance and education. When Jonathan Edmund Payne reaches 21 years of age the balance of the trust property shall pass 100% to Jonathan Edmund Payne and the trust shall be terminated. In the event Jonathan Edmund Payne does not survive me, or does not survive termination of the trust as set forth herein, then this bequest shall pass to Natalie Kailyn Payne, in the trust as set forth above.

I nominate JoAnne Elizabeth Payne as the trustee, with Christopher Edmund Payne as the alternate trustee and Heather Lavera Smith as second alternate trustee. The trustee shall not be required to file any bond, inventory, or report unless required by a court. I confer on my trustee the powers granted by §35-50-110 of the

Tennessee Code Annotated.

3. 5% to the KY-TN Conference Association of Seventh-day Adventists, Inc. for the use and benefit of the Evangelism fund. This charitable bequest is exempt from the burden of estate tax.
4. 75% to my daughters: JoAnne Elizabeth Payne and Heather Lavera Smith, in equal shares, per capita. In the event neither survives me, then this portion shall be distributed in equal shares, per stirpes. In the event any beneficiary is under 21 years of age, such portion shall be held in trust as set forth above.

ITEM III

I nominate JoAnne Elizabeth Payne as the Personal Representative, and Heather Lavera Smith as the alternate Personal Representative. I confer on them the powers set out in Section 35-50-110 of the Tennessee Code Annotated which powers are incorporated by reference. I grant my Personal Representative or successor Personal Representatives full power of sale for any of my property. I grant my Personal Representative or successor Personal Representatives the power to distribute assets to any beneficiary in cash or in kind. The Personal Representative or successor Personal Representatives shall not be required to file any inventory or appraisal or any annual or other returns or reports or to give bond unless required by a court.

IN WITNESS WHEREOF, I have set my hand to this my Will this 12 day of November, 2010.

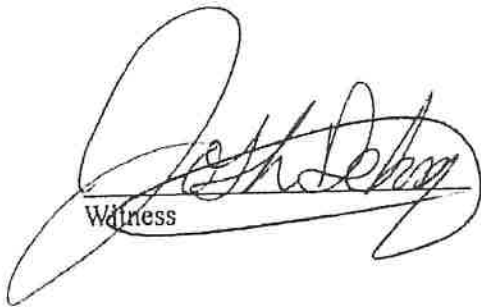

SUSAN RENE A BORN

Signed, sealed, published, and declared by SUSAN RENE A BORN as and for her Last Will and Testament in our presence and we, at her request and in her presence, and in the presence of each other, have subscribed our names as witnesses the day and year above set out.

Arnette P. Gregory
Witness

420 Highway 52 West
Street

Portland, In. 37148
City State Zip


Witness

102 Glendale Ave
Street

Portland TN 37148
City State Zip

Prepared by: Barry Benton TN. Bar No.015941
396 Switch Road, SW
Calhoun, GA 30701
tmr

AFFIDAVIT PROVING WILL

STATE OF Tennessee

COUNTY OF Sumner

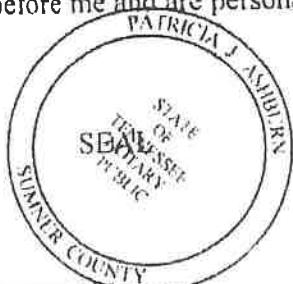
Before me, a notary public in the above state and county, on this day personally appeared the persons whose names are subscribed below, known to me to be the testatrix and witnesses, respectively, whose names are subscribed to the annexed or foregoing instrument in their respective capacities, and, all of said persons being by me duly sworn, the testatrix declared to me and to the said witnesses in my presence that said instrument is the testatrix's Last Will and Testament and that the testatrix had willingly made and executed it as the testatrix's free act and deed for the purposes therein expressed. The witnesses, each upon oath, stated to me in the presence and hearing of the testatrix that the testatrix had declared to them that the instrument is the testatrix's Last Will and Testament and that the testatrix executed same as such and wanted each of them to sign it as a witness, and upon oath each witness stated further that the witness did sign the same as witness in the presence of the testatrix and at the testatrix's request; that the testatrix was at that time 18 years of age or over and was of sound mind; and that each of said witnesses was then at least 18 years of age.

