



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

The following minutes are included in this packet:

Commissioners

- Terry Moss – 1st*
- Terry Wright – 2nd*
- Mark Harrison – 3rd*
- Dillon Lamberth – 4th*
- Darrell Rogers – 5th*
- David Klein – 6th*
- Danny Sullivan – 7th*
- Baker Ring – 8th*
- Dr. Mary Genung – 9th*
- Benjamin Harris – 10th*
- Kevin Pomeroy – 11th*
- Deborah Holmes – 12th*
- Terri Boyt – 13th*
- Dr. Jamie Teachenor – 14th*
- J. Wes Wynne – 15th*
- Jeremy Mansfield – 16th*
- Robert Brown III – 17th*
- Don Schmit – 18th*
- Shannon Burgdorf – 19th*
- Merrol Hyde – 20th*
- Jerry Becker – 21st*
- Matthew Shoaf – 22nd*
- Tim Jones – 23rd*
- Chrissi Miller – 24th*

Committee on Committees.....September 8

Education.....September 2

EducationSeptember 15

General Operations.....September 2

Health & Emergency Services.....September 2

Highway.....September 2

Legislative Committee.....September 8

**COMMITTEE ON COMMITTEES
MINUTES
SHANNON BURGDORF, CHAIRMAN
SEPTEMBER 8, 2025**

Present:

Shannon Burgdorf, Chairman
Dillon Lamberth, Vice-Chairman
Deborah Holmes
Chrissi Miller
Danny Sullivan

Also Present:

Eric Sittler, Law Director
Jerry Becker, Commission Chairman
Jennifer Mitchell, minute taker

Chairman Burgdorf brought the regular scheduled meeting of Committee on Committees to order with an invocation by Comm. Holmes on Monday, September 8, 2025, at 5:00 p.m. Chairman Burgdorf declared a quorum to conduct business.

Agenda.

Chairman Burgdorf added discussion of ad hoc for application process as item b under Report of the Chairman.

Comm. Lamberth moved, seconded by Comm. Sullivan, to approve the addition. The Committee voted (3-2-0) to approve the addition. Commissioners Holmes and Miller voted against the addition.

Comm. Lamberth moved, seconded by Comm. Sullivan, to approve the agenda as amended. The Committee voted (3-2-0) to approve the agenda as amended. Comm. Holmes and Miller voted against.

Approval of Minutes of August 18, 2025.

Upon motion of Comm. Sullivan, seconded by Comm. Lamberth, the Committee voted unanimously to approve the minutes of August 18, 2025.

Recognition of the Public.

None

Report of the Chairman.

a. Discussion: Change of meeting date for October 2025.

Comm. Sullivan moved, seconded by Comm. Holmes, to change the October meeting date to Tuesday, October 14, 2025, at 5:00 p.m. The motion carried unanimously.

b. Discussion: Ad Hoc Committee to Establish Application Process.

Chairman Burgdorf explained she received questions about the application process to serve on a board or committee and recommended an ad hoc to establish an application process. She further recommended two citizens, County Mayor and one Committee on Committee member to serve on the ad hoc.

After discussion, the item is to remain on the agenda for October under Old Business.

Report of the County Mayor.

Not present.

8. Regular Business.

a. Appointments.

Highway Committee 1-year Term.

- Jerry Becker, present member

Comm. Holmes nominated Comm. Jones, seconded by Comm. Miller, to replace Comm. Becker on the Highway Committee.

Comm. Sullivan nominated Comm. Schmit to replace Comm. Becker on the Highway Committee.

Comm. Sullivan moved, seconded by Comm. Lamberth, to suspend the rules to allow Comm. Schmit to speak to the matter. The motion carried unanimously. Comm. Schmit confirmed he has county roads in his district.

Chairman Burgdorf brought the meeting back in session.

The nomination of Comm. Jones failed with a vote of (2-3-0). Commissioners Burgdorf, Lamberth and Sullivan voted against the nomination.

The nomination of Comm. Schmit was approved with a vote of (3-2-0). Commissioners Holmes and Miller voted against the nomination.

Chairman Burgdorf announced the recommendation of Comm. Schmit to replace Comm. Becker on the Highway Committee approved to be forwarded to full Commission.

Education Committee 1-year Tem.

- Jeremy Mansfield, resigned

Comm. Sullivan nominated Comm. Hyde, seconded by Comm. Miller, to replace Comm. Mansfield on the Education Committee.

Comm. Holmes nominated Comm. Rogers, seconded by Comm. Lamberth, to replace Comm. Mansfield on the Education Committee.

Comm. Lamberth moved, seconded by Chairman Burgdorf, to suspend the rules to allow Comm. Rogers to speak to the matter. The motion carried unanimously. Comm. Rogers confirmed he would serve on the Education Committee.

Comm. Sullivan withdrew the nomination of Comm. Hyde, the seconder agreed.

The Committee voted unanimously to approve the recommendation of Comm. Rogers to serve on the Education Committee.

Tourism Board 3-year Term.

- David Staples, present member
- Kristen Hope to replace Tracy Cannon
- Kevin Blankenship to replace Cathy Drumwright
- Kathy Boslett, present member

Comm. Holmes moved, seconded by Comm. Lamberth, to group and approve the recommendations for Tourism Board. The motion carried unanimously.

Board of Zoning Appeals.

- Bruce Rainey, present member
- Jim Harrison, present member

Comm. Sullivan moved, seconded by comm. Lamberth, to group and approve the recommendations for Board of Zoning Appeals. The Committee voted (3-2-0) to approve the recommendations. Commissioners Holmes and Miller voted against.

10. Adjournment. Upon motion of Comm. Miller, seconded by Comm. Sullivan, the Committee adjourned at 5:20 p.m.

**MINUTES
EDUCATION COMMITTEE
CHAIRMAN, DANNY SULLIVAN
SEPTEMBER 2, 2025
NO QUORUM**

Members:

Danny Sullivan, Chairman
Baker Ring, Vice-Chairman
Dillon Lamberth
Jeremy Mansfield
Jamie Teachenor
Terry Wright
Wes Wynne

Also Present:

Eric Sitler, Law Director
Jerry Becker, Commission Chairman
Jennifer Mitchell, minute taker

Law Director Eric Sitler announced there was not a quorum for the meeting and is rescheduled to Monday September 15, 2025, at 6:30 p.m.

3. Adoption of the Agenda.

4. Approval of Minutes August 4, 2025.

5. Recognition of the Public.

6. Report of the Chairman.

7. Report of County Mayor.

8. Report of Director of Schools.

a. Update on Athletics Projects.

b. Update on the Innovation Center.

9. Old Business.

10. New Business.

- a. Sumner County Board of Education Budget Amendments for information only.
 1. Budget Amendment 122
 2. Budget Amendment 123
 3. Budget Amendment 176
 4. Budget Amendment 183
 5. Budget Amendment 238

- b. Sumner County Board of Education Budget Amendments for County Commission Approval.
 1. Budget Amendment 2
 2. Budget Amendment 3
 3. Budget Amendment 4
 4. Budget Amendment 5

- c. Sumner County Board of Education Canon copier lease agreements for Indian Lake Elementary, Teach Sumner Program and Liberty Creek high.

11. Adjournment.

Prepared by Jennifer Mitchell

**MINUTES
EDUCATION COMMITTEE
CHAIRMAN, DANNY SULLIVAN
SEPTEMBER 15, 2025**

Present:

Danny Sullivan, Chairman
Baker Ring, Vice-Chairman
Dillon Lamberth
Wes Wynne

Vacancy

Absent:

Dr. Jamie Teachenor
Terry Wright

Also Present:

Eric Sitler, Law Director
Jerry Becker, Commission Chairman
Jennifer Mitchell, minute taker

Chairman Sullivan brought the regular meeting of the Education Committee to order with an invocation by Comm. Lamberth on Monday, September 15, 2025, at 6:30 p.m. in the Sumner County Administration building in Gallatin.

3. Adoption of the Agenda.

Upon motion of Comm. Ring, seconded by Comm. Lamberth, the Committee voted unanimously to approve the agenda.

