



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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The following minutes are included in this packet:

Commissioners

*Terry Moss – 1st*

*Terry Wright – 2nd*

*Mark Harrison – 3rd*

*Dillon Lamberth – 4th*

*Darrell Rogers – 5th*

*David Klein – 6th*

*Danny Sullivan – 7th*

*Baker Ring – 8th*

*Dr. Mary Genung – 9th*

*Benjamin Harris – 10th*

*Kevin Pomeroy – 11th*

*Deborah Holmes – 12th*

*Terri Boyt – 13th*

*Dr. Jamie Teachenor – 14th*

*J. Wes Wynne – 15th*

*Jeremy Mansfield – 16th*

*Robert Brown III – 17th*

*Don Schmit – 18th*

*Shannon Burgdorf – 19th*

*Merrol Hyde – 20th*

*Jerry Becker – 21<sup>st</sup>*

*Matthew Shoaf – 22<sup>nd</sup>*

*Tim Jones – 23<sup>rd</sup>*

*Chrissi Miller – 24<sup>th</sup>*

<b>Committee on Committees.....</b>	<b>March 9</b>
<b>Education Committee.....</b>	<b>March 2</b>
<b>General Operations.....</b>	<b>March 2</b>
<b>General Operations/Brown House.....</b>	<b>March 19</b>
<b>Health &amp; Emergency Services.....</b>	<b>March 2</b>
<b>Legislative Committee.....</b>	<b>March 9</b>
<b>Old Courthouse Ad Hoc.....</b>	<b>February 26</b>
<b>Volunteer Fire Ad Hoc.....</b>	<b>March 24</b>

**COMMITTEE ON COMMITTEES  
MINUTES  
SHANNON BURGDORF, CHAIRMAN  
MARCH 9, 2026**

Present:

Shannon Burgdorf, Chairman  
Dillon Lamberth, Vice-Chairman  
Deborah Holmes  
Danny Sullivan  
Absent:  
Chrissi Miller

Also Present:

John Isbell, County Mayor  
Eric Sitler, Law Director  
Jerry Becker, Commission Chairman  
Jennifer Mitchell. minute taker

Chairman Burgdorf brought the regular scheduled meeting of Committee on Committees to order with an invocation by Comm. Lamberth on Monday, March 9, 2026, at 5:00 p.m. Chairman Burgdorf declared a quorum to conduct business.

Agenda.

Comm. Lamberth moved, seconded by Comm. Sullivan, to approve the agenda. The motion carried unanimously.

Approval of Minutes of January 12, 2026.

Upon motion of Comm. Lamberth, seconded by Comm. Holmes, the Committee voted unanimously to approve the minutes of January 12, 2026.

Recognition of the Public.

None

Report of the Chairman.

No report.

Report of the County Mayor.

No report.

8. Regular Business.

a. Appointments.

Music City Regional Airport Authority.

- Shay Oliphant to replace Don Dickerson, term expiration 7/2027

Comm. Sullivan moved, seconded by Comm. Lamberth, to approve the appointment of Shay Oliphant and forward to full Commission. The motion carried unanimously.

10. Adjournment. Upon motion of Comm. Lamberth, seconded by Comm. Holmes, the Committee adjourned at 5:02 p.m.

Prepared by Jennifer Mitchell

**MINUTES  
EDUCATION COMMITTEE  
CHAIRMAN, DANNY SULLIVAN  
MARCH 2, 2026**

**Present:**

Danny Sullivan, Chairman  
Baker Ring, Vice-Chairman  
Merrol Hyde  
Darrell Rogers  
Terry Wright  
Wes Wynne

**Absent:**

Dillon Lamberth

**Also Present:**

John Isbell, County Mayor  
Eric Sitler, Law Director  
Dr. Scott Langford, Director of Schools  
Jerry Becker, Commission Chairman  
Pat Reid, minute taker

Chairman Sullivan brought the regular meeting of the Education Committee to order with an invocation by Comm. Ring on Monday, March 2, 2026, at 5:45 p.m. in the Sumner County Administration building in Gallatin.

3. Adoption of the Agenda.

Upon motion of Comm. Wynne, seconded by Comm. Ring, the Committee voted unanimously to approve the agenda.

4. Approval of Minutes February 2, 2026.

Comm. Wright moved, seconded by Comm. Wynne, to approve the minutes of February 2, 2026. The motion carried unanimously.

5. Recognition of the Public.

None

6. Report of the Chairman.

No report.

7. Report of County Mayor.

No report.

8. Report of Director of Schools.

Director Langford commended the SRO and administration at Station Camp Middle School with professional and shift action for school safety.

Dr. Langford also reported on a stand-alone health clinic affiliated with Highpoint Health, which is planned to serve eight schools in the Portland area. The clinic will have a separate exterior entrance and exit to enhance safety. Highpoint Health will assist in offsetting costs for families who are uninsured or unable to afford care.

a. Update on Athletics Projects.

Dr. Langford gave a brief update on projects.

b. Update on the Innovation Center

Dr. Langford reported on the three programs that are offered at this time.

Without objection, Chairman Sullivan requested items 8a and 8b remain on the agenda next month.

9. Old Business.

10. New Business.

a. Sumner County Board of Education Budget Amendments for information only.

1. Budget Amendment 93.
2. Budget Amendment 94.
3. Budget Amendment 99.
4. Budget Amendment 132.
5. Budget Amendment 252.

Docketing purposes only; no action taken.

b. Sumner County Board of Education Budget Amendments for County Commission Approval.

1. Budget Amendment 2.
2. Budget Amendment 107.

- c. Canon Copier Lease for Walton Ferry Elementary, Shafer Middle and Station Camp Elementary.

Comm. Hyde moved, seconded by Comm. Wright, to group and approve item 10a through 10c. The motion carried unanimously.

11. Adjournment.

The Committee adjourned at 6:00 p.m. upon motion of Comm. Hyde and seconded by Comm. Wynne.

Prepared by Jennifer Mitchell

**MINUTES  
GENERAL OPERATIONS COMMITTEE  
BEN HARRIS, CHAIRMAN  
MARCH 2, 2026**

Present:

Ben Harris, Chairman  
J. Wes Wynne, Vice-Chairman  
Dr. Mary Genung  
David Klein  
Tim Jones  
Darrell Rogers  
Don Schmit

Also Present:

John Isbell, County Mayor  
Eric Sifler, Law Director  
Scott Shamrock, Projects and Grant Specialist  
Pat Reid, minute taker

Chairman Harris brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Commission Chairman Becker on Monday, March 2, 2026, at 6:05 p.m. in the Sumner County Administration Building. Chairman Harris declared a quorum present to conduct business.

3. Approval of Agenda.

Comm. Jones requested to add discussion on status of elected officials' portrait. Without objection, Chairman Harris added to the Report of County Mayor.

Comm. Rogers moved, seconded by Comm. Wynne, to approve the agenda as amended. The motion carried unanimously.

4. Approval of the Minutes of February 12, 2026.

Comm. Wynne moved, seconded by Comm. Rogers, to approve the minutes from February 12, 2026. The motion carried (5-0-2), Comm. Genung and Jones abstained from the vote because they were not present at the meeting.

5. Recognition of the Public.

Jim Latimer of 157B Latimer Lane, Hendersonville spoke to the Brown House and encouraged them to keep the ball moving to get the house preserved and driveway installed.

6. Report of Chairman.

Without objection, Chairman Harris added Amy Nixon and Comm. David Klein to the Old Courthouse Ad Hoc Committee and removed item 9a from the agenda.

7. Report of Finance Director.

a. Capital Projects and ARPA Projects Update

Scott Shamrock, Projects and Grant Specialist, reported on current projects. Handout with updates attached.

8. Report of the County Mayor

a. Millersville EMS Station Reconfiguration.

County Mayor John Isbell reported Millersville has accepted the low bid in the amount of \$70,065.88 and work will begin soon.

b. Cottontown Flood Mitigation Plan Implementation.

Mr. Isbell stated appraisal received in the amount of \$23,250.00, conversation with homeowner tomorrow.

c. Elected Officials pictures.

Mr. Isbell stated he checked and art gallery still in process of putting together. During discussion, Mr. Isbell said he would find out where the old pictures are located.

9. Old Business.

a. County Building Policy.

Removed from the agenda

b. Latimer (Brown) House.

Comm. Jones moved, seconded by Comm. Klein, to suspend the rules to allow Comm. Mansfield to give report. Report is attached.

Chairman Harris brought the meeting back in session.

Comm. Klein moved, seconded by Comm. Jones, to approve a joint meeting with General Operations and Brown/Latimer House ad hoc on March 19, 2026, at 5:30 pm. The motion carried unanimously.

Comm. Wynne questioned the defined use of the Brown/Latimer House. Comm. Klein moved, seconded by Comm. Genung to suspend the rules to allow Comm. Mansfield to speak to the matter. The motion carried unanimously. Comm. Mansfield explained the intended use is to model after The Bridal House to be managed by a "Friends of" group.

Chairman Harris brought the meeting back in session.

During discussion, Comm. Wynne presented a handout with defined scope and uses of the house. Handout is attached.

Comm. Wynne moved to adapt the presented policy. The motion died for lack of second.

10. New Business.

a. EMS concrete pad for LifeFlight.

Chairman Harris explained fuel will start being delivered and a concrete pad is required. Vanderbilt is paying for the project, just need County approval to place.

Comm. Rogers moved, seconded by Comm. Schmit, to approve. The motion carried unanimously.

11. Adjournment. Upon motion of Comm. Rogers and seconded by Comm. Klein, the Committee adjourned at 6:45 p.m.

Prepared by Jennifer Mitchell





**SUMNER COUNTY GOVERNMENT**  
**FINANCE DEPARTMENT**  
 355 North Belvedere Drive - Room 302  
 Gallatin, Tennessee 37066  
 615.451.6033

**Master Projects List**

Project Name	Assigned	Funding Source	Original Budget	Budget Amendments	Total Budget	Expenditures	% of Budget Expended	Estimated Completion Date	Status
Westmoreland EMS	Scott	ARPA/Capital	\$ 3,798,150.60	\$ 77,634.55	\$ 3,875,785.15	\$ 784,580.72	21%	6/6/2026	Working on Building pad/site
Hendersonville Health Department	Scott	ARPA/Grant	\$ 2,270,250.00	\$ -	\$ 2,270,250.00	\$ 1,350,339.72	59%	6/30/2026	Installing Windows and Doors, will begin drywalling after.
Courtroom 5C	Scott	Capital	\$ 809,685.13	\$ -	\$ 809,685.13	\$ 181,251.36	22%	5/8/2026	Finishing HVAC, Electric, and required framing.
Recovery Court	Scott	Opioid	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 51,350.00	79%	9/28/2026	Conducted the pre-bid on-site meeting, bid opening on March 12th @ 10am
Shefir Remodel	Scott	Capital	\$ 320,000.00	\$ -	\$ 320,000.00	\$ 131,200.00	41%	TBD	Updating models and plans. Work will stop after plans are finalized and approved. Will wait to continue until construction budget is approved.
Brown House	Scott	Bequest	\$ 587,611.95	\$ -	\$ 587,611.95	\$ 4,515.00	1%	TBD	Met with the architect, awaiting dates for meeting with committees from the Architect
Portland SWIG (3 projects)	Dustin	ARPA	\$ 7,214,180.50	\$ -	\$ 7,214,180.50	\$ 6,706,314.77	93%	2/1/2026	Working on Close out awaiting final invoices
Westmoreland SWIG (4 projects)	Dustin	ARPA	\$ 2,417,882.50	\$ -	\$ 2,417,882.50	\$ 1,247,801.00	52%	3/30/2026	Lake Westmoreland Rd complete, Bishop Trout complete, Bill Henson Complete, Dewey Cart to finish in the next 3 weeks.
Gallatin SWIG	Dustin	ARPA	\$ 9,000,000.00	\$ -	\$ 9,000,000.00	\$ 9,000,000.00	100%	1/15/2026	Prepaid; passed all audit inspections
SR258/Drakes Creek	Planning	Capital	\$ 225,296.00	\$ 381,725.00	\$ 607,021.00	\$ 289,211.54	44%	7/21/2027	Acquisition of right-of-way phase
Rolling Hills Sidewalk	Planning	Capital	\$ 92,800.00	\$ -	\$ 92,800.00	\$ 36,054.89	39%	5/11/2027	In the Design Phase
Bridal House	Scott	Capital	\$ 18,000.00	\$ -	\$ 18,000.00	\$ -	0%	3/1/2026	Friends of the Bridal House have secured a grant to repair the Chinking
The Hollows Drainage Project Phase 1	Planning	ARPA/Capital	\$ 748,878.00	\$ -	\$ 748,878.00	\$ 661,615.00	88%	3/30/2026	Phase 1 near completion
Millersville Stormwater	Dustin	ARPA	\$ 521,000.00	\$ -	\$ 521,000.00	\$ 521,000.00	100%	10/31/2026	Prepaid; passed all audit inspections
ECD Broadband	Dustin	Grant	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 87,859.78	88%	10/31/2026	Working on the distribution of Chromeblocks and setting up TCAT classes.