Susan Renea Born
SUSAN RENEA BORN

Annetta P. Gregory
Witness

Joshua Dehnz
Witness

Subscribed and sworn to me by SUSAN RENEA BORN, the Testatrix, and by (Witness) Annetta P. Gregory and (Witness) Joshua Dehnz, the witnesses, on this 12 day of November, 2010, all of whom personally appeared before me and are personally known to me.



Patricia J. Ashburn
Notary Public
Print name Patricia J. Ashburn
My Commission Expires: May 21, 2013

**IN THE CHANCERY (PROBATE) COURT FOR SUMNER COUNTY, TENNESSEE AT
GALLATIN**

In the matter of:)
SUSAN RENEA BORN)
Deceased.) No. 23PR-1
)
HEATHER DOYLE)
8326 Betts Road)
Greerbrier, TN 37073)
Petitioner)

ORDER GRANTING LETTERS TESTAMENTARY

This matter came before the Honorable Louis W. Oliver, III, Chancellor, on the 17th day of January, 2023. Based upon an examination of the sworn Petition, the testimony of the Petitioner, and the record as a whole, the Court finds as follows:

1. Decedent was a resident of Westmoreland, Sumner County, Tennessee.
2. Decedent died on October 14, 2022, at the age of fifty-six (56) years.
3. The Petitioner left a paper document styled "Last Will and Testament" dated November 12, 2010. It appears to be executed with the requisite formalities and witnessed by two disinterested witnesses. The Court finds this document to be the Last Will and Testament of the Decedent and admits the Will to probate.
4. The Decedent was not married at the time of her death. She had two children, both of whom are adults and both of whom have survived her. They, along with two grandchildren, who are minors, are the named beneficiaries.
5. The Petitioner is nominated to serve as alternate Executor of the Estate without bond or inventory. The primary nominee, JoAnne Payne, as filed a declination of her right to serve.

6. A TennCare release has already been obtained for the Decedent's Estate and made a part of the Court's file.
7. The Will expressly includes the Decedent's real property as part of the probate estate and grants the Executor full power to dispose of it on behalf of the Estate.

Based on these findings, the Court orders the following:

1. The Decedent's Will dated November 12, 2010, is admitted to probate. The Petitioner is appointed as Executor. Upon execution of the proper oath, Letters Testamentary shall issue.
2. Bond and inventory are waived.
3. Notice to creditors shall run in *The Portland Sun*.
4. The Executor shall have the power to dispose of the Decedent's real property. However, any contracts for the sale of the real property shall be subject to Court approval.

IT IS SO ORDERED.

Approved for entry:

Submitted electronically by
J. B. FREEDLE #022089
113 E. Main St.
Gallatin, TN 37066
(615) 206-0412
jack@gallatinlawyers.com

Certificate of Service

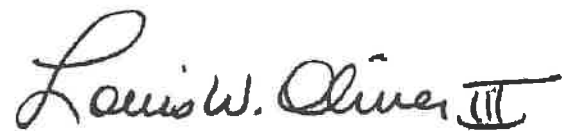
I hereby certify that I have mailed or emailed a copy of the foregoing on this 2nd day of January, 2023, to the following:

JoAnne Payne at payne.joanne3@gmail.com

Submitted electronically
J. B. FREEDLE

Case Title: The Estate of : Susan Renea Born
Case Number: 23PR-1
Type: ORDER

Ordered

A handwritten signature in black ink that reads "Louis W. Oliver, III". The signature is written in a cursive style with a prominent initial "L" and a stylized "O".