4. Approval of Minutes August 4, 2025.

Comm. Lamberth moved, seconded by Comm. Ring, to approve the minutes of August 4, 2025. The motion carried unanimously.

5. Recognition of the Public.

None

6. Report of the Chairman.

Chairman Sullivan requested anyone who would like to request items for the agenda to call or text him.

He also reported he has requested Dr. Scott Langford, or representative, attend the meetings but he could not attend due to scheduling conflict. He stated he emailed report provided by Dr. Langford, report attached.

7. Report of County Mayor.

Not present

8. Report of Director of Schools.

- a. Update on Athletics Projects.
- b. Update on the Innovation Center.

Not present but addressed in emailed report.

9. Old Business.

10. New Business.

- a. Sumner County Board of Education Budget Amendments for information only.
 1. Budget Amendment 122
 2. Budget Amendment 123
 3. Budget Amendment 176
 4. Budget Amendment 183
 5. Budget Amendment 238

No action needed

- b. Sumner County Board of Education Budget Amendments for County Commission Approval.
 1. Budget Amendment 2
 2. Budget Amendment 3
 3. Budget Amendment 4
 4. Budget Amendment 5

Comm. Lamberth moved, seconded by Comm. Wynne, to group and approve. The motion carried unanimously.

- c. Sumner County Board of Education Canon copier lease agreements for Indian Lake Elementary, Teach Sumner Program and Liberty Creek High.

Comm. Lamberth moved, seconded by Comm. Wynne, to approve. The motion carried unanimously.

Education Committee
September 15, 2025

11. Adjournment.

The Committee adjourned at 6:33 p.m., upon motion of Comm. Lamberth and seconded by Comm. Wynne.

Prepared by Jennifer Mitchell

September Education Committee Report

Athletic Facilities

Stadium openings went well at BHS, HHS, and PHS. Work will continue underneath the stadium at BHS and HHS. Paving at BHS will commence once work underneath the stadium is completed. BHS is away for two weeks with a bye before their next home game.

SCHS track is currently being installed. GHS continued dirt, drainage, and prep work being done for the track and bleachers.

GHS and WHHS new lights and fencing look great!

NSE renovation work is complete.

Innovation Center

We now have occupancy of the space. We are excited to have SRO leadership on site and will convert a conference room into an incident center. In January, we will begin our initial run of classes. The Aviation Academy, criminal justice, teaching as a profession, and student leadership will be the initial offerings. We will have some additional announcements next month.

Student leadership will feature students getting 2 dual enrollment credits—project management with Lean Six Sigma certification and a special topics course focused on teamwork/collaboration. This partnership will be with VSCC.

We continue to have productive meetings with industry partners, entrepreneurs, and community leaders to develop programming for the future. Here is a recent article from the [Gallatin News](#).

Information Only Budget Amendments

These amendments re-appropriate carryover money from last year's budget into this year's budget.

Amendments for Committee Approval

Budget Amendment 2

Allocates reserves held for the specified programs. The reserves can only be appropriated and spent on these programs.

Budget Amendment 3

This amendment appropriates carryover purchase orders and funding for CTE. The 2025-2026 Innovative School Model grant required a preliminary estimated budget. This

amendment reflects the actual amounts. There is no local funding or additional match required by this amendment.

Budget Amendment 4

This amendment allocates the reserves for each Extended Day program. This money can only be utilized at the Extended Day program locations.

Budget Amendment 5

Appropriation of funds from the FY2026 Public Safety Grant for a passthrough metal detector at RT Fisher, exterior/interior door replacement, and camera system upgrades.

**MINUTES
GENERAL OPERATIONS COMMITTEE
BEN HARRIS, CHAIRMAN
SEPTEMBER 2, 2025**

Present:

Ben Harris, Chairman
J. Wes Wynne, Vice-Chairman
Dr. Mary Genung
Tim Jones
David Klein
Darrell Rogers
Don Schmit

Also Present:

Eric Sitler, Law Director
Jerry Becker, Commission Chairman
Beth Browning, Assistant Finance Director
Jennifer Mitchell, minute taker

Chairman Harris brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Comm. Klein on Tuesday, September 2, 2025, at 6:30 p.m. in the Sumner County Administration Building. Chairman Harris declared a quorum present to conduct business.

3. Approval of Agenda.

Comm. Klein moved, seconded by Comm. Rogers, to approve the agenda. The motion carried unanimously.

4. Approval of the Minutes of August 11, 2025.

Upon motion of Comm. Wynne, seconded by Comm. Rogers, the Committee voted unanimously to approve the form of the minutes from August 11, 2025.

5. Recognition of the Public.

Mike McClard of 102 Tioga Trail, Hendersonville gave the basic history of the Brown House and the timeline for the county to receive the \$500,000.00 to maintain the home. He also noted signs have gone up with notice of a buffer zone which leaves no access to the house. He expressed his support for renovations to the Latimer/Brown House and the continuation of the ad hoc committee.

Burkett Nelson of 155 Roberta Drive, Hendersonville spoke in support of restoring the Brown House.

Jim Latimer of 1578 Latimer Lane, Hendersonville spoke to the history of the Brown House and the connection to the Latimer family. He also expressed his support to restore the home.

6. Report of Chairman.

No report

7. Report of Finance Director.

a. Capital Projects and ARPA Projects Update

Beth Browning, Assistant Finance Director, reported on current projects. Handout with updates is attached.

Discussion was held regarding an increase in the cost of The Hollows project of approximately \$971,000. Commissioner Klein requested a letter of clarification from the Planning and Engineering Department. Chairman Harris stated he would ask Director of Planning and Engineering, Josh Suddath, to attend the next meeting.

Chairman Harris inquired about the Brown House. Commissioner Klein explained that TDEC would need to determine whether a buffer zone exists, as the current map is not precise. Commissioner Jones added that he had spoken with TDEC and noted discrepancies within the department regarding the issue.

8. Report of County Mayor.

The County Mayor was not present but submitted a report by email. Chairman Harris noted that most of the report addressed items under Old Business. The report also included an update regarding the library parking lot, stating that a chain barrier has been installed between the lots, and that a manually operated gate is in the process of being installed. Signage has also been placed.

9. Old Business.

a. Discussion: Archive Building Extraneous Storage Cleanout.

Chairman Harris reported that County Mayor John Isbell, in his email, stated departments have been instructed to clean out surplus items, while other items may remain until a decision is made regarding the Election Office.

Comm. Wynne moved, seconded by Comm. Klein, to move items 9a through 9c under the Report of County Mayor.

During discussion, Comm. Rogers moved to amend to explore hiring a company to handle moving the file cabinets. Comm. Rogers later withdrew his amendment.

After further discussion, Commissioner Jones moved, seconded by Commissioner Klein, to amend the motion to move items 9a through 9c to the Report of the County Mayor and retain the items under Old Business. The amendment failed by a vote of 3-4-0. Commissioners Harris, Wynne, Rogers, and Schmit voted in opposition.

The Committee voted 4-3-0 to approve the motion to move Items 9a through 9c from old business to the Report of the County Mayor. Commissioners Genung, Klein, and Jones voted in opposition.

- b. Discussion: Millersville EMS Station Reconfiguration Status.

- c. Discussion: Vacated Gallatin Square Old Courthouse, 100 Public Square.

- d. Latimer (Brown) House Restoration.

Chairman Harris reported the project is on hold at this time.

Law Director Eric Sitler explained there is a scheduled meeting with TDEC on Friday.

Comm. Jones moved, seconded by Comm. Schmit, to suspend the rules to allow Comm. Mansfield to speak to the ad hoc committee. The motion carried unanimously. Comm. Mansfield gave an overview of the plan to restore the Brown House completed by the ad hoc committee and the roadblocks that have occurred.

Chairman Harris brought the meeting back in session.

Comm. Wynne requested a copy of the plan, Comm. Mansfield agreed to email the plan to the committee members.

Comm. Wynne moved, seconded by Comm. Rogers, to dissolve current ad hoc and set up a joint committee with the schools to include the Chairman of General Operations, County Mayor, Director of Schools and a School Board member of their choosing.