Project Name	Assigned	Funding Source	Original Budget	Budget Amendments	Total Budget	Expenditures	% of Budget Expended	Estimated Completion Date	Status
The Hollows Drainage Project Phase 2	Planning	ARRA/Capital	\$ 971,255.00	\$	\$ 971,255.00	\$ 10,000.00	1%	6/30/2026	work continues on pipe installation and utility relocation.
Parking Lot Project	Scott	Capital	\$ 200,572.00	\$	\$ 200,572.00	\$	0%	6/21/2026	Working on the coordination of Parking lots. Planning to begin this week



# **Latimer (Brown) House – Project Status Report**

## **January 16, 2026**

Grant Accountant Dustin Owens provided a preliminary estimated timeline for the project. At that time, the assumptions were:

- Initial meeting with architect: Mid February
- Plan development with architect, including drafting the RFP: 4 to 8 weeks (projected completion March to April)
- RFP process: Approximately 4 weeks (projected completion in May)
- Contractor contract execution: 1 to 2 weeks
- Construction start: July
- Estimated construction duration: 6 months
- Estimated completion: December 2026

This was communicated as a working estimate, subject to change as the project progresses.

## **February 3, 2026**

A follow up request was made to schedule a meeting with the architect to review the plans and budget approved by General Operations in June 2025.

It was advised that once the resolutions were signed, Finance would transfer the architect fees and the contract would be prepared for execution. At that time, a joint meeting with General Operations and the Ad Hoc Committee was anticipated for the third week of February.

## **February 19, 2026**

A follow up inquiry was made regarding the timeline. An initial meeting with the architect was held that afternoon. It was communicated that depending on materials needed before committee review, a meeting with the committees would likely be scheduled the following week.

## **February 26, 2026**

Another follow up inquiry was made for a status update. It was confirmed that the architect requested and completed an additional walkthrough of the property. The architect is currently reviewing all provided materials and preparing for a meeting with the committees. A scheduling thread will be created once readiness is confirmed.

## **Current Status (End of February 2026)**

- Architect walkthrough completed
- Architect reviewing documents and preparing committee presentation
- Joint meeting with General Operations and Ad Hoc Committee to be scheduled upon architect confirmation

Jeremy Mansfield, Chairman  
Latimer (Brown) House Restoration Ad-Hoc Committee

**Defined scope of the project** – Established William and Martha Brown Memorial Park with the house as its centerpiece.

**Defined use of the park** – Aligned to the approved Sumner County Master Parks plan - Provide access to historic, cultural and natural areas through a safe, well-planned and managed park that preserve, protect and exemplify the unique outdoor experiences and educational opportunities available to all citizens and visitors of Sumner County.

**Define the use of the house** - Preserved structure that compliments the park for occasional museum type use, similar to the Bridal House, to display artifacts, objects, publications, photographs, and other materials related to the history of the house and surrounding community in Sumner County under the following operating model:

Opens for free tours during limited public hours (commonly 10–3), with special open houses (e.g., Christmas open house with period interpretation) and support from a “Friends of” group.

### **Approved Uses (Allowed)**

#### **A. Occasional Public Tours (Primary Use)**

- Schedule: weekends only; limited dates (recommended 6–12 public days/year).
- Format: guided tours only (no unsupervised entry); timed entry; small groups.
- Admission: free or suggested donation (Bridal House-style accessibility).

#### **B. Mission-Aligned Heritage Programming (Secondary Use)**

Examples (low-impact, mostly outdoors):

- “Frontier life” interpretation days (craft, tools, storytelling)
- Veteran/military heritage interpretation tied to the original owner’s service
- Educational learning days (pre-scheduled; outdoor-first due to capacity and safety)

#### **C. Rotating Micro-Exhibits (As Available)**

Simple, secured displays using reproductions and/or loaned items in cases

### **Prohibited Uses (Not Allowed)**

- In door weddings
- Private parties/receptions
- Activities requiring décor installation on historic surfaces, open flames/candles, cooking inside, or amplified entertainment.
- Any use that increases risk to the structure (vibration, crowding, moisture, smoke, food/drink inside).

Feb 23, 2026

Chief John Michael Poss, Sumner County EMS  
255 Airport Road  
Gallatin, TN 37066

Chief Poss,

Thank you for your assistance navigating proper approvals to add a concrete pad to the LF1 location.

This is to meet compliance with new standards required for our on-site fuel truck. Please contact me if you need any additional information, or if my presence is required at any county meetings.

This proposal is to excavate and grade stone for 6" thick 4000psi concrete pad with wire mesh. With dowel rebar placed into existing concrete. Broom Finish Pad Size 35' x 12'



Sincerely,  
*[Handwritten signature]*

**MINUTES  
SPECIAL CALLED  
GENERAL OPERATIONS COMMITTEE AND  
LATIMER/BROWN HOUSE AD HOC  
BEN HARRIS, CHAIRMAN  
MARCH 19, 2026**

General Operations:  
Ben Harris, Chairman  
Dr. Mary Genung  
David Klein  
Tim Jones  
Absent:  
J. Wes Wynne, Vice-Chairman  
Darrell Rogers  
Don Schmit

Latimer/Brown House Ad Hoc:  
Jeremy Mansfield, Chairman  
Jim Latimer  
Mike McClard  
Steven King  
David Klein  
Tim Jones  
Chrissi Miller  
Absent:  
Scott Langford, Director of Schools  
Kathy Stuart  
J. Wes Wynne  
John Isbell, County mayor

General Operations Chairman Harris brought the special called meeting of the General Operations Committee and Latimer/Brown House ad hoc to order with an invocation by Comm. Klein on Thursday, March 19, 2026, at 5:30 p.m. in the Sumner County Administration Building. Chairman Harris declared a quorum present to conduct business.

3. Approval of Agenda.

Without objection, Chairman Harris moved item 6c first under New Business.

Comm. Mansfield moved, seconded by Comm. Genung, to approve the agenda as amended. The motion carried unanimously.

4. Recognition of the Public.

Mike McClard read a statement from Cindy McClard who could not be in attendance.

5. Report of Chairman.

No report.

## 6. New Business.

### c. Daniels Chandler (Architect) Brown Presentation.

Blake Daniels partner at Daniels Chandler Architect started his presentation. He explained this is a fact-finding meeting to retain information to come up with a phased master plan. Comm. Jones questioned the park concept given when supposed to be preservation of house only.

There was lengthy conversation about the preservation of the house. Comm. Mansfield explained the intent is to follow the Bridal House model and be managed by a "Friends of" group. They clarified the goal is to preserve the historic structure with the following guiding points:

- Stabilize original 2 story log structure with back porch.
- Bathrooms – free standing (easier for ADA compliance)
- Windows – replicate existing original windows, if possible.
- HVAC – remove and utilize mini-split unit(s)
- Clear viewing windows to highlight old building techniques.
- Keep both chimneys.
- Lighting for public safety.
- Gravel drive with cut-in from Wolf Pack Way.
- Keep tin roof.

The next joint meeting was set for April 16, 2026, at 5:00 p.m.

### b. Brown House Defined Use of the Project/Park.

Comm. Genung moved, seconded by Comm. Jones, to approve and forward to full Commission. The motion carried unanimously. Documents attached.

### a. Brown House Ad-hoc Report.

No action.

7. Adjournment. Upon motion of Comm. Genung and seconded by Comm. Jones, the Committee adjourned at 6:29 p.m.

Prepared by Jennifer Mitchell

## Compare & Contrast Approaches

Key Question	Latimer House Policy & MOU Proposal	March 2nd Draft Scope Document
<b>Purpose of the House</b>	Historic preservation site and educational resource interpreting early Sumner County history and architecture.	General description of possible uses without clearly defining the primary purpose of the structure.
<b>Ownership &amp; Authority</b>	Confirms Sumner County ownership and oversight of the historic structure.	Does not identify what authority adopts or governs the document.
<b>Stewardship Model</b>	Supported by the nonprofit <b>Friends of the Latimer House at the William and Martha Brown Park</b> organization modeled after the successful <b>Friends of the Bridal House</b> partnership.	References a “Friends” group but does not define its structure, authority, or responsibilities.
<b>Operational Oversight</b>	The County retains responsibility for the entire building, including all structural and building systems, both visible and concealed. The Friends organization may assist with tours, education, volunteers, and programming.	Does not clearly identify who manages scheduling, tours, programming, or operations.
<b>Public Access</b>	Allows guided tours, school visits, educational programming, and heritage demonstrations.	Uses undefined terms such as “limited public hours,” “small groups,” and “recommended public days.”
<b>Historic Interpretation</b>	Encourages exhibits and demonstrations interpreting the Latimer and Brown family history and early Sumner County settlement.	Mentions museum-type use but does not explain how exhibits or artifacts would be curated or secured.
<b>Operational Structure</b>	Includes a Memorandum of Understanding defining responsibilities between the County and the Friends organization.	Does not address liability, insurance, or operational responsibilities.
<b>Preservation Priority</b>	Clearly states preservation of the historic structure as the primary objective.	Includes subjective restrictions such as activities that “increase risk” without defined standards.
<b>Scope</b>	Focuses specifically on the historic house.	Blurs the distinction between park use and house use.

# **Proposed Policy Defined Use and Stewardship of the Latimer House at the William and Martha Brown Park, Sumner County, Tennessee**

## **I. Purpose**

The Latimer House is a historic structure owned by **Sumner County Government** (“the County”) and located within the William and Martha Brown Park.

Consistent with the historical intent expressed in the Last Will and Testament and Codicil of William Brown, the purpose of the Latimer House project is to preserve, restore, and maintain the historic structure for the benefit of the citizens of Sumner County and future generations.

The house shall serve as a historic, cultural, and educational resource that interprets the early settlement and architectural history of Sumner County.

## **II. Historical Significance**

The Latimer House is believed to date to the late eighteenth century and represents one of the oldest surviving residential structures in Sumner County.

The structure includes multiple historic phases, including:

- the original late eighteenth century log structure
- an early to mid nineteenth century expansion
- later historic modifications reflecting evolving building practices

The restoration of the house shall preserve these historic elements and interpret them for educational purposes.

## **III. Defined Use of the Structure**

The Latimer House shall be used primarily as:

- a historic preservation site
- an educational and interpretive historic structure
- a location for heritage programming and historical interpretation
- a resource for the study of early Sumner County history and architecture

The structure may be used for:

- guided historic tours
- educational visits by schools and community groups
- historical demonstrations or heritage programs
- interpretive displays relating to the history of the property, the Latimer family, the Brown family, and early Sumner County settlement

All uses of the structure shall prioritize the preservation of the building and its historic features.

#### **IV. Ownership and Oversight**

Ownership of the Latimer House shall remain with **Sumner County Government**.

The County shall retain responsibility for:

- structural preservation of the entire building, including both visible and concealed components, including structural elements as well as electrical, plumbing, HVAC, and all systems necessary for safe operation and preservation
- major capital improvements
- insurance and legal ownership

Operational stewardship and programming of the house may be coordinated through a nonprofit historical support organization working in cooperation with the County.