Louis W. Oliver, III, Sumner County Chancery
Court Judge

Cost of Publication

\$ 45.00

Sumner County Chancery Court, 100
Public Square, Room 401, Gallatin,
TN 37066

Case Number 83CH1-2023-PR-1

Susan Renea Born, Deceased

Notice is Hereby Given that on January 17th of 2023, letters testamentary (or of administration as the case may be) in respect to the estate of Susan Renea Born, who died 10/14/2022 were issued to the undersigned by the Sumner County Chancery Court of Sumner County, Tennessee. All persons, resident and non-resident, having claims, matured or unmatured, against the estate are required to file the same with the Clerk of the above-named Court, on or before the earlier of the dates prescribed in (1) or (2) otherwise their claims will be forever barred: (1) (A) Four (4) months from the date of the first publication (or posting, as the case may be) of this notice if the creditor received an actual copy of this notice to creditors at least sixty (60) days before date that is four (4) months from the date of the first publication (or posting); or (B) Sixty (60) days from the date the creditor received an actual copy of the notice to creditors, if the creditor received the copy of the notice less than sixty (60) days prior to the date that is four (4) months from the date of the first publication (or posting) as described in (1) (A); or (2) Twelve (12) months from the decedent's date of death.

Heather Doyle
Executor
Jack Freedle
Attorney
Mark T. Smith
Clerk & Master

STATE OF TENNESSEE County of Sumner

Personally appeared before me,

Jennifer Cope

A Notary Public of Sumner County, Tennessee, Dave Gould, who being first duly sworn, made oath that he is President of *The Portland Sun* newspaper, and that the hereto attached publication appeared in the same on the following dates:

01/24/2023

01/31/2023

Dave Gould

Dave Gould, President

Subscribed and sworn to before me
on the date of:

01/31/2023

Jennifer Cope

Notary Public, Jennifer Cope

My commission expires
December 3, 2024



FILED SUMNER CHANCERY
FEB 6 2023 AM 11:00

ELECTRONICALLY FILED
2023 Jan 12 AM 2:23 PR-1
Sumner C. Division of
Clerk & Master
TennCare

RFR PROCESSING UNIT
310 GREAT CIRCLE RD., 3W
NASHVILLE, TN 37243
Phone: (615) 741-0636, Fax (615) 413-1941
Email: RFR.TENNCARE@TN.GOV

#

December 15, 2022

JB Freedle
103 Main St.
Portland, TN 37148

RE: Born, Susan Date of Death: 10/14/2022 SSN: xxx-xx-0780
Our File Number: 85475

JB Freedle:

The referenced decedent did not receive TennCare Long-Term Services and Supports. Therefore, the State of Tennessee hereby releases the TennCare claim against this estate pursuant to Tenn. Code Ann. § 71-5-116(c)(2). This release is not a waiver of the right of the State of Tennessee to pursue criminal or civil penalties if fraud or abuse is found to exist pursuant to Tenn. Code Ann. § 71-5-2601, et seq.

This document is only relevant to TennCare's claim against the Decedent's probate estate. It does not apply to any Special Needs Trusts, Pooled Special Needs Trust, Qualified Income Trusts, or any other type of trust that contains a Medicaid payoff provision. If you need a payoff for this type of trust, you must contact TennCare at 844-629-0941, 2 at prompt, or via email at estate.recovery@tn.gov. Please provide the Decedent's death certificate and copy of the trust when making such a request.

Sincerely,



TennCare RFR Processing Unit

From: Jeremy Mansfield
Sent: Monday, May 12, 2025 9:13 AM
To: John C. Isbell
Cc: County Commissioners; Eric Sitler; Steven Weiner
Subject: Re: 3Star Community Grant

Mayor Isbell,

Please provide:

- Joint Economic and Community Development Board (JECDB) meeting minutes for the previous 18 months.
- Three (3) priority long-term goals and three (3) priority short-term goals.

Jeremy Mansfield
Chairman, Legislative



Jeremy Mansfield

Sumner County Commissioner, **District 16**
615.815.0250 (mobile)
Email Newsletter | Facebook | County Commission

On May 9, 2025, at 7:49 AM, John C. Isbell <johncisbell@sumnercountyttn.gov> wrote:

Chairman Mansfield,

We are in the process of completing the qualification for the Governor's 3Star Program with the Department of Economic & Community Development. The results of the qualification paperwork will yield the direction of the grant application. I have attached the guidelines and deadlines.

Take Care,

<image001.jpg>

John C. Isbell, County Mayor
Certified Public Administrator
355 N. Belvedere Dr. Room 102
Gallatin, TN 37066
615-452-3604 (office) | 615-788-0865 (cell)

<image002.png>

<Jody ECD ThreeStar Draft Guidelines.docx>



ThreeStar

Program Guidelines - 2025

Mission:

ThreeStar serves to promote economic and community prosperity, through collaboration, to positively impact every Tennessean.