After discussion, Comm. Rogers moved, seconded by Comm. Jones, to move to amend to next month. The motion carried unanimously.

County Law Director Eric Sitler explained the burden on maintaining the house was placed solely on the County.

Comm. Rogers moved to call for the question. The Committee voted (6-1-0) to approve the call for the question.

The Committee voted unanimously to approve the amendment to move the item to next month.

10. New Business.

a. Sheriff Department Space.

After discussion, Comm. Wynne moved, seconded by Comm. Rogers, to add to scope of the project as requested and as needed by the Finance Department. The motion carried unanimously.

11. Adjournment. Upon motion of Comm. Wynne and seconded by Comm. Rogers, the Committee adjourned at 7:42 p.m.

Prepared by Jennifer Mitchell



SUMNER COUNTY GOVERNMENT
 FINANCE DEPARTMENT
 355 North Belvedere Drive ~ Room 302
 Gallatin, Tennessee 37066
 615.451.6033

Project	Update	<u>Funding Source</u> ARPA(A)/Capital(C)/Grant(G)/Opioid(O)
Westmoreland EMS	Waiting on updated pricing from Boger Construction on the revised plan (should have pricing by 9/5)	A/C
Oak Grove VFD	Building to be 95% Complete in the next two weeks	A/C
Hendersonville Health Department	In progress, footings poured for slab	A/G
Franklin Street	Awaiting new video of cleaned drains before releasing retainage	C
Courtroom 5c	Awaiting initial drawing from WOLD (expected in the next two weeks)	C
Recovery Court	WOLD is working on the estimation and contract	O
Sheriff Remodel	WOLD is working on the estimation and contract	C
Brown House	Re-engaging TDEC on questions from the Ad-hoc	Bequest
Westmorland SWIG (4 separate projects)	Projects started	A

Portland SWIG (3 separate projects)	Awaiting Tank completion to tie-in lines	A
Gallatin SWIG	Prepaid, passed all audit inspections	A
SR258/Drakes Creek	In the Design Phase, discuss how to approach Hendersonville about their half	C
Rolling Hills Sidewalk	In the Design Phase	C
ECD Broadband	Awaiting CEMC to obtain equipment for WIFI	G
Bridal House	3 Quotes, if it passed the commission	C
Gallatin Health Department	Chiller operational	C
Archive HVAC	Bid under review	C
Firing Range HVAC	Bid Opening on August 28, 2025	C
The Hollows Drainage Project	Utility relocation continuing, getting ready for phase II	A
Milerville Stormwater	Prepaid, passed all audit inspections	A

General Operations Committee

County Mayor's Report

September 2, 2025

Committee members:

I am looking forward to a productive year and regret missing the committee meeting as I am out of town.

Old Business

- a. Archives Building Storage Cleanout- The departments have been instructed to remove anything that need to be surplus. These items are in various stages of the surplus process. Everything else will remain in place until a resolution is reached concerning the Election Commission and space allocation.
- b. We are working with Millersville on the project. I have not received the cost estimates for the project as of the publication of this report.
- c. The surplus office equipment is listed on GovDeals and we are awaiting the sales to be completed.
- d. It is my understanding that the project for the establishment of the William & Martha Brown Park and the preservation of the Brown House is on hold at this time.

Other Business

Gallatin Library- We have installed a chain barrier between the parking lots. Additionally, we are in the process of installing a manually operated gate to deter early morning entry onto the lot. This will not solve the problem for traffic during operating hours. The director and team at the Gallatin Library agree with the plan and appreciate the work of the committee to help alleviate the problem. I and the library director are against the installation of a gate blocking access between the library and the courthouse. This could create a safety hazard and will only exacerbate the problem by redirecting the court traffic through the library.

MINUTES
HEALTH & EMERGENCY SERVICES COMMITTEE
CHAIRMAN, DARRELL ROGERS
SEPTEMBER 2, 2025

Present:

Darrell Rogers, Chairman

Ben Harris

Merrol Hyde

David Klein

Don Schmit

Danny Sullivan

Absent:

Terry Wright, Vice-Chairman

Also Present:

Eric Sitler, Law Director

Jerry Becker, Commission Chairman

Michael Guthrie, Emergency Communications
Director

Jennifer Mitchell, minute taker

Chairman Rogers called the regular meeting of the Health and Emergency Services Committee to order with an invocation by Comm. Hyde on Tuesday, September 2, 2025, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

3. Approval of Agenda.

Without objection, Chairman Rogers added an item for ECC under new business as item 13d.

Comm. Harris moved, seconded by Comm. Klein, to approve the agenda as amended. The motion carried unanimously.

4. Approval of the Minutes of August 4, 2025.

Comm. Klein moved, seconded by Comm. Schmit, to approve the minutes to form from August 4, 2025, minutes. The motion carried unanimously.

5. Recognition of the Public.

Kathy Arlen of 231 Chipaway Drive, Gallatin reported she has three issues that she will speak to Captain McCoy about and asked the committee to continue to hold animal control accountable.

6. Report of the Chairman.

No report.

7. Report of the County Mayor.

Not present.

8. Report of the Sheriff.

a. Animal Control

Chief Deputy Greer was present to speak about agenda items, if needed.

9. Report of Emergency Management Agency.

Not present.

10. Report of EMS.

Not present, reports emailed and attached.

11. Report of the ECC.

Brief overview of call report given, report is attached.

12. Old Business.

13. New Business

a. TCI FY 26 Training Equipment Grant – PepperBall Training Equipment.

Comm. Sullivan moved, seconded by Comm. Harris, to approve. The motion carried unanimously.

b. Volunteer Fire Department Allocation.

Comm. Harris moved, seconded by Comm. Schmit, to approve the dividing up for each station as requested. The motion carried unanimously.

c. Sheriff's Office PTO Policy Update.

Comm. Sullivan moved, seconded by Comm. Harris, to approve. The motion carried unanimously.

d. ECC Policy Change.

Comm. Klein moved, seconded by Comm. Schmit, to suspend the rules to allow Law Director Eric Sitler to confirm Staff Attorney Steve Weiner had reviewed the changes. It was confirmed.

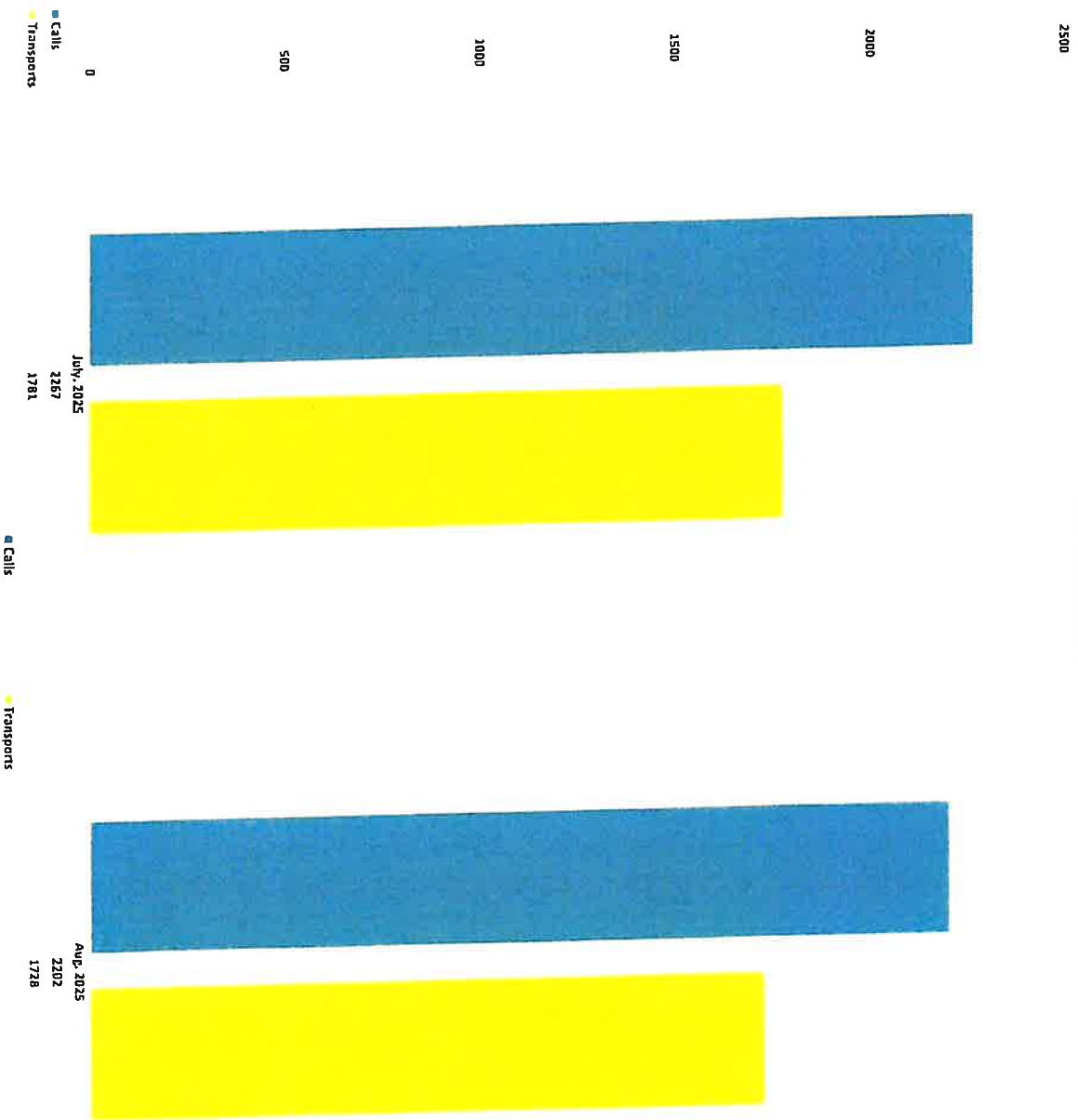
Chairman Rogers brought the meeting back in session.