#### **V. Friends Organization Support**

**The County** recognizes the nonprofit Friends of the Latimer House at the William and Martha Brown Park as a community organization formed to support the preservation, interpretation, and public engagement of the historic structure.

The organization is seeking recognition as a **501(c)(3) nonprofit organization** and may assist with:

- volunteer coordination
- educational programming
- historic interpretation
- fundraising and grant support
- community outreach and historic preservation advocacy

This stewardship model is consistent with the successful partnership between Sumner County and the **Friends of the Bridal House** in Cottontown.

Any Friends organization shall operate in coordination with **the County**, and ownership and final authority over the structure shall remain with the County.

#### **VI. Public Access**

Public access to the Latimer House may occur through:

- scheduled public tours
- educational programming
- heritage demonstrations and historical events
- visits by schools, historical societies, and community organizations

Because the structure is historic, access may be scheduled and supervised to ensure long-term preservation of the building.

Programming and tours may be coordinated with the assistance of the Friends of the Latimer House at the William and Martha Brown Park in cooperation with **the County**.

## **VII. Preservation Priority**

The preservation of the historic structure shall remain the primary priority.

All restoration and preservation work shall be performed in a manner consistent with accepted historic preservation practices whenever feasible.

Activities that would damage or materially alter the historic character of the structure shall not be permitted.

Preservation of the Latimer House shall remain the primary guiding principle for all decisions related to the structure.

## **VIII. Relationship to the Park**

**The Latimer House** serves as the **historic centerpiece** of the **William and Martha Brown Park**, which has been previously established through resolutions of the Sumner County Commission.

This policy governs the use and stewardship of the historic house and does not alter the management or use of the surrounding park property.

## **IX. Effective Date**

This policy shall take effect upon adoption by the appropriate governing authority of **Sumner County Government**

# **MEMORANDUM OF UNDERSTANDING**

## **Between Sumner County Government and Friends of the Latimer House at the William and Martha Brown Park**

### **I. Purpose**

This Memorandum of Understanding establishes a cooperative partnership between **Sumner County Government** and the nonprofit **Friends of the Latimer House at the William and Martha Brown Park** organization, to support the preservation, interpretation, and public engagement associated with the historic Latimer House.

This arrangement is modeled after the successful partnership between Sumner County and the **Friends of the Bridal House** in Cottontown.

### **II. Authority**

Sumner County Government enters into this Memorandum of Understanding pursuant to its authority to own, preserve, maintain, and manage county property and historic resources for the benefit of the public.

Friends of the Latimer House at the William and Martha Brown Park is a nonprofit corporation organized under the laws of the State of Tennessee for charitable, educational, and historic preservation purposes.

The parties enter into this Memorandum of Understanding to establish a cooperative framework for supporting the preservation, interpretation, and public engagement associated with the Latimer House located within William and Martha Brown Park.

### **III. Ownership of the Property**

The Latimer House and surrounding property remain the property of **Sumner County Government**.

Nothing in this agreement transfers ownership or legal title to any nonprofit organization.

Sumner County Government retains authority regarding:

- structural preservation of the entire building, including both visible and concealed components, including structural elements as well as electrical, plumbing, HVAC, and all systems necessary for safe operation and preservation
- major capital improvements
- insurance coverage
- legal ownership

#### **IV. Purpose of the Structure**

The Latimer House shall be preserved and interpreted as a historic structure representing early Sumner County settlement and architectural history.

The structure shall function as:

- a historic preservation site
- an educational resource
- a heritage interpretation location
- a public historic structure for the citizens of Sumner County

This purpose is consistent with the historical intent expressed in the Last Will and Testament and Codicil of William Brown.

#### **V. Role of the Friends of the Latimer House at the William and Martha Brown Park Organization**

The **Friends of the Latimer House at the William and Martha Brown Park** is a nonprofit organization established to support the preservation and interpretation of the Latimer House.

The organization is currently operating as a Tennessee nonprofit corporation and is in the process of obtaining federal recognition as a **501(c)(3) tax-exempt charitable organization**.

The Friends organization works in cooperation with Sumner County to support stewardship of the historic structure and may:

- coordinate volunteers
- assist with public tours and educational programs
- assist with historical interpretation and exhibits
- organize heritage events and demonstrations
- assist with fundraising and grant opportunities
- promote community awareness of the historic structure

Operational responsibilities for programming, tours, educational activities, and events may be coordinated by the Friends organization in cooperation with Sumner County Government.

Any structural modifications, capital improvements, or alterations to the property remain subject to approval by Sumner County.

The Friends organization may enter into agreements with Sumner County for expanded operational responsibilities.

## **VI. Public Access and Programming**

Public access may include:

- scheduled public tours
- educational visits by schools and historical organizations
- heritage demonstrations and interpretive programming

Public access shall be managed in a manner that protects the historic integrity of the structure.

Programming may be coordinated with the assistance of the Friends organization in cooperation with Sumner County Government.

## **VII. Preservation Responsibilities**

Sumner County shall remain responsible for:

- structural preservation of the entire building, including both visible and concealed components, including structural elements as well as electrical, plumbing, HVAC, and all systems necessary for safe operation and preservation
- major repairs and capital improvements
- insurance coverage

The Friends organization may assist with:

- volunteer support activities
- preservation advocacy
- educational and interpretive programming
- community engagement

## **VIII. Insurance and Liability**

Sumner County maintains insurance coverage appropriate for the county-owned historic structure.

## **IX. Term of Agreement**

This Memorandum of Understanding remains in effect until modified or terminated by mutual agreement between **Sumner County Government** and the **Friends of the Latimer House at the William and Martha Brown Park**.

## **X. Intent**

The intent of this agreement is to encourage community participation in preserving one of **Sumner County's oldest historic structures** while maintaining the property as a publicly owned historic resource.

The agreement affirms that the Latimer House at the William and Martha Brown Park remains a public historic asset owned by Sumner County and preserved for the benefit of the citizens of Sumner County.

## **XI. Nature of Agreement**

This Memorandum of Understanding reflects the cooperative intentions of the parties and establishes a framework for collaboration regarding the preservation and interpretation of the Latimer House.

This Memorandum of Understanding does not create a legally binding contract, does not create financial obligations for either party, and does not alter the ownership or legal authority of Sumner County over the property.

Any future operational responsibilities, financial commitments, or contractual arrangements between the parties shall be established through separate agreements approved by the **Sumner County Government**.

## **SUMNER COUNTY GOVERNMENT**

Name

Title

Date

## **FRIENDS OF THE LATIMER HOUSE AT THE WILLIAM AND MARTHA BROWN PARK**

Name

Title

Date



Division of Business and Charitable Organizations  
Department of State  
State of Tennessee  
312 Rosa L. Parks Avenue, 6th Floor  
Nashville, Tennessee 37243  
Phone: 615-741-2286  
tncab.tnsos.gov/portal/

**Tre Hargett**  
Secretary of State

JIM LATIMER  
1578 LATIMER LANE  
HENDERSONVILLE, TN 37075, USA

03/17/2026

## Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepancies.

Entity Name:	FRIENDS OF THE LATIMER HOUSE AT THE WILLIAM AND MARTHA BROWN PARK		
SOS Control #:	002094753	Initial Filing Date:	03/14/2026
Entity Type:	Nonprofit Corporation	Formation Locale:	TENNESSEE
Status:	Active	Duration Term:	Perpetual
Fiscal Year Close:	December	Annual Report Due:	04/01/2027
Business County:	Sumner		
Benefit Type:	Public Benefit Corporation	Religious Type:	Non-Religious

### Document Receipt

Receipt #: 2026-303821	Filing Fee:	\$100.00
Payment: eCheck - 3917317950		\$100.00

#### Registered Agent Address:

JIM LATIMER  
1578 LATIMER LN  
HENDERSONVILLE, TN 37075

#### Principal Office Address:

1578 LATIMER LN  
HENDERSONVILLE, TN 37075  
Sumner County, USA

Congratulations on the successful filing of your Charter Nonprofit Corporation for **FRIENDS OF THE LATIMER HOUSE AT THE WILLIAM AND MARTHA BROWN PARK** in the State of Tennessee which is effective **03/14/2026**. You must also file this document in the office of the Register of Deeds in the county where the entity has its principal office if such principal office is in Tennessee. Please visit the Tennessee Department of Revenue website ([www.tn.gov/revenue](http://www.tn.gov/revenue)) to determine your online tax registration requirements. If you need to obtain a Certificate of Existence for this entity, you can request, pay for, and receive it from our website.

You must file an Annual Report with this office on or before the Annual Report Due Date noted above and maintain a Registered Office and Registered Agent. Failure to do so will subject the business to Administrative Dissolution/Revocation.

Tre Hargett  
Secretary of State

Tracking Number  
B2026240892



Tre Hargett  
Secretary of State

## Charter Nonprofit Corporation

Division of Business and Charitable Organizations

Department of State

State of Tennessee

312 Rosa L. Parks Avenue, 6th Floor

Nashville, Tennessee 37243

Phone: 615-741-2286

[tncab.tnsos.gov/portal/](http://tncab.tnsos.gov/portal/)

Control #: 002094753  
Filed: 03/14/2026 10:02 AM  
Tre Hargett  
Secretary of State

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### Entity Information

---

**Entity Name:** FRIENDS OF THE LATIMER HOUSE AT THE WILLIAM AND MARTHA BROWN PARK

**Entity Type:** Nonprofit Corporation

**Fiscal Year Ending Month:** December

**Additional Designation:** *(No additional designation)*

**Principal Office Address**

1578 LATIMER LN  
HENDERSONVILLE, TN 37075  
Sumner County, USA

**Mailing Address**

1578 LATIMER LN  
HENDERSONVILLE, TN 37075  
Sumner County, USA

**Will this filing have a delayed effective date?**

Yes  No

**Period of Duration:**

Perpetual

**Nature of Business (NAICS):**

712120 - Historical Sites

813410 - Civic and Social Organizations

813319 - Other Social Advocacy Organizations

**This corporation is a:**

Public Benefit Corporation  Mutual Benefit Corporation

Religious Corporation  Not Religious Corporation

**This corporation will:**

Have Members  Not Have Members

**Provisions regarding the distribution of assets upon dissolution:**

Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or shall be distributed to the federal government or to a state or local government for a public purpose.

**Other Provisions:**

This corporation is organized exclusively for charitable, educational, and historic preservation purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. The organization exists to support the preservation, restoration, interpretation, and public education associated with the historic Latimer House located at the William and Martha Brown Park in Sumner County, Tennessee. The organization exists to preserve and promote one of Sumner County's historic structures and its surrounding landscape for the education and enjoyment of present and future generations.

**Do you have additional uploads you would like to attach to this filing?**

Yes  No

---

## Incorporators

---

JIM LATIMER  
1578 LATIMER LN  
HENDERSONVILLE, TN 37075, USA

---

## Registered Agent Information

---

JIM LATIMER  
1578 LATIMER LN  
HENDERSONVILLE, TN 37075  
Sumner County, USA

---

## Incorporator's Signature

---

- By entering my name in the space provided below, I certify that I am authorized to file this document on behalf of this entity, have examined the document and, to the best of my knowledge and belief, it is true, correct and complete as of this day.
- The undersigned, acting as incorporator of the nonprofit corporation under the provisions of the Tennessee Nonprofit Corporation Act, adopt the above Articles of Incorporation.