General Information and Overview:

A community is shaped by the heart of the people, where they spend their time, effort, and resources. The ThreeStar certification program works to assist communities in collaborating with and connecting stakeholders and partners, to empower and strengthen community planning, and design, and to build sustainable practices for long-term positive impacts.

The ThreeStar program, established in 1980, is a county-wide community development certification program. All benefits are open to the county, as well as all incorporated cities and towns within the county, once all documentation is verified. The upcoming round will run from July 1, 2025, to June 30, 2027. Required documentation and activities for 2025-2026 certification take place beginning in January 2025.

ThreeStar community certification is an eligibility requirement for several TNECD, and other Tennessee state grant programs. Benefits also include discounts on match rates, and bonus amounts on certain grant programs.

County Certification Requirements:

These items are due to be submitted to the online ThreeStar system. If you are the designated administrator for the County ThreeStar program, please verify you can enter the portal.

- Asset Inventory – updated in the online form
- ThreeStar Community Development Task Force members, and contact information submitted.

By **June 1, 2025**, the remaining required items are due to be submitted to the online ThreeStar system.

- Joint Economic and Community Development Board (JECDB) meeting minutes for the previous 18 months.
- Three (3) priority long-term goals and three (3) priority short-term goals, written in the SMART standards format.
- Team Lead contact information, Activity Steps and Timeline submitted for each of the six SMART goals.

ThreeStar Grant Program:

Eligibility: All project applications submitted for scoring must show how they relate back to one of the Counties S.M.A.R.T. goals submitted for the program year at time of application and how you will track the economic and community development impact. Distressed communities could be eligible for ThreeStar High Impact project funds.

Ineligible expenses:



ThreeStar

Program Guidelines - 2025

- Salaries, basic or operational costs/expenses, travel expenses, prizes, landscaping, conference fees, and/or food
- Other items as determined by TNECD -

Scoring Element		Range
A] Executive Summary provides correct/detailed information, including budget. (Max 20)	Application is complete, with a budget narrative, required financial documents and the project is sustainable.	1-15
B] Public Benefit / Impact and how well does the project impact the identified need? (Max 20)	The degree that the proposed project aligns with the economic and community development outcomes and will lead to completion of submitted goal(s).	1-15
C] Project methods for measuring, tracking, and reporting economic impact (Max 15)	Has a benchmark been identified? Measurement areas have been identified well for metric tracking and reporting.	1-15
D] Partnerships and leveraged resources (Max 10)	Quality of partnerships, state, regional / local partnership and leveraged resources	1-10
E] Timeline is achievable and based on project completion (Max 10)	Timeline must be realistic, and include action steps / timeline details	1-10
F] Budget is complete (Max 10)	Budget includes details on all grant funded costs and information on grant administrator (required if request is more than \$75,000)	1-10
G] How does the project assist in improving the county's economic status? (Max 15)	Do the potential outcomes seem accurate and impactful? Are there other things that could potentially be measured?	1-15
Total Possible Points		100

Eligible Grantees: ThreeStar Certified Counties, as well as all incorporated cities and towns within those counties, are eligible to apply for grants within the ThreeStar program for community development improvement projects that align with registered ThreeStar Priority Goals. Goals are due June 1, 2025, grant application will open on June 1, 2025.

Non-profit organizations, serving as entrepreneur support organizations (ESO) within ThreeStar Certified counties, registered in the state of Tennessee for a minimum of three years, with verifiable work in the scope area of the proposed small business/entrepreneur grant project, are also eligible to apply for completion of one of the submitted priority goals, after verification



ThreeStar

Program Guidelines - 2025

of County certification requirements are completed.

Applications will be accepted on a rolling basis and will be awarded quarterly, in 2025 in July and October; and 2026 in January and April. If you are considering applying for a grant, please complete the Pre-Grant award form found on the ThreeStar website [here](#).

Grant awards of up to \$250,000 are available for application related to one of the ThreeStar priority goals. Distressed counties are eligible for high impact project for up to \$1 million dollars.