Comm. Hyde moved, seconded by Comm. Sullivan, to approve. The motion carried unanimously.

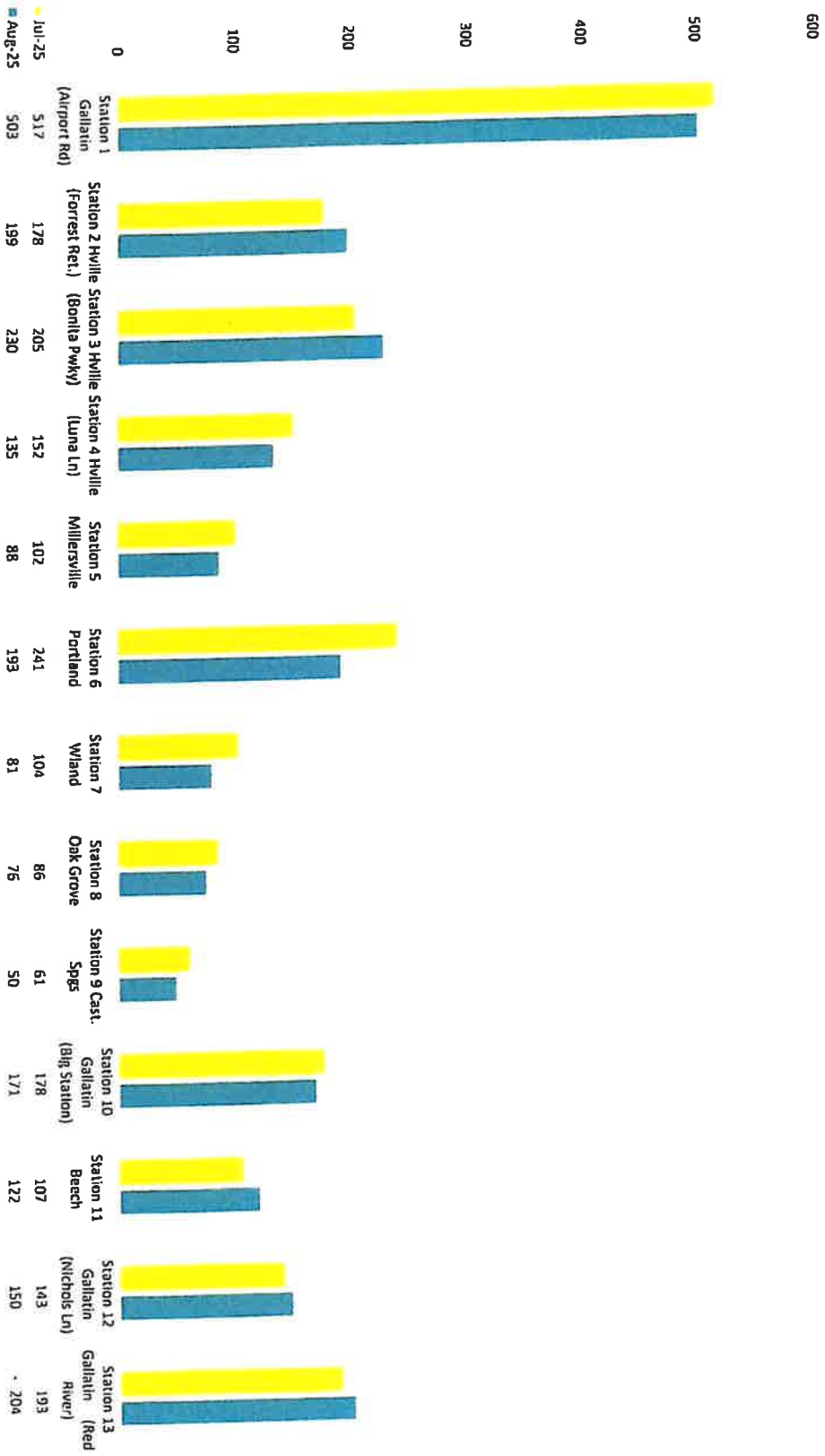
14. Adjournment. Chairman Rogers declared the meeting adjourned at 5:09 p.m. upon motion by Comm. Harris and seconded by Comm. Schmit.

Prepared by Jennifer Mitchell

Calls vs. Transports



July 2025 / August 2025 Call Volume



	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023	May 2023	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23
Robertson	33	15	16	20	18	25	23	24	7	13	9	9
Macon	1	4	1	2	3	3	2	0	1	1	0	1
Trousdale	0	0	0	2	0	1	0	0	0	1	0	0
Wilson	0	0	0	0	0	0	0	0	0	0	0	0
Davidson	0	12	19	0	0	2	1	0	0	0	0	0
TOTAL	34	31	36	24	21	31	26	24	8	15	9	10

	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24
Robertson	12	7	9	19	15	15	11	17	17	14	19	17
Macon	3	0	2	1	1	2	1	0	0	0	0	0
Trousdale	1	0	0	0	0	0	0	0	0	0	0	3
Wilson	0	0	0	0	0	0	0	0	0	0	0	0
Davidson	1	1	2	0	1	0	0	2	1	2	1	4
TOTAL	17	8	13	20	17	17	12	19	18	16	20	24