**Signed Electronically:** JIM LATIMER

**Date:** 03/14/2026



**Tre Hargett**  
Secretary of State

**Division of Business and Charitable Organizations**  
**Department of State**  
State of Tennessee  
312 Rosa L. Parks Avenue, 6th Floor  
Nashville, Tennessee 37243  
Phone: 615-741-2286  
[tncab.tnsos.gov/portal/](http://tncab.tnsos.gov/portal/)

**Date:** 03/14/2026

**Invoice:** 2026-303821

**Customer Information**

JIM LATIMER  
FRIENDS OF THE LATIMER HOUSE AT THE WILLIAM AND MARTHA BROWN PARK  
1578 LATIMER LANE  
HENDERSONVILLE, TN 37075, USA

Tracking #	Description	Amount Paid
B2026240892	Charter Nonprofit Corporation for FRIENDS OF THE LATIMER HOUSE AT THE WILLIAM AND MARTHA BROWN PARK (Corporation Filings)	\$ 100.00
<b>Payment Details</b>		
	Fee Total:	\$ 100.00
	Payment Total:	\$ 100.00
	Amount Due:	\$ 0.00
<b>Payment Method</b>		
	Payment Type: eCheck	
	Check/Confirmation Number: 3917317950	

## FRIENDS OF THE LATIMER HOUSE AT THE WILLIAM AND MARTHA BROWN PARK

Entity Type: Nonprofit Corporation  
Formed in: TENNESSEE  
Term of Duration: Perpetual  
Religious Type: Non-Religious  
Benefit Type: Public Benefit Corporation

Status: Active  
Control Number: 002094753  
Initial Filing Date: 3/14/2026 10:02:31 AM  
Fiscal Ending Month: December  
AR Due Date: 04/01/2027

### Registered Agent

JIM LATIMER  
1578 LATIMER LN  
HENDERSONVILLE, TN 37075

### Principal Office Address

1578 LATIMER LN  
HENDERSONVILLE, TN 37075

### Mailing Address

1578 LATIMER LN  
HENDERSONVILLE, TN 37075

AR Standing: Good

RA Standing: Good

Other Standing: Good

Revenue Standing: N/A

History (1)





Department Of the Treasury  
Internal Revenue Service  
Philadelphia, PA 19255-0023  
**Important Information - Please Read**



IRS Notice CP575E

FRIENDS OF THE LATIMER HOUSE AT THE  
WILLIAM AND MARTHA BROWN PARK  
FRIENDS OF THE LATIMER HOUSE  
1578 LATIMER LANE  
HENDERSONVILLE, TN 37075

March 14, 2026

## We assigned you an employer identification number (EIN)

Your EIN is [REDACTED]. The name control associated with this EIN is [REDACTED].

### What you need to do

---

- If you did **not** apply for this EIN, visit [IRS.gov/EINNotRequested](https://www.irs.gov/EINNotRequested).
- Use this EIN and your name exactly as they appear above when you fill out your tax returns. Otherwise, it may cause delays. Keep a copy of this notice for your records because we'll only send it to you once. You can share a copy with future officers of your organization or anyone asking for proof of your EIN. If your name or address is incorrect as shown, send the correct information to the address at the top of this notice.

### What you need to know

---

When you applied for an EIN, you said your organization is a non-profit. Getting an EIN doesn't mean you're automatically tax-exempt. You must apply specifically for tax-exempt status. You can find more information about the application process in Publication 557, Tax-Exempt Status for Your Organization.

To apply for recognition of tax-exempt status, organizations must complete an application on one of the following forms:

- Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code;
- Form 1023-EZ, Streamlined Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code;
- Form 1024, Application for Recognition Under Section 501(a); or
- Form 1024-A, Application for Recognition of Exemption Under Section 501(c)(4) of the Internal Revenue Code.

Most organizations claiming tax-exempt status must file a Form 990 series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

If you become tax-exempt, you'll lose that status if you don't file a required return or notice for three years in a row. There are some exceptions, but generally, you need to file every year. We start counting those three years from the date we gave you your EIN. If the first tax year isn't a full twelve months, you still need to file a return for that year. If your organization didn't legally form in the same tax year you received your EIN, contact us.

For the most current information on your filing requirements and other important information, visit [IRS.gov/Charities](https://www.irs.gov/Charities).

### Additional Information

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- Refer to Publication 4557, Safeguarding Taxpayer Data: A Guide for Your Business, for tips on keeping your EIN safe.

- Find tax forms or publications by visiting [IRS.gov/Forms](https://www.irs.gov/forms) or by calling 800-TAX-FORM (800-829-3676).
- Call us at 800-829-4933 if you can't find what you need online. If you prefer, you can write to the address at the top of this notice.

**MINUTES  
HEALTH & EMERGENCY SERVICES COMMITTEE  
CHAIRMAN, DARRELL ROGERS  
MARCH 2, 2026**

Present:

Darrell Rogers, Chairman  
Terry Wright, Vice-Chairman  
Ben Harris  
Merrol Hyde  
David Klein  
Don Schmit  
Danny Sullivan

Also Present:

John Isbell, County Mayor  
Eric Sitler, Law Director  
Jerry Becker, Commission Chairman  
Eric Craddock, Sheriff  
Pat Reid, minute taker

Chairman Rogers called the regular meeting of the Health and Emergency Services Committee to order with an invocation by Comm. Hyde on Monday, March 2, 2026, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

3. Approval of Agenda.

Comm. Harris moved, seconded by Comm. Wright, to approve the agenda. The motion carried unanimously.

4. Approval of the Minutes of January 5, 2026.

Comm. Klein moved, seconded by Comm. Wright, to approve the minutes from January 5, 2026. The motion carried unanimously.

5. Recognition of the Public.

Mandy Cook of 123 East Harbor, Hendersonville spoke to the Sheriff's report and requested it include data about the 287(g) Agreement and how it is affecting Sumner County.

Trae Primrose of 432 Triple Crown Circle, Gallatin spoke to the Sheriff's report and asked for transparency with the partnership with ICE.

Sam Primrose of 432 Triple Crown Circle, Gallatin asked for inclusion about immigration enforcement in relation to the 287(g) Agreement.

John Wallace of 284 Raintree Drive, Hendersonville spoke against the arrests of illegal immigrants.

Nancy Gieselmann of 395 Devon Chase Hill, Unit 103, did not speak.

Jean Myers of 213 Faraway Hills Drive, Gallatin expressed concern for the number of arrests of illegal immigrants.

6. Report of the Chairman.

No report.

7. Report of the County Mayor.

County Mayor John Isbell reported on the storm and the work of the first responders. He also thanked the Sheriff for the work he is doing and keeping the community safe.

8. Report of the Sheriff.

Sheriff Eric Craddock addressed the 287(g) agreement and stated that no changes have occurred since the county entered the program; it continues to operate under the Warrant Service Officer model.

He explained that, for the 287(g) program to apply, an individual must first be arrested for a crime and brought to jail. At that time, fingerprints are taken and processed. If federal authorities issue an administrative warrant, the Sheriff's Office will cooperate accordingly.

9. Report of Emergency Management Agency.

EMA Director Ken Weidner reported that the county is well into the Public Assistance portion of the declaration. The application period has been extended from March 8, 2026, to March 25, 2026. The preliminary damage assessment is approximately \$14,300,000, which exceeds the state's threshold. He also reported that FEMA has been conducting outreach regarding Individual Assistance for uninsured or underinsured residents. FEMA will determine if eligible for the Individual Assistance program.

Mr. Weidner presented a map showing all communication towers within the county and discussed an area of concern due to challenging topography. The state is working with counties to address gaps in their coverage area and has expressed interest in utilizing space on four county-owned towers. Additionally, the state has offered to partner with the county to construct a new site off 31W. Under this proposal, the state would provide groundwork, infrastructure, building, generator, and fencing, while the county would remain responsible for installing its equipment and constructing the tower. This request will be included in upcoming budget hearings.

10. Report of EMS.

Not present. Reports attached.

11. Report of the ECC.

Report attached.

12. Volunteer Fire Department Ad-hoc.

Comm. Wynne gave a brief update.

13. Old Business.

a. Landfill Presentation.

Comm. Klein moved, seconded by Comm. Sullivan, to suspend the rules to allow County Law Director Eric Sitler to give a presentation. The motion carried unanimously.

Mr. Sitler opened with a brief overview of Jackson's Law which is for new landfill construction and requires the county or municipality to have two-third vote to adapt the law. Impact with Planning Department and Solid Waste Board and will need to be involved with the adoption. Will give the county authority to regulate, approve or disapprove landfills in the county.

Chairman Rogers brought the meeting back in session.

County Mayor John Isbell stated that the Solid Waste Board to meet at the end of the month to discuss the Solid Waste Plan and this could be a component of the plan.

Chairman Rogers moved, seconded by Comm. Hyde, to approve and forward to the Legislative Committee. The motion carried unanimously.

Comm. Harris moved, seconded by Comm. Wright, to reconsider the agenda. The motion carried unanimously. Law Director Eric Sitler cautioned about reconsidering the agenda.

Without objection, Chairman Rogers agreed to place the tower infrastructure to the agenda under new business for April.

14. New Business

a. Sheriff's Office PTO Policy.

Chairman Rogers moved, seconded by Comm. Wright, to approve. The motion carried unanimously.

b. Sheriff's Office Snowman Technologies Microsoft Licensing Agreement.

Comm. Sullivan moved, seconded by Comm. Harris, to approve.

Without objection, Chairman Rogers suspended the rules to allow Sheriff Eric Craddock to speak to the matter. Sheriff Craddock explained the funds are already budgeted, no new money.

Chairman Rogers brought the meeting back in session.

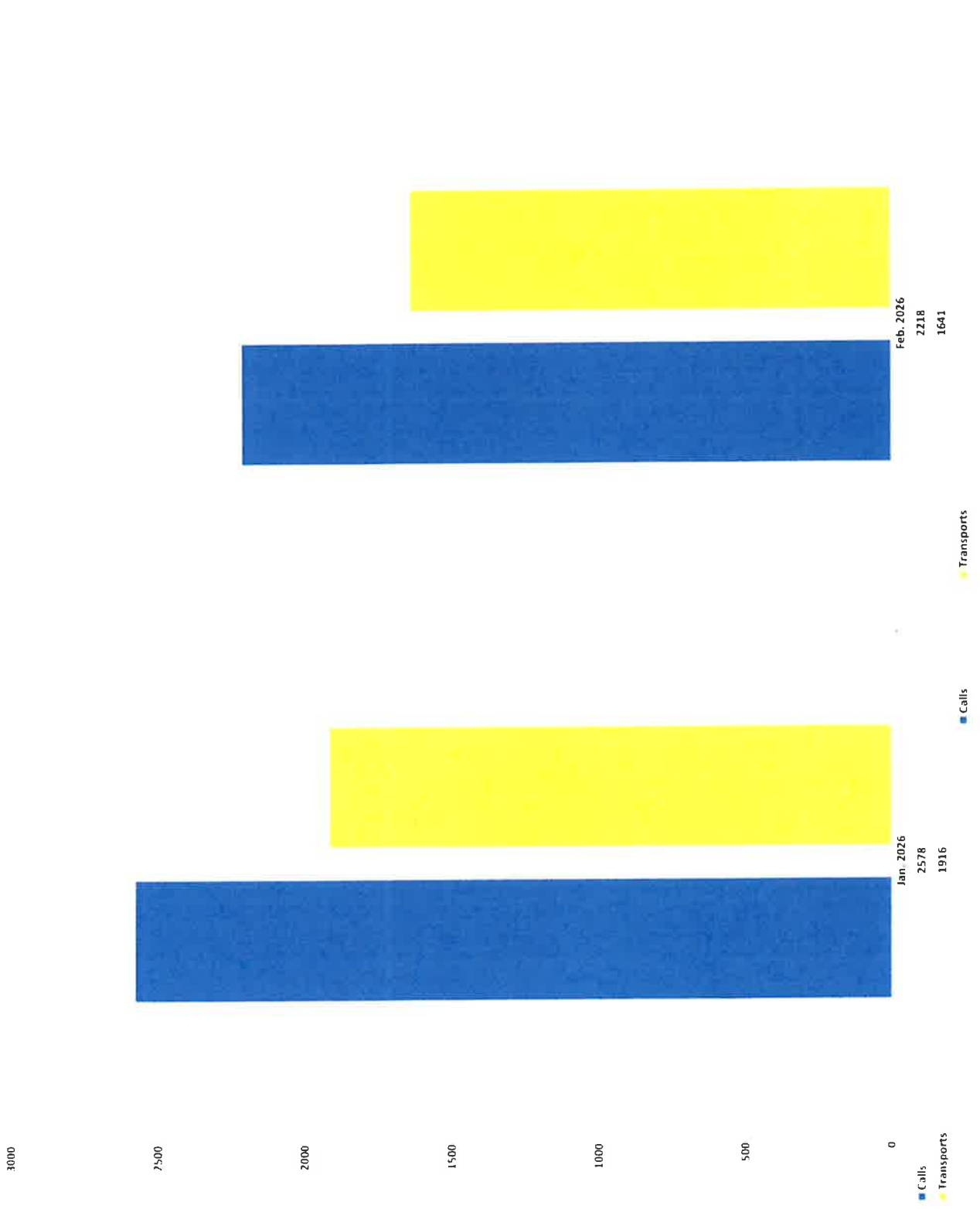
Comm. Harris moved, seconded by Comm. Hyde, to approve. The motion carried unanimously.