All grant awards of more than \$75,000 must have a third-party, qualified professional administrator to assist in managing the project. Awarded projects are eligible for up to 5% of grant funds to use for administration costs.

IMPORTANT:

- Ineligible expenses include, but are not limited to, salaries, food, travel, prizes, conference fees, or direct support for individual businesses.
- All expenses must be obtained using official procurement guidelines, including the hiring of a third-party grant administrator.
- Any expenses outside of the contract period are not eligible for reimbursement.
- These are all reimbursement grant programs, you must participate in grant management webinars for pre-application and post award, submit all documentation with project costs, including detailed invoices and proof of payment, along with the supplied invoice template specific to your awarded grant contract.
- Reports are due throughout the grant contract timeline and in most cases, following completion of project as well, for project outcome measures and impact.
- These grants are not intended to support an individual business, if you are looking for individual business support, visit [BERO](#) or [Fund Tennessee](#).



OPIOID ABATEMENT COMMITTEE MINUTES
May 8, 2025

MEMBERS PRESENT Mary Genung, Chairman Eric Craddock, Sheriff Danny Sullivan Will Taylor Matthew Campbell OTHERS PRESENT Dustin Owens Janet Parrish Bethany Browning-Minute Taker

- I. CALL TO ORDER by Chairman Genung at 5:30pm in room 112 of the Sumner County Administration Building in Gallatin TN
 - A. Invocation – led by Commissioner Sullivan
 - B. Pledge of Allegiance – led by Chairman Genung
 - C. Approval of Agenda – motion by Sheriff Craddock to approve, second by Commissioner Sullivan, unanimous approval
 - D. Recognition of Public - none
 - E. Approval of Minutes
 1. February 27, 2025 – motion by Commissioner Sullivan to approve, second by Sheriff Craddock, unanimous approval
 2. April 23, 2025 – motion by Commissioner Sullivan to approve, second by Sheriff Craddock, unanimous approval
- II. REPORT OF THE COMMITTEE CHAIRMAN – Chairman Genung expressed her appreciation of this committee.
- III. REPORT OF THE GRANT ACCOUNTANT – Grant Accountant, Dr. Dustin Owens, presented the monthly overdose report. Dr. Owens also told the committee about the upcoming SMART initiative to be held either July 23 or 30, 2025. Sumner County has been asked to be the host for the event that will showcase Sumner County’s opioid projects and how the opioid program is being ran. More information will be presented to the committee next month.
- IV. OLD BUSINESS
 - A. Status of Recovery Court Application/Project – Dr. Owens stated this project cannot go over the budgeted amount of \$632K. He stated he will be doing a walk-through of the area on June 4th.
 - B. Direct Appropriation Request: Sheriff’s Office and Volunteer Behavioral Health – Dr. Owens stated there are two parts to this project. Sheriff Craddock and Volunteer Behavioral Health (VBH) representative, Janet Parrish, spoke about the following items. After discussion by the committee, Commissioner Sullivan motioned to approve both items and to ask for a quarterly report on the indirect funds used by VBH, second by Sheriff Craddock, approved 4-1 with Will Taylor opposing. Commissioner Sullivan asked for the indirect cost rate to be discussed at future meetings.
 1. \$132K for a body scanner and two mail scanners for the Sheriff’s Office
 2. \$500K for a partnership with VBH to assist with needed programs for the inmates (including a behavioral health liaison, mental health treatment, and overcoming barriers)
 - C. Bylaws and Committee Meeting – These were passed out at the meeting. Dr. Owens asked the committee members to review the document and send any changes or recommendations to him to incorporate into the document for the next meeting.
- V. NEW BUSINESS
 - A. Neighborhood Health: Salvus Center Scope and Naloxone -- Neighborhood Health (NH) contacted Dr. Owens about the funding they were approved for and stated they will not be using all of the appropriated funds. Dr. Owens stated he will make a presentation at the July meeting regarding using the remaining funds. Sheriff Craddock motioned to pay the requested \$2,264.01 to NH for the submitted invoice, second by Matthew Campbell, unanimous approval.
- VI. ADJOURNMENT at 6:09pm