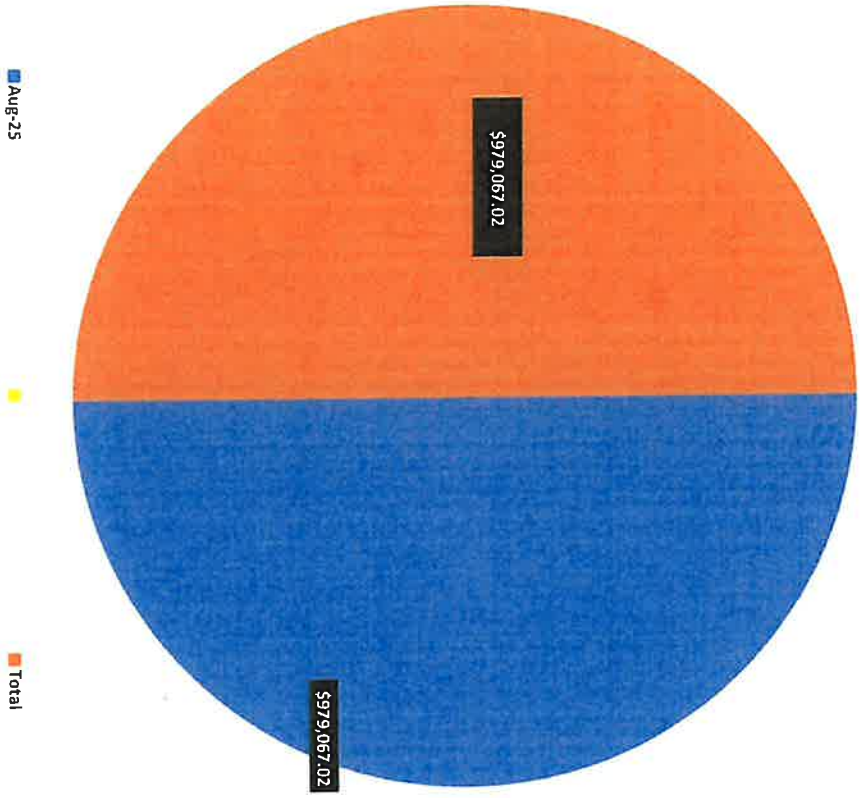
	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25
Robertson	11	12	15	10	13	13	14	0				
Macon	0	0	1	0	0	0	0	0				
Trousdale	0	0	2	0	0	1	0	0				
Wilson	0	0	0	0	0	0	0	0				
Davidson	1	2	2	1	0	1	1	0				
TOTAL	12	14	20	11	13	15	15	0	0	0	0	0

	Jan. 2023	Feb. 2023	Mar. 2023	Apr. 2023	May 2023	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23
Robertson	33	43	43	46	41	34	27	34	38	31	34	48
TOTAL	33	43	43	46	41	34	27	34	38	31	34	48

	Jan. 2024	Feb. 2024	Mar. 2024	Apr. 2024	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24
Robertson	39	37	32	36	42	39	59	68	48	46	50	46
TOTAL	39	37	32	36	42	39	59	68	48	46	50	46

	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25
Robertson	39	47	40	50	35	31	65	47	0	0	0	0
TOTAL	39	47	40	50	35	31	65	47	0	0	0	0

FY2026 EMS Revenue



Charge Type Detail Report (Trip Date)
 Start Date: 2025-08-01 End Date: 2025-08-31

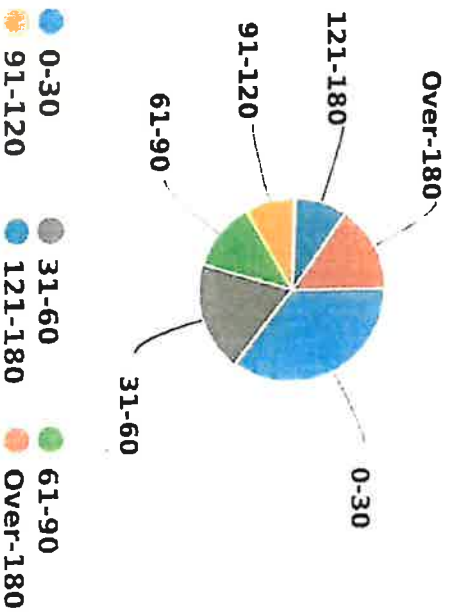
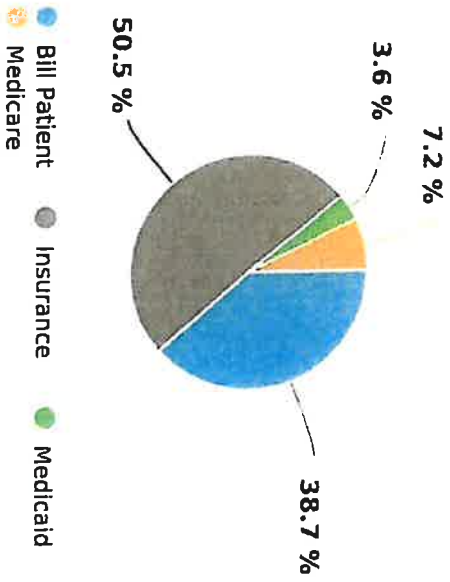
	<u>Count</u>	<u>Dollars</u>
Sumner County EMS		
ALS Base Rates		
A2 Comprehen Transport - SUMN	24	\$ 29,160.00
ALS Emerg Transport - SUMN	609	\$ 657,720.00
ALS NonEmerg Transport - SUMN	13	\$ 12,285.00
Facility ALS Emerg - SUMN	8	\$ 4,010.40
Facility ALS NonEmerg - SUMN	85	\$ 26,911.85
Facility ALS2 - SUMN	1	\$ 725.57
Facility SCT - SUMN	2	\$ 1,714.98
Specialty Care Transport- SUMN	3	\$ 4,455.00
Totals For Type: ALS Base Rates	745	\$ 736,982.80
BLS Base Rates		
BLS Emerg Transport - SUMN	325	\$ 285,350.00
BLS NonEmerg Transport - SUMN	209	\$ 141,075.00
Facility BLS Emerg - SUMN	1	\$ 422.15
Facility BLS NonEmerg - SUMN	38	\$ 10,025.92
Totals For Type: BLS Base Rates	573	\$ 436,873.07
Mileage		
Facility Mileage - SUMN	2,106	\$ 19,267.15
Mileage - SUMN	11,104	\$ 194,883.98
Totals For Type: Mileage	13,210	\$ 214,151.13
Other Charges		
ALS Disp Supplies - SUMN	188	\$ 27,260.00
BLS Disp Supplies - SUMN	71	\$ 6,745.00
Totals For Type: Other Charges	259	\$ 34,005.00
Totals For Company: Sumner County EMS	14,787	\$ 1,422,012.00
Report Totals:	14,787	\$ 1,422,012.00

Account Receivables Aging by Current Payor Report (Aging Date Based)

Sumner County EMS

AR = 86 Days

Current Payor	Current	31-60	61-90	91-120	121-180	Over 180	Total
Medicare	328,982.12	18,713.81	8,830.28	4,293.07	8,849.24	11,378.42	381,046.94
Bill Patient	294,748.48	371,131.06	376,446.82	365,320.58	330,667.66	306,222.70	2,044,537.30
Insurance	1,247,442.76	630,380.98	243,480.50	72,565.45	129,568.65	343,586.93	2,667,025.27
Medicaid	1,826.67	5,688.59	7,967.94	6,792.45	22,846.92	147,325.48	192,448.05
Total	1,873,000.03	1,025,914.44	636,725.54	448,971.55	491,932.47	808,513.53	5,285,057.56





Michael Guthrie
Interim Director

SUMNER COUNTY, TENNESSEE
Emergency Communications Center

Amy Simpson
Deputy Director

**2025 CALLS FOR SERVICE AND PHONE CALLS
AUGUST 2025**

2025 Year to Date

Total CFS: 167,951
Total Phone: 202,238

Totals for HES Meeting						
2025	Calls for Service			Phone Calls		
	Law Enforcement	Fire	EMS	911	Admin	Outgoing
January	15,143	2,237	2,388	4,029	12,456	6,864
February	14,574	1,993	2,187	3,764	12,410	6,970
March	16,623	2,295	2,387	4,253	13,712	7,047
April	16,713	2,267	2,398	4,326	14,132	7,146
May	17,972	2,226	2,324	4,462	14,290	7,830
June	16,438	2,138	2,223	4,554	14,005	7,345
July	18,521	2,237	2,350	4,846	13,679	8,014
August	16,481	2,126	1,710	4,645	14,577	6,882
September	-	-	-			
October	-	-	-			
November	-	-	-			
December	-	-	-			
2025 Total	132,465	17,519	17,967	34,879	109,261	58,098



SUMNER COUNTY Emergency Communications Center

Authorized: Michael Guthrie, Interim Director

Standard Operating Procedure

SOP #:	SOP-304
Issued:	07/01/2017
Revised:	08/18/2025
Rescinds/Amends:	12/15/2022

Subject: MANDATED OVERTIME AND ON-CALL PROCEDURE

1.0 PURPOSE

- 1.1 The purpose of this Standard Operating Procedure (SOP) is to establish a fair and consistent approach to managing mandated overtime and on-call staffing for the Sumner County Emergency Communications Center (SCECC). This SOP defines the responsibilities of employees and supervisors, outlines the process for assigning and responding to overtime and on-call shifts, and explains the compensation structure for on-call participation.
- 1.2 This SOP also promotes accountability and documentation to ensure that employees understand their obligations and the consequences of noncompliance.
- 1.3 The overall goal is to maintain reliable emergency communications services while supporting fairness, compliance with labor standards, and employee well-being.