15. Adjournment. Chairman Rogers declared the meeting adjourned at 5:42 p.m. upon motion by Comm. Sullivan and seconded by Comm. Schmit.

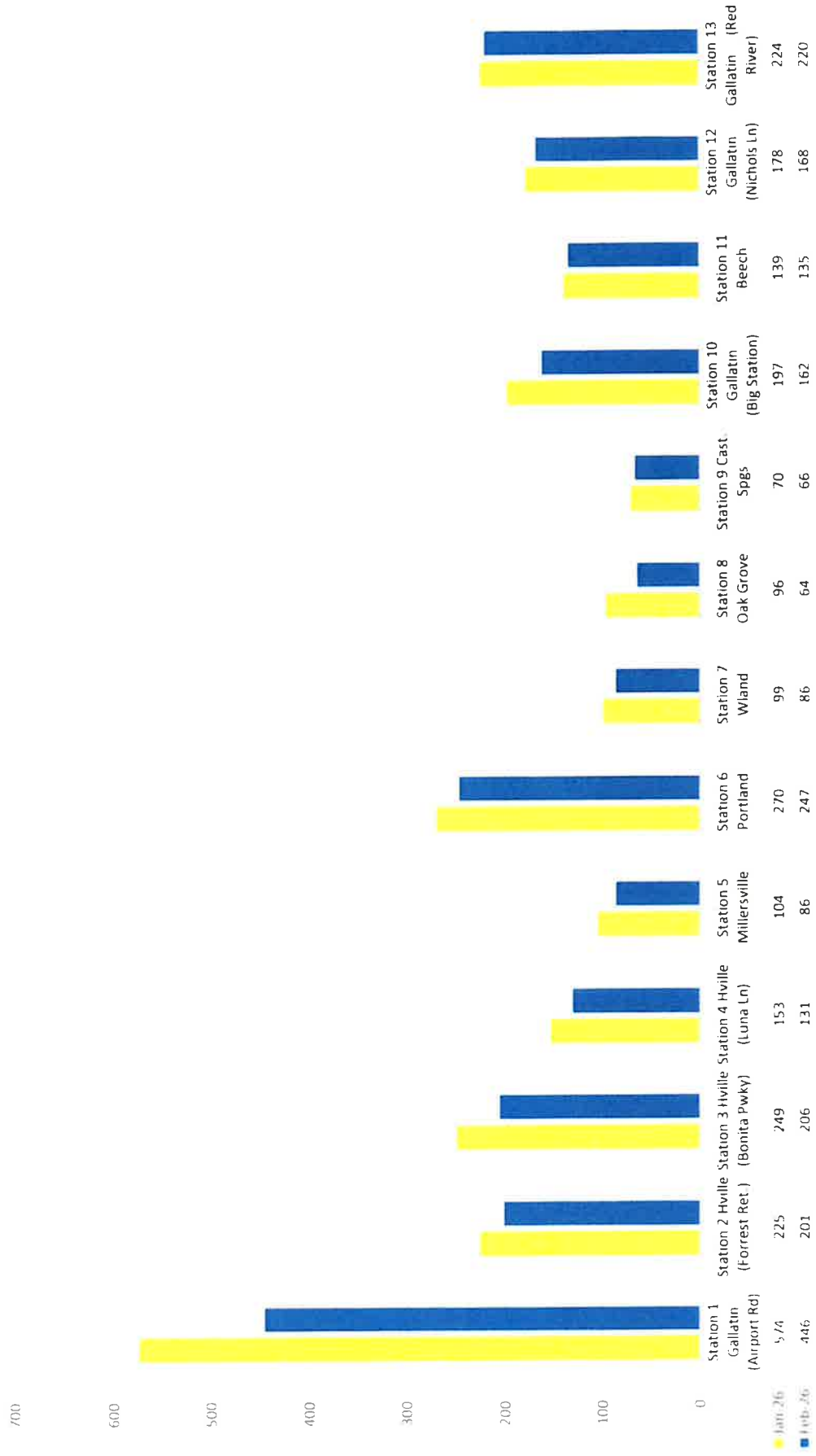
Prepared by Jennifer Mitchell



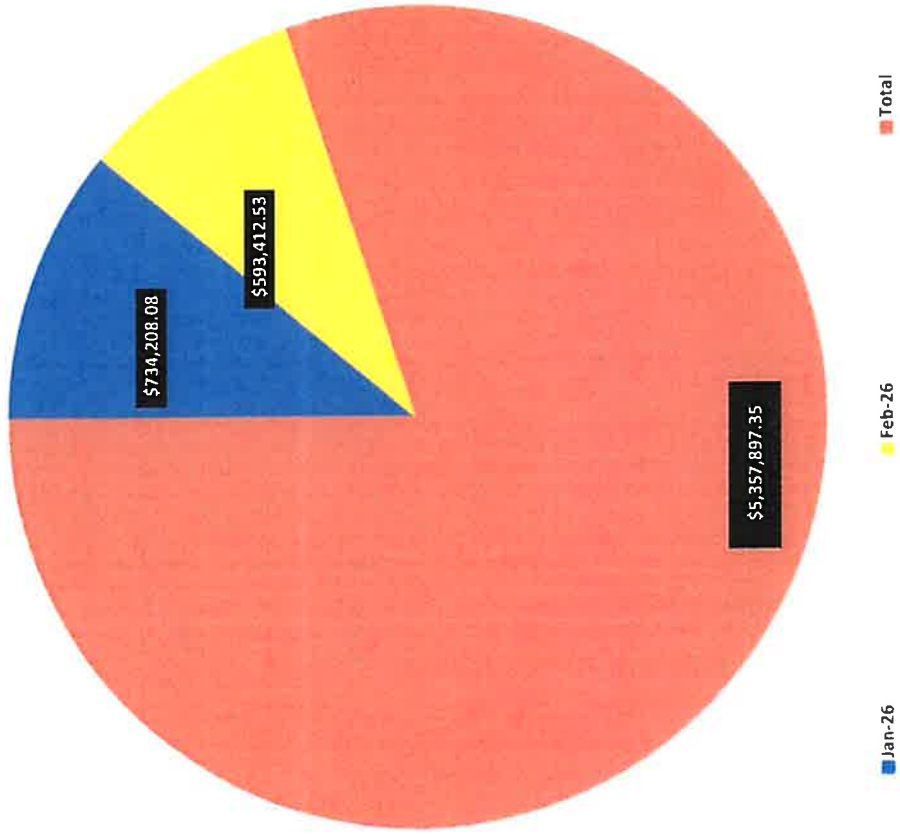
# Calls vs. Transports



## January / February 2026 Call Volume



**FY2026 EMS Revenue**



ALs Base Rates		
A2 Comprehensive Transport	26	\$ 31,590.00
ALs Emerg Transport	448	\$ 483,840.00
ALs NonEmerg Transport	8	\$ 7,560.00
ALSE Facility Rates	7	\$ 3,614.45
ALSNE Facility Rates	53	\$ 17,283.83
SCT Facility Rates	2	\$ 1,766.46
Specialty Care Transport	1	\$ 1,485.00
<b>Totals For Type: ALs Base Rates</b>	<b>545</b>	<b>\$ 547,139.74</b>

BLS Base Rates		
BLS Emerg Transport	241	\$ 211,598.00
BLS Facility Rates	2	\$ 869.64
BLS NonEmerg Transport	170	\$ 114,750.00
BLSNE Facility Rates	22	\$ 5,978.72
<b>Totals For Type: BLS Base Rates</b>	<b>435</b>	<b>\$ 333,196.36</b>

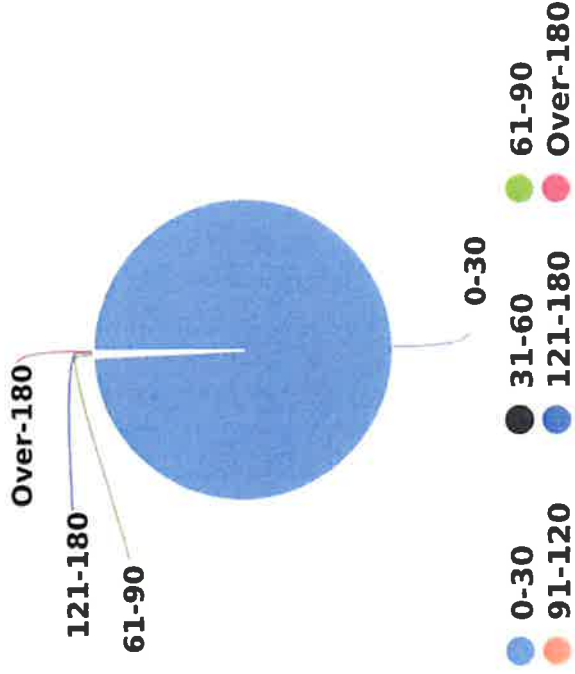
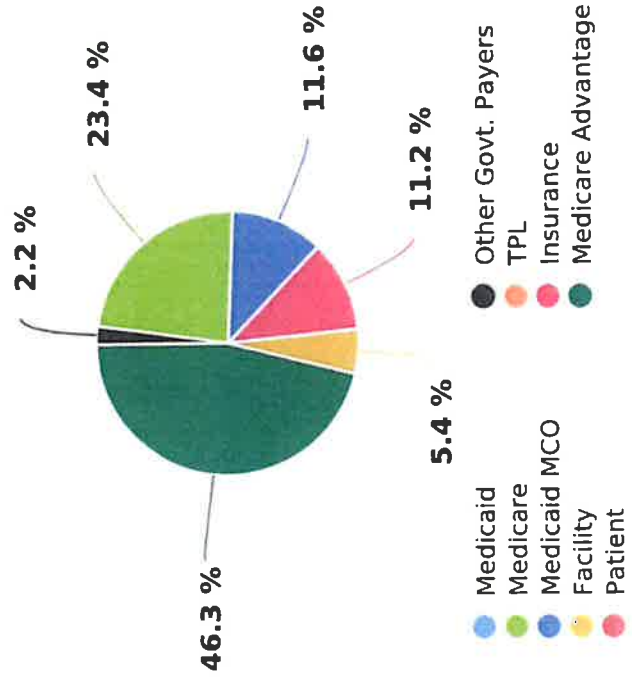
Mileage		
Facility Mileage	1,284	\$ 11,976.92
Mileage - Ground	8,168	\$ 143,346.65
<b>Totals For Type: Mileage</b>	<b>9,452</b>	<b>\$ 155,323.57</b>

Misc. Supplies		
ALs Disposable Supplies	123	\$ 17,835.00
BLS Disposable Supplies	57	\$ 5,415.00
<b>Totals For Type: Misc. Supplies</b>	<b>180</b>	<b>\$ 23,250.00</b>

Totals For Company: Summer County EMS TN		
	10,612	\$ 1,058,909.67
<b>Report Totals:</b>	<b>10,612</b>	<b>\$ 1,058,909.67</b>