2.0 RESPONSIBILITIES

- 2.1 Director and Deputy Director ensure overall compliance with this SOP.
- 2.2 All managers and the on-duty Shift Supervisor are responsible for implementing and enforcing this SOP. When designated as the highest-ranking individual on duty, a Communications Training Officer (CTO) or Telecommunicator-in-Charge may be tasked with initiating notifications; however, they are not responsible for supervisory functions beyond those expressly delegated. Responsibility for full implementation and enforcement remains with supervisory personnel. CTOs and Telecommunicators-in-charge will be identified within this SOP as "designated personnel".
- 2.3 All SCECC personnel shall adhere to the mandates and procedures within this SOP.

3.0 DISCUSSION

- 3.1 The impartial distribution of overtime among qualified personnel is essential to maintaining adequate and effective staffing at the SCECC. When overtime needs are identified in advance, such as for scheduled leave or training, shifts will be posted for voluntary sign-up in accordance with this SOP. Any remaining unfilled shifts or last-minute vacancies (e.g., due to sick leave) may require activation of the on-call schedule and/or mandated overtime.
- 3.2 All employees are subject to mandated overtime as needed to meet minimum staffing requirements. The mandate list is used to ensure fairness and transparency in assigning mandated shifts.
- 3.3 Only employees classified as non-exempt under the Fair Labor Standards Act (FLSA) are eligible to earn overtime compensation.

3.4 Supervisors and designated personnel must follow the outlined procedures when on-call activation or mandated overtime is required, and all employees must be familiar with their obligations under this SOP.

4.0 PROCEDURE

4.1 Overtime Ranking List

4.1.1 To ensure fair and transparent distribution of both mandated overtime and on-call assignments, the SCECC utilizes a single overtime ranking list. This list is updated monthly and is used to determine employee order for both mandated overtime and on-call scheduling.

4.1.2 Calculation Method:

- Data Collection Period: The list is based on each employee's total overtime hours worked over the previous three (3) full months.
- Adjustment for Sick Leave: Total sick call-out hours from the same three-month period are subtracted from the employee's overtime hours. This ensures the list reflects each employee's availability and contribution.
- Average Calculation: The adjusted total (overtime minus sick leave) is divided by three to determine the average monthly contribution.
- Ranking: Employees are ranked separately for each purpose. For on-call assignments, employees are ranked from highest to lowest based on their average. For mandated overtime assignments, employees are ranked from lowest to highest based on their average.

4.1.3 The scheduling supervisor is responsible for maintaining accurate records of overtime and sick leave hours and updating the overtime ranking list monthly.

4.2 Mandated Overtime

4.2.1 The on-duty Shift Supervisor will assess staffing levels and determine if mandated overtime is needed, based on standards set by the Operations Manager. When possible, at least 24 hours' notice will be given; however, this may not be feasible in cases of multiple call-outs or urgent needs.

4.2.2 Before mandating overtime, the Shift Supervisor or designated personnel must:

- Attempt to fill the shift via voluntary overtime using text/CAD notification.
- Ensure volunteers are qualified for the role and not already assigned on-call.

4.2.3 Work Limits:

Employees may not exceed 16 total work hours in a 24-hour period or work more than six (6) consecutive days, except with Operations Manager, Deputy Director, or Director approval in extreme circumstances.

4.2.4 Mandate Criteria:

If voluntary coverage cannot be secured, mandated overtime will be assigned using the established overtime ranking list and schedule availability.

4.2.5 Supervisory Discretion:

Supervisors may skip an employee on the mandate list for several reasons but also must ensure fairness. Discretion with the mandate list may be used under the following circumstances:

- The employee lacks the required skill set for the coverage need.
- The employee has a scheduled vacation (as defined in SOP 304).
- The employee is at or beyond the maximum number of consecutive workdays.
- The employee presents a liability to the SCECC (must be documented).

4.2.6 Special Considerations:

- Avoid mandating hours immediately before or after vacation leave (defined as 2 or more pre-approved days adjacent to regular days off).
- Shifts of four (4) hours or less are typically assigned to employees going off or coming on duty.
- An eight (8) hour period of rest between shifts must be afforded.

4.2.7 Other Guidelines:

- Mandated overtime may be traded but must be covered. The originally mandated employee remains responsible for ensuring the shift is filled. Both employees in the mandated overtime trade shall document their agreement in an email to the scheduling supervisor.
- Employees working voluntary overtime on the preceding or following shifts are not subject to mandate unless no other qualified personnel are available.

4.2.8 Disciplinary Action for Failure to Comply:

Failure or refusal to accept a mandated overtime shift, absent an approved exemption or extenuating circumstances as determined by supervisory staff, constitutes a violation of this SOP and may be treated as insubordination. Occurrences will be tracked within a rolling 90-day period beginning with the first documented violation. Disciplinary action will follow a progressive approach as outlined below:

- 1st Occurrence: Written reprimand.
- 2nd Occurrence: Suspension without pay (duration determined by Director or Deputy Director).
- 3rd Occurrence: Progressive disciplinary action, up to and including termination.

4.2.8.1 Supervisory staff retain the discretion to consider the nature, severity, and frequency of violations, as well as any mitigating or aggravating circumstances, when determining the appropriate level of discipline.

4.3 On-call

4.3.1 To maintain adequate staffing for continuous SCECC operations, employees are subject to on-call status and may be called in by the on-duty Shift Supervisor, designated personnel, or other supervisor.

4.3.2 General Guidelines:

- On-call assignments are based on minimum staffing needs and overtime and sick call-out averages.

- Employees are responsible for tracking their assigned on-call days and planning accordingly (e.g., childcare, appointments).
- Employees must have a working phone number and remain reachable during their on-call period. If cell service is unreliable, an alternate communication method must be provided in advance.
- Employees must remain available to report to duty until halfway through the on-call shift (i.e., 1200 or 0000, depending on shift assignment).
- Employees must arrive at the SCECC within two (2) hours of initial phone call made to the on-call employee.

4.3.3 Contact Attempts:

- Shift Supervisors or designated personnel will make up to two (2) contact attempts for on-call activation.
- Employees must respond by phone to the first message within 15 minutes. If no response, a second attempt will be made.
- Failure to respond after two attempts will be recorded as a no-call/no-show.

4.3.4 Conflicts and Coverage:

- If an employee is unable to fulfill an assigned on-call period, they must arrange coverage in advance and notify their Shift Supervisor and the scheduling team via email.
- Employees who fail to find coverage or fail to respond when called are subject to disciplinary action.

4.3.5 Noncompliance with On-call Duty Requirements:

Failure to comply with assigned on-call responsibilities, absent an approved exemption or extenuating circumstances as determined by supervisory staff, constitutes a violation of this SOP. Occurrences will be tracked with a rolling 90-day period beginning with the first documented violation. Disciplinary action will follow a progressive approach as outlined below:

- 1st Occurrence: Counseling.
- 2nd Occurrence: Written reprimand.
- 3rd Occurrence: Suspension without pay (duration determined by Director or Deputy Director).
- Additional occurrences: Progressive discipline up to and including termination.

4.3.5.1 Supervisory staff retain the discretion to consider the nature, severity, and frequency of violation as well as any mitigating or aggravating circumstances, when determining the appropriate level of discipline.

4.3.6 Fitness for Duty While On-call:

- Employees must be free from the influence of alcohol, illegal drugs, or impairing prescription medications while on their on-call assignment.
- If prescribed medication affects their ability to safely perform duties, the employee must notify the Shift Supervisor and submit a doctor's note. They will be removed from the on-call rotation until cleared to return, with written medical documentation.

4.3.7 On-call Eligibility and Exemptions:

Employees who are on approved continuous FMLA leave shall not be assigned or expected to fulfill on-call responsibilities for the duration of their leave. This exclusion applies only during the

approved continuous leave period and does not extend to intermittent or reduced schedule FMLA, unless otherwise specified by a healthcare provider.

4.4 On-call Schedule

4.4.1 A current on-call schedule must be maintained by the supervisor(s) responsible for scheduling. This schedule ensures equitable distribution of on-call responsibilities.

4.4.2 Schedule Creation:

- The on-call schedule is created monthly.
- On-call dates are selected by employees in order of ranking, which is determined by the average number of overtime hours worked minus sick call-out hours over the past three (3) full months.
- Approved, scheduled sick leave is excluded from overtime hour totals when calculating averages.

4.4.3 On-call Schedule Updates:

The supervisor(s) responsible for scheduling shall ensure that the on-call schedule is kept current at all times. All updates must be documented in the schedule as soon as practical. The most current version of the schedule must be made available to the Office Manager for payroll processing at the end of each pay period. The on-call schedule must reflect any of the following:

- Employee call-outs from scheduled on-call days.
- Approved shift coverage swaps (with advance notice).
- Any changes in eligibility or availability (e.g., fitness for duty, medical restrictions).

4.5 Sick Call-outs for Mandated Overtime and On-call Assignments

4.5.1 Employees who call out sick from either a mandated overtime shift or a scheduled on-call assignment must provide a doctor's note supporting their absence. The documentation must clearly indicate that the employee was unable to work on the specific date(s) they were assigned.

4.5.2 Failure to provide appropriate documentation may result in disciplinary action.

4.6 On-call Compensation

4.6.1 The funding for the on-call stipend is subject to approval by the Sumner County Emergency Communications Center Executive Committee, applicable Sumner County Government legislative committees, and the Sumner County Commission each fiscal year. Should the allocation be approved after the fiscal year begins, the on-call stipend may be paid retroactively to qualifying employees, beginning with the employee who is on call for the 6am shift on July 1st of the fiscal year for which the budget is approved.

4.6.2 Non-exempt employees will receive a \$50 stipend for each day they are scheduled and available for on-call duty, subject to the following conditions:

4.6.3 If the employee is called in to work during their on-call shift:

- They will be paid at the overtime rate of 1.5 times their regular hourly rate, provided they have worked at least 40 hours during the pay week.

- They will still receive the \$50 stipend in addition to any overtime pay earned.

4.6.4 If an employee refuses to respond or calls out sick for their scheduled on-call day, they will not receive the \$50 on-call stipend for that day.

4.7 Volunteer Fire Service

4.7.1 Employees who serve as volunteer firefighters remain subject to on-call responsibilities with the SCECC. However, accommodations will be made in accordance with T.C.A. § 50-1-307 when their firefighting duties conflict with SCECC obligations.

4.7.2 Conflict with On-call Availability:

- If a volunteer firefighter is notified to respond to an emergency during their scheduled SCECC on-call period, they must make a reasonable effort to notify the on-duty Shift Supervisor or designated personnel by calling into the SCECC as soon as possible to inform them of their unavailability due to emergency response.
- If the on-call is needed during this period to fulfill staffing needs, the mandate procedure shall be followed as outlined in this SOP.

4.7.3 Return to On-call Status

- Once the emergency and any required recovery period are complete, the employee must notify the on-duty Shift Supervisor or designated personnel by calling into the SCECC that they are available to resume their on-call responsibilities for the remainder of their assignment.

4.7.4 Documentation:

- Supervisors may request written documentation from the volunteer fire department confirming the employee's emergency response. This should include the date, time, and nature of the incident.

SUMNER COUNTY HIGHWAY COMMISSION

September 2ND, 2025

MINUTES

Members Present: Mark Harrison, Chairman
Jerry Becker, Commissioner
Toby Ellis, Road Superintendent
Darrell Rogers, Commissioner
Wayne Padget, Citizen Member

Members Absent: Deborah Holmes, Vice-Chairman
Terry Moss, Commissioner
John Isbell, County Mayor

Others Present: Eric Sitler, County Attorney
Christy Marlett, Minute taker

1. Call to Order

The Highway Commission was brought to order on Sept. 2nd, 2025 at 4:30 pm. in Room 112 of the Sumner County Administration Building.

2. Invocation

Toby Ellis, Road Superintendent opened with a prayer.

3. Roll Call

Chairman Harrison stated that Vice-Chair Holmes along with Commissioner Moss and Mayor Isbell would not be present, but there would still be a quorum.

4. Approval of Agenda

Chairman Harrison ask for a motion to approve the agenda. A motion is made by Commissioner Rogers and is seconded by Commission Chair Becker. The agenda is approved.

5. Approval of Minutes

Chairman Harrison ask for a motion to approve the June 2025 minutes. Commission Rogers makes a motion and it was seconded by Commission Chair Becker. The minutes were approved.

6. Public Recognition

Mike McClard 102 Tioga Trail – Mr. McClard voices his concerns about the sidewalks on Wolfpack Way being part of the right of way. There are several places along Wolfpack Way where the sidewalks have buckled since being built. Also some sidewalks that have been damaged by trucks while building the playgrounds on the lower end. His thoughts that maybe these should be repaired before the county takes over the road.

David Klein 398 Branham Mill Rd. – Mr. Klein voices his concerns about some curb & gutter and well as the sidewalks that are damaged. He also states that Mr. Langford addressed the south neighbor, Mr. Jones about his property flooding. Mr. Klein says he heard Mr. Langford promise the property owner that he would do something about it. That area still floods.

7. Report of Chairman:

A. Old Business –

B. New Business –

8. Report of Road Superintendent:

A. Old Business – None

B. New Business –

1. Road Superintendent Ellis asks for items 1 & 2, N. Center Point Rd. and Vantrease Rd to have speed limits set. He wanted N. Center Point Rd. to be 30 MPH and Vantrease Rd to be 25 MPH. Commission Chair Becker motioned to have them grouped together to approve and Commissioner Rogers seconded the request. Speed limits approved.
2. Road Superintendent Ellis concerns that the sidewalks are part of the right of way on Wolfpack Way. Mr. Ellis states that the curb & gutters are stable. He entertains the idea to go back out the Wolfpack Way a recheck these areas that Mr. McClard & Mr. Klein spoke about. He suggests that the committee move the approval of Wolfpack Way to next month.

9. Report of County Mayor

A. Old Business – None

B. New Business –

10. Commission Business

A. Old Business – None

B. New Business –

Commission Chair Becker announces he will be stepping off the Highway Committee.

11. MOTION TO ADJOURN:

Motion by Commissioner Rogers to adjourn seconded by Commission Chair Becker. Meeting adjourned at 4:45 p.m.

Minutes prepared by: Christy Marlett

**MINUTES
LEGISLATIVE COMMITTEE
MARK HARRISON, CHAIRMAN
SEPTEMBER 8, 2025**

Present:

Mark Harrison, Chairman
Darrell Rogers, Vice-Chairman
Jerry Becker, Commission Chairman
Ben Harris
Shannon Burgdorf
Matthew Shoaf
Danny Sullivan

Also Present:

Eric Sitler, Law Director
Jennifer Mitchell, minute taker

Chairman Harrison brought the regular scheduled Legislative Committee meeting to order with an invocation by Comm. Sullivan on Monday, September 8, 2025; at 5:30 p.m., Chairman Harrison declared a quorum present to conduct business.

3. Approval of Agenda.

Chairman Harrison requested the addition of a \$12,000,000.00 pass through grant to finish water project in northern part of the County as item 9g.

Comm. Shoaf moved, seconded by Comm. Sullivan, to approve the agenda as amended. The motion carried unanimously.

Comm. Shoaf moved, seconded by Chairman Harrison, to reconsider the approval of the agenda. The motion carried unanimously.

Comm. Burgdorf requested to add discussion of a resolution for the libraries. Chairman Harrison noted item would be item 9h.