85 days = AR

Current Payor	Current	31-60	61-90	91-120	121-180	Over 180	Total
Medicaid	-3,114.38	-623.79	0.00	0.00	0.00	0.00	-3,738.17
Other Govt. Payers	30,603.40	-2,376.93	0.00	0.00	0.00	0.00	28,226.47
Medicare	305,734.95	-3,687.15	-70.18	774.89	476.27	696.06	303,924.84
TPL	-75.54	-923.36	0.00	0.00	0.00	0.00	-998.90
Medicaid MCO	153,453.68	-2,830.52	-4.24	0.00	0.00	0.00	150,618.92
Insurance	182,772.84	-46,576.41	6,031.77	145.00	2,212.27	1,240.34	145,825.81
Facility	68,449.37	0.00	854.52	0.00	0.00	294.95	69,598.84
Medicare Advantage	602,018.34	-1,430.77	-871.73	883.01	517.00	-270.00	600,845.85
Patient	-121,469.78	-16,484.96	-1,639.02	-1,750.13	-583.71	-1,109.94	-143,037.54
<b>Total</b>	<b>1,218,372.88</b>	<b>-74,933.89</b>	<b>4,301.12</b>	<b>52.77</b>	<b>2,621.83</b>	<b>851.41</b>	<b>1,151,266.12</b>





Sumner County  
Emergency Communications Center  
Monthly Statistics

2026	CALLS FOR SERVICE						PHONE CALLS				
	LAW	FIRE	EMS	EMA	TOTAL	911	ADMIN	OUTGOING	TOTAL		
JANUARY	23464	2993	2601	9	29067	5133	14305	7353	26791		
FEBRUARY	21487	2103	2280	13	25883	3803	11976	6466	22245		
MARCH					0				0		
APRIL					0				0		
MAY					0				0		
JUNE					0				0		
JULY					0				0		
AUGUST					0				0		
SEPTEMBER					0				0		
OCTOBER					0				0		
NOVEMBER					0				0		
DECEMBER					0				0		
<b>TOTAL</b>	44951	5096	4881	22	54950	8936	26281	13819	49036		

**MINUTES  
LEGISLATIVE COMMITTEE  
MARK HARRISON, CHAIRMAN  
MARCH 9, 2026**

Present:

Mark Harrison, Chairman  
Darrell Rogers, Vice-Chairman  
Jerry Becker, Commission Chairman  
Ben Harris  
Shannon Burgdorf  
Matthew Shoaf  
Danny Sullivan

Also Present:

John Isbell, County Mayor  
Eric Sitler, Law Director  
Jennifer Mitchell, minute taker

Chairman Harrison brought the regular scheduled Legislative Committee meeting to order with an invocation by Comm. Harris on Monday, March 9, 2026, at 5:30 p.m. Chairman Harrison declared a quorum present to conduct business.

3. Approval of Agenda.

Without objection, Chairman Harrison removed item 10a from the agenda and added recognition of Johnnie Anderson as item 9i to the agenda.

Comm. Shoaf moved, seconded by Comm. Sullivan, to approve the agenda as amended. The motion carried unanimously.

4. Approval of minutes of February 9, 2026.

Upon motion of Comm. Rogers, seconded by Comm. Harris, the Committee voted unanimously to approve the minutes of February 9, 2026.

5. Recognition of the Public.

David Klein of 398 Branham Mille Road, Gallatin encouraged approval of the annexation resolution listed as item 8b. He also spoke in favor of item 9f and opposing SB 2237/HB 2552.

6. Report of the Chairman.

No report.

7. Report of County Mayor.

No report.

## 8. Old Business.

- a. City of Gallatin MOA for use of space at EMS building (from Commission).

County Mayor Isbell explained there is plenty of room and could be up to 2 years while City of Gallatin builds out space.

Comm. Harris moved, seconded by Comm. Sullivan, to approve. The motion carried unanimously.

- b. Annexation Resolution.

Comm. Shoaf moved, seconded by Comm. Becker, to approve.

After lengthy discussion, Comm. Rogers moved, seconded by Comm. Harris, to call for the question. The motion carried unanimously.

The motion to approve failed to carry after the Committee voted (2-5-0), Comm. Harrison, Rogers, Harris, Burgdorf and Sullivan voted against the motion.

## 9. New Business.

- a. Veterans' Service Report and Presentation.

Veterans Service Director Jeff Oakey gave a brief overview of the report in the packet, no action needed.

- b. Hendersonville AFT.

County Law Director Eric Sitler explained there is a claim that the City of Hendersonville owes approximately \$278,748.00. Mr. Sitler has corresponded with the City and the Commission needs to decide how to proceed.

Comm. Rogers moved, seconded by Comm. Burgdorf, to approve.

Without objection, Chairman Harrison suspended the rules to allow Building & Codes Director Marshall Wright to speak to the matter. Mr. Wright introduced AFT Coordinator Kaitlin Schaffer who explained that the City of Hendersonville owes approximately \$300,000.00 in adequate facilities tax. The city has paid AFT for residential building permits but not for commercial building permits since February 2024. She further explained that the cities should not be issuing building permits without the adequate facilities tax receipt from the county. It was confirmed the cities received notice of the requirement to collect AFT on commercial building permits.

Chairman Harrison brought the meeting back in session.

After discussion, Comm. Shoaf moved, seconded by Comm. Sullivan, to direct the law director to respond to letter/email to request a representative attend the Legislative Committee meeting in April. The motion carried unanimously.

The Committee voted unanimously to approve Law Director Eric Sitler to proceed as amended.

c. Recognizing lineman as first responders.

Comm. Harris moved, seconded by Comm. Sullivan, to approve.

After discussion, Comm. Shoaf moved, seconded by Comm. Sullivan, to defer one month. The motion carried unanimously.

d. Docketing: Judicial Commissioner's Annual Report.

Comm. Sullivan moved, seconded by Chairman Harrison, to approve. The motion carried unanimously.

e. Health & Safety Standards.

Comm. Rogers moved, seconded by Comm. Burgdorf, to approve.

Without objection, Chairman Harrison suspended the rules to allow Building & Codes Director Marshall Wright to speak to the matter. Mr. Wright explained the standards haven't been revised in approximately fifteen years. He noted the addition of 911 address update violations, shipping container violations and integrating the Health & Safety Board responsibilities into the Board of Construction Appeals.

After further discussion, Chairman Harrison brought the meeting back in session.

Comm. Shoaf moved, seconded by Commission Chairman Becker, to approve. After discussion, Comm. Shoaf changed his motion to defer one month, Commission Chairman Becker agreed to the change. The motion carried unanimously.

f. County's opposition to SB 2237/HB 2552 (from Highway).

Commission Chairman Becker moved, seconded by Comm. Rogers, to approve. The motion carried unanimously.

g. Jackson Law (from HEMS)

Comm. Harris moved, seconded by Comm. Rogers, to approve. The motion carried unanimously.

h. Mineral Severance Resolution.

Comm. Rogers moved, seconded by Comm. Burgdorf, to approve. The motion carried unanimously.

i. Recognition: Johnnie Anderson

Comm. Shoaf moved, seconded by Commission Chairman Becker, to approve. The motion carried unanimously.

10. Commission Recognitions and Proclamations.

a. Sheriff's Office Citizen Recognition.

Removed from the agenda.

11. Adjournment. Chairman Harrison declared the meeting adjourned at 6:35 p.m. upon motion of Comm. Shoaf and seconded by Comm. Rogers.

Prepared by Jennifer Mitchell

Sign-In Sheet

COMMITTEE NAME

Legislature

DATE

3.9.2026

Name

David K. F. H.

Address

576 Bernham Mill Rd

Agenda Item to be Discussed

84 st 9F

# CITY OF MILLERSVILLE, TENNESSEE

## RESOLUTION 26-R-4

A RESOLUTION OPPOSING SUMNER COUNTY COMMISSION'S PROPOSED BIG GOVERNMENT OVERREACH AND OVER-REGULATION ON PROPERTY OWNERS WITHIN SUMNER AND ROBERTSON COUNTIES BY SUPPORTING SENATE BILL 2311 AND HOUSE BILL 2419 RELATING TO THE ANNEXATION OF UNINCORPORATED TERRITORY

WHEREAS, the City of Millersville, and both Sumner and Robertson Counties have, for years, engaged in cooperative, planning efforts related to infrastructure, growth management, public services, and economic development; and

WHEREAS, these partnerships have been built on mutual respect, shared responsibility, and an understanding that effective governance is best achieved through collaboration rather than unilateral action; and

WHEREAS, the proposed Sumner County Resolution, as written, supports a proposition to materially alter long-standing planning and infrastructure frameworks that have been in place for decades and upon which municipalities, taxpayers, and private stakeholders have reasonably relied; and

WHEREAS, such action risks dramatically impacting existing long-term infrastructure planning by municipalities, especially smaller, less populated municipalities, without adequate consultation, coordination, or collaboration with the municipalities most directly affected, including the City of Millersville; and

WHEREAS, residents of the City of Millersville are also county taxpayers, and legislative proposals advanced at the county level that affect municipalities necessarily impact the same citizens who fund and rely upon both levels of government for separate and distinct services; and

WHEREAS, the City of Millersville strongly opposes the attempted practice of the Sumner County Commission adopting resolutions that direct the pursuit of state legislation with sweeping municipal consequences absent any meaningful engagement with the affected cities whatsoever; and

WHEREAS, the cooperative relationships between Sumner and Robertson Counties and its municipalities have historically involved both shared benefits and shared costs, and have never been founded upon zero-sum outcomes, but rather upon a collective sense of community and partnership; and

WHEREAS, the City of Millersville strongly condemns the process by which the proposed Sumner County Resolution was drafted and proposed—particularly the lack of transparency, municipal consultation, and collaborative deliberation prior to requesting the County's state legislative delegation and other state legislators to pursue statutory changes affecting municipal authority and taxpayers; and

WHEREAS, the proposed Sumner County Resolution, supports a proposition that would impose additional regulatory layers and red tape, particularly on property owners within the county requesting access to distinct services not provided by the County Commission but by able and willing municipalities; and

WHEREAS, this expansion of governmental oversight would increase interference with property rights currently enjoyed by citizens, contradict long-standing planning frameworks, and run counter to the conservative principles of limited government and respect for private property that many County Commissioners publicly espouse; and

WHEREAS, the City of Millersville urges the State of Tennessee legislative delegation to recognize this lapse in process and to refrain from advancing legislation that materially affects municipalities without clear evidence of good-faith collaboration among all impacted local governments; and

WHEREAS, the City of Millersville believes that many of the underlying concerns raised by the proposed legislation are shared in principle across jurisdictions, and that these concerns are best addressed through direct, collaborative engagement among the County and its municipalities rather than through unilateral resolutions or legislative directives.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE CITY OF MILLERSVILLE, TENNESSEE, that the City hereby expresses its strong opposition to the proposed Sumner County Commission Resolution supporting these legislative propositions as a departure from the long-standing collaborative spirit that has defined intergovernmental relations within the County; and

BE IT FURTHER RESOLVED, that the City of Millersville strongly condemns County initiated requests for changes in state legislation that would impact municipal residents and taxpayers without municipal participation in its recommendations; and

BE IT FURTHER RESOLVED, that the City of Millersville calls upon the Sumner County Commission and all municipalities within the County to convene in good faith to collaboratively address shared challenges, reaffirm cooperative planning principles, and pursue solutions that respect both municipal authority and countywide interests; and

BE IT FURTHER RESOLVED, that the City of Millersville requests the State of Tennessee legislative delegation to acknowledge the procedural deficiencies associated with the proposed legislation and to encourage renewed intergovernmental collaboration prior to any support of legislative action; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be transmitted to the Governor of the State of Tennessee, the Speaker of the Tennessee House of Representatives, the Speaker of the Tennessee Senate, the Sumner County legislative delegation, the full Sumner

County Commission, the Sumner County Legislative Committee, and other appropriate state and federal officials, as deemed necessary, in order to formally express the City's position.

ATTEST: CITY OF MILLERSVILLE, TENNESSEE:

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2026

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Mayor Lincoln Atwood

Attest:

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Judy Florendo, City Recorder

Table 10. County Wide Budgeted Local Revenues

	General Fund	Courthouse and Jail Maintenance Fund	General Debt Service Fund	Capital Projects Fund	Highway/Public Works Fund	General Purpose School Fund @	Total
<b>Local Taxes</b>							
Current Property Tax	\$ 29,446,832	\$ -	\$ 20,521,126	\$ 6,914,192	\$ 756,624	\$ 81,506,271	\$ 139,145,045
Trustee Coll.-Prior Years	286,499	-	199,617	67,239	7,390	792,932	1,353,677
Trustee Coll- Bankruptcies	5,498	-	3,831	1,291	141	15,218	25,979
Clerk & Master Coll.-Prior Years	202,925	-	141,387	47,625	5,234	561,679	958,850
Interest and Penalty	62,606	-	43,621	14,693	1,615	173,288	295,823
Pmt in Lieu Taxes-TVA	751	-	524	176	19	2,080	3,550
Pmt in Lieu Taxes-Local Utility	142,569	-	99,355	33,476	3,663	394,619	673,682
Pmt in Lieu Taxes	45,024	-	28,901	9,737	1,067	179,037	263,755
Hotel/Motel Tax*	696,641	-	-	-	-	-	696,641
Local Amusement Tax	1,720	-	-	-	-	-	1,720
Litigation Tax-Special/Judge	296,602	-	-	-	-	-	296,602
Litigation Tax-Special Purpose/Judge	159,018	-	-	-	-	-	159,018
Litigation Tax-Special Purpose/Security	296,166	-	-	-	-	-	296,166
Business Tax	2,301,113	-	-	-	-	-	2,301,113
Mixed Drink Tax	-	-	-	-	250,000	-	250,000
Bank Excise Tax	336,110	-	-	-	-	-	336,110
Beer Tax	521,282	-	-	-	-	-	521,282
Beer Privilege Tax	2,500	-	-	-	-	-	2,500
Non-depository Privilege Tax	7,659	-	-	-	-	-	7,659
<b>Local Option Taxes</b>							
Sales Taxes	-	-	11,720,995	-	-	23,445,506	35,166,501
Litigation Tax-Special Pur.	-	261,125	-	-	-	-	261,125
Litigation Tax-Special Pur.	-	-	110,000	-	-	-	110,000
Wheel Tax	-	-	-	-	2,225,826	5,193,594	7,419,420
Mineral Severance Tax	-	-	-	-	214,180	-	214,180
Adequate Facilities Tax	-	-	2,582,347	-	-	-	2,582,347
<b>Total</b>	<b>\$ 34,811,515</b>	<b>\$ 261,125</b>	<b>\$ 35,451,703</b>	<b>\$ 7,088,429</b>	<b>\$ 3,215,760</b>	<b>\$ 112,514,214</b>	<b>\$ 193,342,746</b>
<b>Licenses and Permits</b>							
Marriage Licenses	\$ 5,877	\$ -	\$ -	\$ -	\$ -	\$ 5,877	\$ 11,754
Cable TV Franchise Fees	563,918	-	-	-	-	-	563,918
Beer Permits	594	-	-	-	-	-	594
Building Permits	768,929	-	-	-	-	-	768,929
Rezoning Permits	7,612	-	-	-	-	-	7,612
Highway Permits	-	-	-	-	28,200	-	28,200
Helping Schools	-	-	-	-	-	1,530	1,530
<b>Total Licenses and Permits</b>	<b>\$ 1,346,930</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,200</b>	<b>\$ 7,407</b>	<b>\$ 1,382,537</b>

\* Based on hotel/motel tax of 5% approved by the county commission @ School department budget utilized an earlier estimate; the difference is immaterial.

Table 11. County-Wide Current Year's Estimated Revenues' Performance

	Budgeted For Fiscal Year 2022	Estimated Actual	Increase/ (Decrease)	% Difference
<b>Local Taxes</b>				
Current Property Taxes	\$ 133,216,259	\$ 139,197,669	\$ 5,981,410	4.49%
Trustee Coll.-Prior Year	1,440,012	2,193,426	753,414	52.32%
Trustee Coll.-Bankruptcies	19,371	25,570	6,199	32.00%
Clerk & Master Collections	883,502	925,822	42,320	4.79%
Interest and Penalty	295,531	340,038	44,507	15.06%
Pmt in Lieu Taxes-TVA	4,896	3,551	(1,345)	-27.47%
Pmt in Lieu Taxes-Utilities	670,524	673,743	3,219	0.48%
Pmt in Lieu Taxes	240,089	264,926	24,837	10.34%
Hotel/Motel Tax	586,058	679,065	93,007	15.87%
Local Amusement Tax	1,631	1,670	39	2.40%
Litigation Tax-Special Purpose	296,602	232,714	(63,888)	-21.54%
Litigation Tax-Special Purpose/Judge	159,018	113,284	(45,734)	-28.76%
Litigation Tax-Special Purpose/Sec	296,166	234,415	(61,751)	-20.85%
Business Tax	2,194,137	2,254,256	60,119	2.74%
Mixed Drink Tax	250,000	250,000	-	0.00%
Bank Excise Tax	336,110	336,110	-	0.00%
Beer Privilege Tax	448,504	506,092	57,588	12.84%
Beer Tax	2,500	2,672	172	6.86%
Non-depository Privilege Tax	7,406	7,659	253	3.41%
<b>Local Option Taxes</b>				
Sales Tax	28,028,242	35,166,502	7,138,260	25.47%
Litigation Tax-Spc (1)	298,133	220,000	(78,133)	-26.21%
Litigation Tax-Spc (2)	120,611	80,237	(40,374)	-33.47%
Wheel Tax	7,359,551	7,386,200	26,649	0.36%
Mineral Severance Tax	187,880	242,880	55,000	29.27%
Adequate Facilities Tax	2,245,672	3,325,411	1,079,739	48.08%
<b>Total Local Taxes</b>	<b>\$ 179,588,405</b>	<b>\$ 194,663,912</b>	<b>\$ 15,075,507</b>	<b>8.39%</b>
<b>Licenses and Permits</b>				
Marriage Licenses	\$ 11,092	\$ 12,272	\$ 1,180	10.64%
Cable TV Franchise Fees	552,858	552,861	3	0.00%
Beer Permits	475	772	297	62.50%
Building Permits (and Planning Fees)	486,915	746,538	259,623	53.32%
Rezoning Permits	2,947	10,753	7,806	264.88%
Highway Permits	25,000	33,000	8,000	32.00%
Helping Schools	-	2,000	2,000	N/A
<b>Total Licenses and Permits</b>	<b>\$ 1,079,287</b>	<b>\$ 1,358,196</b>	<b>\$ 278,909</b>	<b>25.84%</b>
<b>Total</b>	<b>\$ 180,667,692</b>	<b>\$ 196,022,108</b>	<b>\$ 15,354,416</b>	<b>8.50%</b>

Summer County, Tennessee  
 Highway/Public Works Fund  
 Statement of Revenues

	Estimated Revenues				Difference
	Revenues		Original Budget		
	2018-2019	2019-2020	2020-2021	2021-2022	
	\$	\$	\$	\$	%
<b>Local Taxes</b>					
Current Property Tax	655,093	729,745	756,928	756,624	32,239
Trustee Collections-Prior Years	5,341	6,713	11,909	7,390	(440)
Trustee Collections-Bankruptcies	46	240	142	141	36
Clerk and Master Collections-Prior Years	5,851	5,795	4,938	5,234	430
Interest and Penalty	1,670	2,051	1,856	1,615	8
Payment in Lieu Taxes-TVA	29	27	19	19	(8)
Payment in Lieu Taxes-Local Utility	3,880	4,061	3,678	3,663	17
Payment in Lieu Taxes	1,745	959	1,018	1,067	363
<b>Local Option Taxes</b>					
Wheel Tax	2,173,926	2,246,518	2,215,860	2,225,826	17,960
Mineral Severance Tax	224,966	210,476	242,880	214,180	26,300
<b>Licenses and Permits</b>					
Other Permits	1,400	29,100	33,000	28,200	3,200
<b>Other Local Revenues</b>					
Sale of Supplies and Materials	128	292	1,000	2,000	-
Sale of Gasoline	26,140	21,000	20,000	30,000	-
Sale of Recycled Materials	6,151	3,575	5,000	5,000	-
Miscellaneous Refunds	1,879	2,446	1,000	1,000	-
Sale of Equipment	37,195	120,169	43,169	120,169	-
Damages Recovered from Individuals	-	-	150	-	-
<b>State Revenues</b>					
State Bridge Program	812,096	242,927	563,091	171,542	(128,969)
State Road Program	83,038	381,886	402,098	369,831	(61,217)
State Litter Program	1,364	83,551	84,000	84,000	-
State Revenue Sharing-Telecommunications	3,818,580	1,262	1,470	1,210	-
State Gas and Motor Fuel Tax	115,913	3,859,546	3,702,263	3,702,263	918,576
State Gasoline Inspection Fees	-	115,913	115,913	115,913	-
<b>Federal Government</b>					
COVID19 Grant E/Emp Rebate	-	2,221	841	-	-
<b>Other Government and Citizen Groups</b>					
Paving Projects	240,530	284,100	716,500	284,000	-
<b>Other Sources (Non-Revenue)</b>					
Insurance Recovery	19,196	3,000	100	-	-
<b>Total Revenues</b>	\$ 8,236,157	\$ 8,357,572	\$ 8,928,823	\$ 8,130,887	\$ 808,495
					11.04%

**From:** Mark Harrison <mark.harrison@sumnercountytn.gov>  
**Sent:** Friday, March 6, 2026 9:24 AM  
**To:** BAKER RING <bring@comcast.net>; Eric Sitler <esitler@sumnercountytn.gov>  
**Subject:** Re: [EXTERNAL]Fwd: Re: Award

We can add this on Monday prior to agenda approval.

Thanks!

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**From:** BAKER RING <bring@comcast.net>  
**Sent:** Thursday, March 5, 2026 7:28:13 PM  
**To:** esitler@sumnercountytn.gov <esitler@sumnercountytn.gov>;  
mark.harrison@sumnercountytn.gov <mark.harrison@sumnercountytn.gov>  
**Subject:** [EXTERNAL]Fwd: Re: Award

Please add a recognition for Johnny Anderson to the Legislative agenda

Thanks,

Baker Ring

Mr. Sitler;  
Below is information for the commendation.

thanks,  
BR

On Friday, February 6, 2026, Johnnie Anderson was recognized with the Nick Pappas Legislative Advocacy Award from the Southeast Athletic Trainers Association (SEATA). SEATA encompasses seven states and two US territories. The award is named after Hall of Fame Athletic Trainer Nick Pappas, who worked in Sumner County for over 20 years.

The honor is bestowed on an athletic trainer who displays unwavering dedication and unselfish efforts for legislative and governmental affairs initiatives. It recognizes a dedicated SEATA member who follows Nick's example of leadership, passion, and service as an advocate for the athletic training profession.

Johnnie has been involved in Legislative Advocacy for the Tennessee Athletic Trainers Society (TATS) for over fifteen years, first serving as Secondary Schools Committee Chairman, then as the Middle Tennessee Representative and Secretary for TATS. During

this time on the Executive Board of TATS, Johnnie wrote the original legislative language for the bill that became the concussion law of Tennessee. He worked in Sumner County Schools to implement required educational programs for coaches for both Concussions and Outdoor Heat Policies, working to create an atmosphere of knowledge in being proactive for student-athletes that might suffer concussions or exertional heat illnesses.

Since 2018, Johnnie has been the Chairman of the Governmental Affairs Committee for TATS, serving as the lead legislative advocate for the Athletic Training profession in Tennessee. In 2025, he was the TATS lead for the legislation that was passed to allow Athletic Trainers to practice dry needling as a patient care procedure. In 2026, he is the TATS lead to expand the Athletic Trainer's Practice Act to match the healthcare procedures that other states utilize.

Johnnie began work as an Athletic Trainer at Gallatin High School in 1997. He has worked for Sumner County Schools as an educator and Athletic Trainer for 25 years, and was the driving force that created the current program for Athletic Trainers to be employed by the school system. This model has been developed in other school districts in Tennessee and is viewed as a the gold standard for employing Athletic Trainers in the secondary school setting.

Johnnie Anderson

"It's a Great Day to be a Green Wave"

On Feb 9, 2026, at 9:09 PM, BAKER RING <[bring@comcast.net](mailto:bring@comcast.net)> wrote:

You don't often get email from [bring@comcast.net](mailto:bring@comcast.net). [Learn why this is important](#)

**Caution:** This is an external email and may be malicious. Please take care when clicking links or opening attachments.

Congratulations on the award that you received.

Would you like me to recognize you at the March Commission meeting?

Baker Ring

*The Sumner County Board  
of  
County Commissioners,*

*meeting in regular session on this the  
16<sup>th</sup> day of March, 2026,  
does hereby honor and congratulate*

**JOHNNIE ANDERSON**

*for being recognized with the prestigious  
Nick Pappas Legislative Advocacy  
Award from the Southeast Athletic  
Trainers Association*

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**County Commission  
Chairman**

---

**County Mayor**

---

**County Clerk**

---

**Commissioner**

---

**Commissioner**

---

**Commissioner**

**MINUTES**  
**OLD COURTHOUSE AD-HOC COMMITTEE**  
**February 26, 2026**

**Present**

J. Wes Wynne, Commissioner  
Ben Harris, Commissioner  
Paige Brown, Mayor of Gallatin  
Clay Haynes, Citizen  
Amy Nixon, Citizen  
Reginald Mudd, Citizen

**Absent**

John Isbell, Mayor of Sumner County

The initial meeting of the Old Courthouse Ad-Hoc Committee was called to order by Commissioner Harris at approximately 5:30 p.m. in conference room 112.

**Invocation**

Commissioner Wynne provided the invocation.

**Approval of Agenda**

Motion made by Commissioner Wynne, seconded by Mr. Mudd, to accept the agenda. Motion passed unanimously.

**Recognition of the Public**

Commissioner David Klein was present to discuss his vision for the Courthouse renovations. He also requested that the committee consider adding at least 3 additional members to this Ad-Hoc.

**Election of Officers**

Commissioner Harris opened the floor for nominations of a Chair person. Commissioner Wynne nominated Clay Haynes, seconded by Reginald Mudd. Motions ceased and Mr. Haynes was elected unanimously.

Chairman Haynes opened the floor to nominate the Vice Chair Person. A Motion was made by Amy Nixon, seconded by Commissioner Wynne, to nominate Reginald Mudd as Vice Chair. Motions ceased and Mr. Mudd was elected unanimously.

**Old Business**

None

**New Business**

**a. Introduction of Members and Expectations of Committee**

The committee members introduced themselves and gave a background of their experiences. The committee then discussed a plan of action for the property, cost to renovate and possible options for the space.

Commissioner Harris stated that he would like the committee to present a report to the General Operations Committee at their April 6, 2026 meeting. Commissioner Wynne requested the committee to include at least two options in this report to General Operations.

Chairman Haynes requested the General Operations committee give the Ad-Hoc a direction they would like them to work toward. The discussions ensued regarding preservation of the building, tourism, History of the Courthouse as well as getting feedback from the Community regarding the future of the building.

The committee was encouraged to bring back ideas to the next meeting for possible submissions to General Operations as well as asking the County if they could begin removing excess walls, drop down ceilings, etc. This would help develop ideas on working with the space.

**b. Purpose and Scope of Old Courthouse Ad-Hoc Committee**

Discussion held on purpose and scope.

**c. Procedure and Order – Rules for the Committee**

The committee discussed following Robert Rules of Order.

**d. Procedure and Order – Schedule Regular Meetings**

The committee decided the next scheduled meeting should be on March 26, 2026 at 5:30 p.m. in conference room 112. Following the March 2026 meeting, the future meetings would be scheduled on the fourth Thursday of the month at 5:30 p.m. in conference room 112.

**Adjournment**

With no more discussions, Chairman Haynes called for adjournment. Motion made by Mr. Mudd to adjourn, seconded by Commissioner Wynne, at approximately 6:40 p.m. Motion passed unanimously.

**MINUTES**  
**VOLUNTEER FIRE DEPARTMENT AD-HOC COMMITTEE**  
**March 24, 2026**

**Present**

J. Wes Wynne, Chairman  
Chris Shoemaker, Vice Chairman  
Ben Harris, Commissioner  
David Klein, Commissioner  
Curtis Williams, Citizen  
Sam Thornton, Chief  
Chris Edgerton, Chief  
Henry DeGroot, Citizen

**Absent**

Scotty Bush, Chief

The Volunteer Fire Department Ad-Hoc Committee meeting was called to order by Chairman Wynne at approximately 6:08 p.m. in conference room 112.

**Invocation**

Commissioner Klein provided the invocation.

**Approval of Agenda**

Motion made by Commissioner Harris, seconded by Mr. Shoemaker, to accept the Agenda. Motion passed unanimously.

**Approval of Minutes**

Motion made by Mr. Williams, seconded by Commissioner Klein, to accept the February 2026 Minutes. Motion passed unanimously.

**Recognition of the Public**

Mr. Joe McLaughlin was present to discuss the job description listed for the proposed Fire Coordinator.

**Old Business**

**a. Funding Ideas for VFD's**

This item was tabled until an appropriate time for discussion.

**New Business**

**a. Fire Coordinator JBA**

Chairman Wynne opened the discussion on the job description for the proposed Fire Coordinator. Commissioner Harris made a motion, seconded by Commissioner Klein to work through the description and make necessary changes. Motion passed unanimously. Further discussions ensued.

It was determined the committee would work through the Job Description section and then move back to the Qualifications to determine the final JBA.

A motion was made by Mr. Shoemaker, seconded by Chief Thornton, to strike #2 "Regular medical and fire training opportunities for volunteers." Motion passed unanimously.

A motion was made by Mr. Shoemaker, seconded by Mr. Williams, to change "Establish" to "Coordinate" under the statement "Establish minimum levels of training and competency for all volunteer personnel and administer uniform methods for tracking and reporting." Motion passed unanimously.

A motion was made by Commissioner Klein, seconded by Mr. Shoemaker to strike #2 "Evaluate current county rules and regulations regarding fire-related issues and make recommendations to accurately address these issues to the appropriate county body/function." Discussions ensued. Motion failed. Further discussions occurred and the motion was amended by Mr. Klein, seconded by Mr. Williams, to change the wording to state "Analyze the need for fire prevention education" from "Develop and Administer" and leave #2 in the description. Motion passed unanimously.

Motion made by Commissioner Harris, seconded by Mr. Williams to strike the entire "Perform Fire Investigation in the unincorporated areas of Sumner County" section. Mr. Edgerton amended the motion to replace "Perform" with "Assist Chiefs as needed with" but to strike sub bullet #1, seconded by Commissioner Harris. The amended motion passed unanimously.

Commissioner Klein made a motion to strike the entire "Fire Inspections" section of the JBA, seconded by Mr. Shoemaker. Commissioner Harris amended the motion to only strike #2 "Conduct or supervise the conduct of inspections during construction for compliance with adopted fire codes," seconded by Mr. Shoemaker. The amended motion passed unanimously.

The committee recessed for 5 minutes.

Chairman Wynne called the committee back into session following recess.

The committee then moved back to the Qualifications section of the JBA.

Mr. Williams motioned to strike requiring Fire Officer 3 and make Fire Officer 2 a preferred qualification, seconded by Chief Thornton. Motion passed unanimously.

Motion made by Mr. Shoemaker, seconded by Chief Thornton, to strike ICS-100, 200,300 & 400 as well as NIMS ICS 700 & 800 from the JBA. Motion passed unanimously.

Motion made by Chief Thornton, seconded by Commissioner Harris, to strike "Experience in arson investigations". Motion passed unanimously.

Motion made by Mr. Shoemaker, seconded by Chief Thornton, to add "Obtain Fire Inspector 1 Certification within 12 months of employment." Motion passed unanimously.

Chief Thornton made a motion to add "Articulate any combination of education, certifications and experience that can encompass or relate to the above qualifications," seconded by Mr. Shoemaker. Motion passed unanimously.

Motion made by Mr. Shoemaker, seconded by Mr. Williams, to suspend the rules to gain information from the audience. Discussion ensued.

Chairman Wynne brought the meeting back into session.

Chairman Wynne made a motion to add the qualifications of High School Diploma or Equivalent, US Citizen and Valid State Issued Drivers' License, seconded by Mr. Shoemaker. Motion passed unanimously.

Following all discussions, a motion was made by Mr. Williams, seconded by Chief Thornton, to adopt the Job Description as corrected. Motion passed unanimously.

Chairman Wynne expressed the next meeting would include the funding needs and asked the Committee to be prepared to discuss at the next meeting on April 7, 2026 @ 5:30 p.m.

A motion was made by Mr. Shoemaker, seconded by Commissioner Klein, to suspend the rules in order for the audience to speak. Motion passed unanimously.

Chairman Wynne brought the meeting back into session.

### **Adjournment**

With no more discussion, Chairman Wynne called for adjournment. Motion made by Commissioner Harris to adjourn, seconded by Chief Edgerton, at approximately 7:50 p.m. Motion passed unanimously.

## Sumner County Fire Coordinator (Marshall) JBA

### Introduction

Sumner County, Tennessee is seeking an experienced fire service professional to improve and coordinate fire protection activities and services for the citizens residing within the county's unincorporated areas. This position will be under the administrative direction of the County Mayor's office - providing planning, guidance and recommendations to the Sumner County Health and Emergency Services Committee, and administrative support for fire protection services within the unincorporated areas of Sumner County. **This position is strictly an administrative position and has no authority over operational emergency response functions.**

### Qualifications

- Minimum 10 years of progressive leadership/management responsibility in fire service, with minimum of 5 years working within volunteer fire department
- Firefighter 1 & 2 certifications
- Current Fire Officer 1 certification with Fire Officer 2 certification preferred
- Experience in fire department administrative functions
- Experience in fire department emergency operations
- Fire inspection 1 certification within 12 months of employment
- US citizen
- Valid state issued driver's license
- High School diploma or equivalent
- Any combination of education, certifications, and experience that encompasses or relates to the above qualifications

### Job Description

- Develop and maintain close working relationship with all of Sumner County's Volunteer Fire departments (VFDs), Emergency Management Agency (EMA), Emergency Medical Service (EMS), and Emergency Communications Center (ECC)
- Administratively coordinate support and planning activities of the VFDs including but not limited to:
  1. Accessing and strategic planning of operational and equipment needs
  2. Evaluation of station placement and staffing solutions to achieve optimal coverage
  3. Verification of current certificates, insurances, aid agreements and required reporting under Tennessee State Law
  4. Facilitate ISO audit improvement strategies
- Explore, coordinate and aid with grant proposals

## Sumner County Fire Coordinator (Marshall) JBA

- Identify opportunities and make recommendations for standardized tools, equipment and supplies while leveraging economies of scale to include but not limited to:
  1. Common tools, equipment and supplies
  2. Reporting and notification software
  3. Group insurance
  4. Grant viability
- Develop uniform reporting and accounting policies to reinforce taxpayer transparency and fiscal accountability
- Administer standard personnel alert/messaging and call data collection systems for volunteer response within the unincorporated areas of Sumner County
- Coordinate minimum levels of training and competency for all volunteer personnel and administer uniform methods for tracking and reporting
- Analyze and establish optimal dispatch and response procedures
- Represent rural fire protection on ECC committee
- Coordinate programs and initiatives for recruitment and retention of volunteer firefighting staff
- Analyze the need for fire prevention education
  1. Analyze fire trends within jurisdiction and create aggressive public education program to decrease the occurrence of injury, death, and/or loss of property from fire.
  2. Evaluate current county rules and regulations regarding fire-related issues and make recommendations to accurately address these issues to the appropriate county body/function
- Assist chiefs as needed with fire investigations in the unincorporated areas of Sumner County
- Fire Inspections
  1. Work with building and codes department to ensure all plans are in compliance with adopted fire codes and include adequate fire department access, adequate water supply access and fire flows, developing a unified correction list of deficiencies in pre-construction plans.