Comm. Rogers moved, seconded by Commissioner Chairman Becker, to approve the agenda as amended. The motion carried unanimously.

4. Approval of minutes of August 11, 2025.

Upon motion of Comm. Rogers, seconded by Commission Chairman Becker, the Committee voted unanimously to approve the minutes of August 11, 2025.

5. Recognition of the Public.

Chairman Harrison announced there would be a three-minute time limit for each speaker.

Mary Genung of 1100 Lock 4 Road, Gallatin spoke in favor of term limits and against change of members to the Opioid Abatement Committee.

Joe McLaughlin of 2238 Hwy 25., Cottontown spoke to fire referendum and recommended a committee to study to develop a plan.

Mike McClard of 102 Tioga Trail, Hendersonville, expressed his support of the public act to exclude county employees from elected county office and supports term limits.

Curtis Williams of 1027 Jackson Heights Road, spoke in favor of a study for implementing a fire tax.

Jim Latimer of 1578 Latimer Lane, Hendersonville spoke in favor of term limits and asked for it to be added to a referendum vote.

David Klein of 398 Branham Mill Road, Gallatin expressed his support of an ad hoc to study a fire tax, he also supports the public act to exclude county employees from elected county office. He also spoke in favor of term limits.

Matt Campbell of 1022 Paddock Park, Gallatin, requested to leave Opioid Abatement Committee as is for now.

6. Report of the Chairman.

No report

7. Report of County Mayor.

Not present.

8. Old Business.

a. Closing State Primaries.

Comm. Shoaf moved to approve. The motion failed for lack of second.

Comm. Shoaf moved, seconded by Comm. Harris, to remove from agenda. The motion carried unanimously.

9. New Business.

a. October meeting reschedule – Columbus Day.

Comm. Shoaf moved, seconded by Comm. Rogers, to move the October meeting to Tuesday, October 14, 2025, at 5:30 p.m. The motion carried unanimously.

b. Veterans' Service Report and Presentation.

Report is in the packet, no action needed

c. Referendum for fire tax/legislation (from Aug. Budget Comm.)

Comm. Shoaf moved, seconded by Comm. Rogers, to approve.

Comm. Shoaf moved, seconded by Comm. Rogers, to amend to move forward with referendum and have Committee on Committees appoint members to an ad hoc/study group.

After discussion, Comm. Shoaf changed his amendment to move forward with referendum and have Health and Emergency Services form and appoint members to an hoc/study group. The seconder agreed to the change.

Chairman Harrison moved, seconded by Commission Chairman Becker, to amend to request Health and Emergency Services to take up ad hoc for fire study.

After further discussion, Comm. Shoaf moved, seconded by Commissioner Chairman Becker, to separate the amendment to move forward with the referendum for a fire tax. The motion carried unanimously.

Comm. Shoaf moved, seconded by Comm. Harris, moved to request Health and Emergency Services to appoint an ad hoc to study a fire tax. The motion carried unanimously.

Comm. Rogers moved, seconded by Comm. Shoaf, to call for the question. The motion carried unanimously.

The Committee voted unanimously to approve the main motion as amended.

d. Request Public Act to Exclude County Employees from Elected County Office (Deferred from Aug. Commission).

Comm. Shoaf moved, seconded by Comm. Rogers, to approve.

Comm. Hoaf moved to amend to change to a Private Act. The motion failed for lack of second.

After discussion, the Committee voted (1-6-0) to deny the request for a Public Act to exclude county employees from elected county office. Comm. Shoaf voted in favor of the request.

e. Resolution: Term Limits.

Comm. Shoaf moved, seconded by Comm. Sullivan, to approve.

Commission Chairman Becker moved, seconded by Comm. Shoaf, to amend to change to three four-year terms.

Chairman Harrison moved, seconded by Commission Chairman Becker, to table for one month.

After discussion, Law Director Eric Sitler stated staggered terms are unconstitutional and the only way he sees being able to stagger would be through redistricting. He also stated a private act would have to be approved to enact term limits.

After further discussion, the Committee voted (6-1-0) to table for one month. Comm. Shoaf voted against the motion to table for one month.

f. Proposal to Reorganize Opioid Abatement Committee.

Comm. Rogers moved, seconded by Comm. Shoaf, to approve.

Comm. Shoaf moved, seconded by Commission Chairman Becker, to amend to change the structure and for Committee on Committees to appoint with the following structure:

- Three county commissioners nominated by Committee on Committees
- County Mayor to nominate one from the recovery community
- County Mayor to nominate one from judicial/law enforcement community
- County Mayor to nominate one from the medical profession
- County Mayor to nominate one at large being a citizen or commissioner

During discussion, Comm. Sullivan moved, seconded by Comm. Rogers, to suspend the rules to allow Grant Administrator Dustin Owens to speak to the matter. The motion carried unanimously. Mr. Owens spoke to the make-up of other committees in the state.

Chairman Harrison brought the meeting back in session.

Comm. Burgdorf moved, seconded by Comm. Sullivan, to amend the amendment to change from three to one commissioner and from one to three at large citizens nominated by Committee on Committees, others to remain the same.

Comm. Shoaf moved, seconded by Comm. Burgdorf, to suspend the rules to allow Mr. Owens to speak to the matter again. The motion carried unanimously. Mr. Owens explained that currently in the middle of grant season and not all contracts are signed.

Chairman Harrison brought the meeting back in session.

Comm. Burgdorf withdrew her amendment.

Comm. Shoaf withdrew his amendment.

Comm. Shoaf moved, seconded by Comm. Rogers, to table for one month. The motion carried unanimously.

- g. Pass Through \$12,000,000.00 grant for water project in northern part of county.

Comm. Rogers moved, seconded by Comm. Rogers, to approve pending legal department review of contract and Budget Committee approval. The motion carried unanimously.

- h. Discussion: Resolution for Libraries (COLA).

Comm. Rogers moved, seconded by Comm. Shoaf, for Budget Committee to address.

Comm. Shoaf moved, seconded by Comm. Rogers, to suspend the rules to allow Finance Director David Lawing to speak about the matter. Mr. Lawing explained there needs to be a Library Board meeting to resolve.

Chairman Harrison brought the meeting back in session.

Comm. Shoaf stated the issue is on the Budget Committee agenda.

Comm. Rogers moved, seconded by Comm. Burgdorf, to call for the question. The motion carried unanimously.

The Committee vote unanimously for Budget Committee to address the Library COLA raises.

10. Commission Recognitions and Proclamations.

a. General Ray Whitley

Comm. Rogers moved, seconded by Comm. Harris, to approve and forward to full Commission. The motion carried unanimously.

11. Adjournment. Chairman Harrison declared the meeting adjourned at 7:13 p.m. upon motion of Comm. Shoaf and seconded by Comm. Rogers.

Prepared by Jennifer Mitchell

RESOLUTION NO. _____

SUMNER COUNTY, TENNESSEE

WHEREAS, the Tennessee Legislature has allocated FastTrack funding to Sumner County through HB1409; and

WHEREAS, Sumner County acting by and through its County Mayor and County Commission proposes to accept these FastTrack funds for the purpose of a North Central Tennessee Regionalization Project that will benefit the residents of Sumner County.

WHEREAS, the City of Portland is a municipality located in Sumner County.

WHEREAS, Sumner County will accept these funds on behalf of the City of Portland for regional water transmission.

WHEREAS, the City of Portland will be responsible to Sumner County to provide local financial support, if necessary, in conjunction with the FastTrack funds to complete the above project; and

NOW, THEREFORE, BE IT RESOLVED by the County Mayor and County Commission of Sumner County as follows:

THAT, John C. Isbell, County Mayor, is hereby authorized to execute a contract with appropriate assurances to the State of Tennessee, Department of Environment and Conservation, or other authorized agency, for FastTrack funds in the amount of \$12,000,000, for a Water Transmission Project; and

THAT, the City of Portland will be responsible for any required financial support to be provided in full by the City; and

THAT, John C. Isbell, County Mayor, be and is hereby designated and appointed as Financial Officer to perform on behalf of Sumner County, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the _____ day of _____, 2025.

SUMNER COUNTY

ATTEST:
